

ER

Summer 2022 **£Free**

E a s y R e s e t t l e m e n t

magazine

Celebrating the Queen's Platinum Jubilee



MINISTRY OF DEFENCE POLICE

If you're considering which career path to take next, the Ministry of Defence Police could offer just what you're looking for. **P10**

PLANNING AHEAD WITH CNET TRAINING

For those service leavers looking to plan their resettlement in the next year, please register your interest for our next event. **P26**

THE BRITISH FRANCHISE ASSOCIATION

You may be considering joining a franchise as your next career move, which is great. The British Franchise Association here to help. **P58**

THE ELC SCHEME

Promotes lifelong learning and financial support in an upfront payment amongst members of the Armed Forces. **P74**



“The service I received was exceptional.”



Major Steve T, a Forces Pension Society Member, planned to terminate his service after 27 years. He had growing concerns about his pension benefits. So he turned to our Forces Pensions Consultants for guidance. This is the result, in his own words.

“ *I was conscious there was only limited time to produce the information I needed. I was hopeful it could be done, but not overly optimistic.*

The service I received was exceptional. I was asked to send relevant pieces of information about me and my career. The Consultant then produced guidance in the most simple to understand format and with great accuracy. To put it into context, many others have tried and failed to explain it to me in the past and you made it look easy.

After my experience, I will certainly be recommending FPS to the troops I command and to my fellow late entry officers.

”

We're grateful to Major Steve T for his feedback and also for his permission to publish his comments. Supporting those in Resettlement is a high priority for the Forces Pension Society. With pension choices becoming more complex than ever, we can provide guidance based on your individual circumstances.

Join us. Job done.

Visit: forcespensionsociety.org/join-now/

Forces Pension Society

68, South Lambeth Road, Vauxhall, London, SW8 1RL
Tel: 020 7820 9988 E: memsec@forpen.co.uk www.forcespensionsociety.org



Scan to join

Skills4Stem[®]
Transforming Adult Education



Start working towards your distance learning HNC in Construction and the Built Environment today, just one unit at a time. Pearson accreditation will be provided per unit, with up to 5 years to complete the full 8-unit qualification.

The blended programme would be delivered as follows:

- Skills4Stem eLearning online eLearning (24/7)
- Skills4Stem workbooks
- Fortnightly interactive webinars
- Weekly group assignment surgeries
- Unlimited support by Skills4Stem qualified lecturers

Skills4Stem[®]
Transforming Adult Education
Call: 0333 939 8445
www.skills4stem.com



Contents...

06 ARMY CADET FORCE

Adult volunteers play a vital role in the Army Cadet Force – acting as role models for the cadets and teaching young people all sorts of skills from fieldcraft, skill at arms and adventurous training through to music and first aid.

14 THE MILITARY PROVOST GUARD SERVICE

The Military Provost Guard Service (MPGS) stood up as a cap badge in 1997, in response to a defence review of armed guarding at mainland military units in the UK.

20 NATIONAL INSURANCE CONTRIBUTIONS

You will have seen an unwelcome increase in your National Insurance Contributions (NICs) in April.

26 PLANNING AHEAD

CNet Training have enjoyed another successful Digital Infrastructure Industry Briefing, but for those service leavers looking to plan their resettlement

in the next year, please register your interest for our next event.

38 5 TIPS TO HELP YOU ACE AN INTERVIEW PRESENTATION

Key principles of presenting is essential to ensuring you're able to deliver an engaging account of yourself, in what can be a high-pressure situation.

54 VETERANS INTO LOGISTICS

Veterans into Logistics are a non-profit organisation which has been recently formed to provide training and support, with the main aim to change the lives of ex-military personnel who need help in gaining meaningful employment.

60 TAKE COMMAND OF YOUR RESETTLEMENT WITH SCREEN RESCUE

Own and operate a trusted and valued business in the Commercial Automotive Industry with an award-winning Screen Rescue Franchise.



30

START YOUR CAREER IN EDUCATION WITH SKILLS4STEM

Skills4Stem is launching a Brand New Train-the-Trainer Academy and we have vacancies to employ full and part-time positions.



62

THE DEMAND FOR TUTORING SERVICES IS RISING

There is no surprise as we see more and more parents turn to tutoring to supplement their kids' education.



44

FIRE SAFETY

There is currently an abundance of career opportunities within fire risk assessment industry



16

70 FACTS TO MARK THE QUEEN'S PLATINUM JUBILEE

What an amazing achievement.



64

JOIN THE UK'S FASTEST GROWING HOG ROAST FRANCHISE

Can't stand the thought of working in an office?



COVER IMAGE CREDITS

© MOD Defence Imagery

MAGAZINE IMAGE CREDITS

© Shutterstock.com,
MOD Defence Imagery
unless otherwise stated.

EDITORIAL

EDITOR

E: editor@easyresettlement.co.uk

DESIGN & PUBLISHERS

DESIGNER

Rowena Wilson

E: rowenawilsondesign@gmail.com

PUBLISHER:

Easy Resettlement Ltd

ADVERTISING

SENIOR SALES EXECUTIVE

James Atkins

E: james@easyresettlement.co.uk

T: 01733 205 938

EXECUTIVES:

E: sarah@easyresettlement.co.uk

T: 01733 205 463

E: helen@easyresettlement.co.uk

T: 01733 205 463

ACCOUNTS

Ruth Fidler

E: ruth@easyresettlement.co.uk

PRINTING

MICROPRESS LTD

Reydon Business Park,
Fountain Way, Reydon,
Southwold, IP18 6SZ

SUBSCRIPTIONS

For queries regarding your subscription to Easy Resettlement please contact:

E: subscribe@easyresettlement.co.uk

DISCLAIMER

This publication is copyright Easy Resettlement Ltd and may not be reproduced or transmitted in any form in whole or in part without prior written permission of Easy Resettlement Ltd. While every care has been taken during the preparation of this magazine, Easy Resettlement Ltd cannot be held responsible for accuracy of the information herein or for any consequence arising from it. Views Expressed in this publication are not necessarily those of Easy Resettlement Ltd or the editor.

Welcome...

Welcome to the Summer 2022 issue of Easy Resettlement magazine...



Easy Resettlement's sole aim is to help service personnel with their resettlement process, as well as assisting veterans to find future roles of employment if they have not already done so.

This has mainly been possible thanks to the companies we regularly work with, many of those having already signed the armed forces covenant, particularly those that have also achieved their ERS award status. These are companies that have recognised and embraced the transferable skills that service leavers and veterans bring to their companies.

With that in mind we ask that when you engage with our advertisers, you also mention Easy Resettlement magazine when applying to any of the companies featured. If you have already been trained by or found employment through any of our advertisers we would love to hear from you.

To ensure you never miss a copy of Easy Resettlement you can subscribe for free by visiting our website

www.easyresettlement.com

You may also wish to follow us on Twitter and join our Facebook or LinkedIn groups. These pages can be found from the links on our website.

If you would like to share anything with any of our team please email James@easyresettlement.co.uk

KIND REGARDS
THE EDITOR



“BEST EVER MEMORIES ARE WITH LIFELONG FRIENDS OUT IN THE FIELD INSPIRING THE CADETS. BUT HAVING A DAMN GOOD TIME OURSELVES.”

The COVID-19 pandemic has caused disruption around the world, but for many people it has provided the chance to reflect, evaluate and embark on new challenges and adventures. Read on to find out how you can make a difference with the Army Cadets.

Over the last two years increasing numbers of young people have replaced outdoor activity and adventure with computer games and technology. As we emerge from the pandemic, the Army Cadet Force (ACF) aims to change that by giving young people - from all walks of life - access to fun, friendship, action and adventure. With 39,000 cadets and over 9,000 adults in more than 1,600 locations, the ACF is making a big impact on people and communities all around the UK.

Adult volunteers play a vital role in the Army Cadet Force – acting as role models for the cadets and teaching young people all sorts of skills from fieldcraft, skill at arms and adventurous training through to music and first aid. As well as the satisfaction of seeing young people achieve what they never thought possible, volunteers also have the opportunity to learn new skills, gain qualifications and make new friends. Army Cadet Force volunteers come from all sorts of backgrounds and those with military experience excel in helping to deliver the broad range of adventurous and military themed activities the cadets love. Philip Kendrick was in the Royal Engineers for 18 years (five years at 33 Explosive Ordnance Disposal Regiment, five years as a Combat Engineer and eight years as an Armoured Engineer) and served on Operations in Iraq, as well as

on Exercises in Kenya, Cyprus, Belize, Canada and Germany. Before joining the army Philip was a cadet with the ACF. When he was medically discharged from the army, due to a severe neck injury, he decided to put his experiences to good use: “I always said when I leave the army I will go back as an adult volunteer to help if I can in any way to give something back”. As well as working fulltime as a Deputy Production Supervisor and Weighbridge Administrator,

Philip is a volunteer Sergeant Instructor with Bovington Detachment, Dorset ACF. He joined in 2015 and is enjoying every minute: “It’s important to have fun and we do. I get the chance to experience new challenges, new adventures and meet new people every time I go away or on a course. I have made some amazing friends who will be friends for life. I am a happy, outgoing person normally, but am at my peak when I do anything with the ACF” he says. Philip’s ACF training and experience has also benefitted his career prospects - helping him to secure job interviews and giving him practical examples of coaching and mentoring skills to talk about with recruiters. He is now in the process of signing up for the City and Guilds Level 4 Award in Leadership and Management, through the ACF’s partnership with the educational charity CVQO, which is just one of the many subsidised vocational training courses on offer to volunteers.

HELPING YOUNG PEOPLE TO DEVELOP

However the best and most unique part about being in the ACF, according to Philip, is seeing how the cadets benefit: “As a volunteer it has given me immense pride watching the cadets achieve and overcome some of their own problems. The cadets always surprise me with their effort, commitment and spirit and the best thing is that I get to be part of it. There is a real sense of family, friendship, equality and inclusion within the Army Cadets.” Philip would encourage others to join as volunteers: “You can’t teach experience and, with the right attitude and willingness to learn how the ACF works as a youth organisation, I’d encourage any former soldiers to join up.”



COMBINING WORK, ARMY CADETS AND THE ARMY RESERVE

As well as being a Signalling Systems Trainer for London Underground Kate Dunscombe also finds time to be an Army Reservist and a Company Sergeant Major with the ACF. Kate loved being an Army cadet so much that she, and a number of her friends, went on to join the ACF as volunteer instructors. When another ex-cadet who had joined the Army Reserve came along to help at an ACF camp Kate was persuaded to become a Reservist as well.

“Having been in the Army Reserve and the ACF for a while I can see that the two roles complement each other,” says Kate, who is now a Company Sergeant Major with Beds & Herts ACF. “The leadership and management are similar and the values and standards are the same. There are also skills and training that you can take from one role to the other, such as skill at arms and range qualifications and people management skills.”

DEVELOPING YOUR SKILLS

Kate has found that her ACF skills and training, particularly in supervising people and in having the confidence to command and lead groups of people, has been very helpful in her day job.

“At London Underground I’m responsible for training their future signal engineers: the staff members and apprentices who will be responsible for everything from the control logistics, software and hardware to operating equipment on the signals and points. As an ACF instructor you gradually build up your confidence as a leader and trainer. You also develop the skills and patience to work with young people, something that’s been very useful in my work with apprentices.”

Having risen through the volunteer ranks to become a Company Sergeant Major, Kate is responsible for helping to mentor younger adult instructors as well as organising activities for groups of cadets.

“Recently I took a group of cadets on a battlefield tour to Ypres, she says.

“The cadets had the chance to take part in a ceremony of remembrance at the Menin Gate. They loved it and they learnt so much.”

SUPPORTING THE NEXT GENERATION

For Kate, inspiring her cadets to become ACF leaders and to get on in life is one of the best rewards in being an ACF volunteer.

“I’ve had quite a few cadets who’ve gone on to become volunteers. Some are now Detachment Commanders and it’s great to see them embracing the ACF ethos, and encouraging their cadets to take advantage of all the opportunities open to them.”

One of the Detachment Commanders Kate mentored saw one of her cadets beat off stiff competition from hundreds of others from across the cadet forces to win the prestigious CVQO Westminster Award.

“That kind of thing is hugely rewarding for adult volunteers as well as the cadet,” says Kate.

“The winner of that Award received a trophy at the House of Lords and was able to take part in an expedition to South Africa, but there are hundreds of other opportunities open to cadets in the ACF. As a leader you’re opening up all sorts of possibilities for the young people in your charge.”



**THERE'S MORE TO LIFE
AS A CADET LEADER**



» Aged between 18 and 55 and interested in inspiring, shaping and leading the next generation?

Then volunteering as a cadet leader with the Army Cadets could be an exciting option for you.

To find out more just visit: armycadets.com/resettlement »

Where could a career with the MDP take you?

The Ministry of Defence Police delivers a specialist armed policing service, to protect the nation's defences and national infrastructure.



From the Scottish Highlands to the South West coast, MDP officers serve at locations throughout the UK.

A diverse workforce is essential to our success and we welcome people from different backgrounds and experiences, who represent the communities we serve.



**Ministry
of Defence
Police**

**Join our Force
with a difference**



www.mod.police.uk





Ministry of Defence Police

Have you left, or are getting ready to leave, the Armed Forces? If you're considering which career path to take next, the Ministry of Defence Police could offer just what you're looking for...

WHY JOIN MDP? WHAT OUR PEOPLE SAY...

Don't just take our word for it... here's what some of our officers had to say on their experiences of joining the MDP, following military service.



"Being part of the police family has the same sort of feeling of solidarity as I felt being part of the military..."

The sense of security and being able to settle down, that my role with the MDP has given me and my family, is great and I'm so glad to still be working in Defence too, where I feel that I really belong."
Sarah, PC Marine Unit Officer



With the opportunity to continue working in a role that supports national security and public safety, joining the Ministry of Defence Police (MDP) could be a great career transition for you.

We value the skills and experiences that you will bring from your military career, and with the MDP you'll have lots of opportunities to learn and develop new skills too.

Whilst we don't offer a policing role where "blues and twos" scenarios will be a daily occurrence, what we do offer is a specialist policing role of national importance, with structured shift patterns, a good work-life balance, and a breadth of future opportunities to further specialise and progress in your policing career.

As an MDP New Recruit, you'll complete police training to be an Authorised Firearms Officer, and on station carry out static armed duties and patrols by foot and vehicle, within a

working environment with which you will be familiar.

You'll provide a vital role in deterring threats and reassuring staff and members of the public in the surrounding area, whilst liaising with a range of policing and security partners, in and outside the wire.

Interested? Excited?! Keep reading to find out more about who we are and what we do...

OUR COMMITMENT TO DIVERSITY AND INCLUSION

We value difference and recognise that great minds do not think alike. We're committed to creating an inclusive culture where you can bring your whole self to work, and individuality is truly appreciated.

Our inclusive culture is underpinned and supported by MDP LGBT+, Gender, Disability and Wellbeing (DAWN) and Race, Ethnicity and Cultural Heritage (REACH) staff networks.



KEY FACTS

Who - The Ministry of Defence Police, more commonly known as the MDP, serving Defence, US Visiting Forces, other UK Government Departments, and sites of critical importance, across the UK

Our purpose - Delivery of specialist policing, to protect the nation's defences and national infrastructure

Our people - A Force of around 2,800 police officers and 240 non-uniform civilian staff, from diverse backgrounds, proud to serve Defence and the communities in and around the sites we protect

Where - At locations across the UK, including Faslane and Coulport on the Clyde, the Atomic Weapons Establishment sites at Aldermaston and Burghfield, Portsmouth and Devonport Naval bases, US Visiting Forces bases, Defence munitions establishments and other Defence sites, including Defence HQ at Whitehall and establishments in North Yorkshire, Derby, Thurso, and Barrow-in-Furness

Our capabilities - Our officers are equipped to respond to a range of crime and security related threats and risks that require specialist and dedicated civilian policing capabilities. These include:

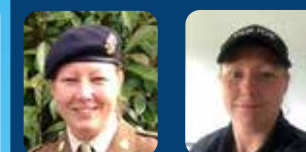
- Counter Terrorist Armed policing that meets national standards and contributes to the UK's strategic armed policing response to major incidents
- Nuclear policing, providing specialist armed policing services to support protection of the UK's strategic nuclear deterrent
- Specialist armed policing units
- Police dog teams, with search capabilities
- The largest Marine policing capability in the UK
- A Crime Command, focused

on combating the threat and risk of major fraud, theft, bribery, and corruption against Defence interests, with counter terrorism and extremism intelligence capabilities

- Protester removal teams
- Project Servator officers, deployed in uniform and plain clothes, specially trained to spot the tell-tale signs of terrorist and other criminal activity

BENEFITS

- Annual pay increases, linked to performance (including fitness and attendance)
- Location allowances payable at specific sites
- Principal Civil Service Pension Scheme that compares well with much of the private sector
- Flexible options and services to support your health, wellbeing and fitness including: the 24-hr Employee Assistance Programme helpline; Mental Health First Aiders; and access to gyms, fitness instructors and a Force Dietitian
- Opportunities to achieve nationally recognised qualifications from professional institutes



"For me the MDP offered a perfect career transition, where I could move into policing (something I had always wanted to do) whilst also working in an environment and armed protective security role with which I was, of course, very familiar... With my military background, the move into armed policing at Defence sites felt like a natural and comfortable progression in my working life."

Rachel, PC Authorised Firearms Officer

"Like the Army, the MDP is a team sport. I always enjoyed working as part of a team and I could see that the duties on station all required strong teamwork. The chance to explore different specialisms within the MDP was also of interest to me."

Ian, Armed Mobile Patrol PC



Read Sarah's, Ian's, and Rachel's stories at www.mod.police.uk



MORE INFORMATION

To find out more about what it takes to join MDP, and for up-to-date information on current and future vacancies visit www.mod.police.uk

Coming soon... You can also meet us at Career Transition Partnership 2022 Employment Fair events, at the following locations...

- South-West - 9 June
- Leeds - 22 September
- Southampton - 6 October
- Newark - 10 November

Visit www.ctp.org.uk for further details.



Continue your Professional Registration journey

When you become an Engineering Technician (EngTech), it demonstrates to your employers and clients that you have had your competence independently assessed, your credentials verified, and have made a commitment to Continuous Professional Development (CPD).

LIFE AFTER ENGINEERING TECHNICIAN (ENGTECH)

As you progress through your career and continue to build your competences as a Technician and Engineer, you can apply for more internationally recognised qualifications such as Incorporated Engineer (IEng) and Chartered Engineer (CEng).

Incorporated Engineers (IEng) maintain and manage applications of current and

developing technology, and may undertake engineering design, development, manufacture, construction, and operation.

Chartered Engineers (CEng) develop solutions to engineering problems using new or existing technologies, through innovation, creativity and change and/or they may have technical accountability for complex systems with significant levels of risk.

Benefits of Professional Registration:

- Use of internationally protected titles, e.g. Chartered Engineer (CEng)
- Recognition as a professional in your field
- Improved career opportunities and salary prospects
- Greater influence within your organisation
- Opportunities to connect with influential and inspirational people
- International recognition of your professional competence and commitment.

To find out information on how to apply for professional registration as a Chartered Engineer (CEng) or Incorporated Engineer (IEng), please sign up and come along to one of the IET's dedicated Account Managers open webinars to find out further details and continue your professional development.

To register, please follow the below link.
Presentation pre-register MOD - Mark Samson (jotform.com)



The importance of Professional Registration in the Armed Forces

By incoming IET President, Air Marshal Sir Julian Young
KBE CB FREng CEng FIET

Professional Registration is increasingly important in the Armed Forces and plays a significant part in creating a competent and skilled work force across the UK. Qualifications and associated Continued Professional Development should help bridge the gap between military and civilian trades. Although simply being registered doesn't guarantee ex-military engineers a job, it could level the playing field and get someone an interview.

After a 40-year career in the Royal Air Force (RAF), I've always supported people developing themselves further through additional qualifications. The route often is through distance learning, which is hard work in a busy job. However, when you're dipping into academia and then back into the workplace, the first time you answer a question or write an essay, you are better in your role because you are instantly applying that new knowledge and thinking.

I led the team with the MOD and HM Treasury that helped the roll out of the Defence Engineer Registration Scheme (DERS) across different branches within the Armed Forces; the scheme demonstrates clear value in people. The streamlined application process is excellent, and the Professional Engineering Institutions (PEIs) that step forward and take on the work to translate military skills and experience into qualifications will benefit greatly from doing so. I'm proud to be a member of the IET, because when I started campaigning on professionalisation within the RAF some 15 years ago, it was the first PEI to offer a streamlined route to Chartered Engineer (CEng). The IET for me was the RAF's PEI of choice. Anything that can help streamline both the route of people into a PEI and the payment of fees is a positive.

As well as the DERS agreements, the IET is working hard to implement Central Payment Schemes in the Armed Forces. Having been successful with the RAF, with over 1,000 members Professionally Registered, we should be looking to roll Central Payment Schemes out for the other Services as widely as we can, including more companies in industry that already have had a lot of success with it. The IET welcomes engineers and technicians from all backgrounds; if you care about engineering in any or multiple sectors, the IET can be your professional home and has a unique position to fill. We need to be engaging with seniors and Fellows in all engineering organisations to promote the value in their people being Professionally Registered.

I'm looking forward to my term as IET President (2021-2022) and follow in the successful steps of all past Presidents. My specific area of focus will be to champion technicians and seek to facilitate the continued growth in their membership. I believe the majority of the 'missing 3 million' mentioned in Professor Uff's 2017 review of our engineering profession are technicians. We need to understand better what technicians are, what it means to be a technician and then offer them more through membership of the IET.

Find out more about professional registration schemes here:

theiet.org/armedforces-registration

To help make the transition back to civilian life as pain-free as possible, we also offer a range of membership benefits.

Find out more here:

theiet.org/service-leavers-support

Eat, sleep, engineer, repeat

How you can play your part in evolving our engineering landscape for all

Watch Julian's President's Address on-demand now at:

theiet.org/presidents-address





A pilot project that started with a little over 100 regular soldiers employed to provide physical armed and unarmed security to a select few bases. We have grown and today the MPGS employs just under 3000 regular service personnel as defence security specialists at just over 100 sites in the UK.

One of the many benefits that members of the MPGS enjoy is the stability of home life, a good work life balance. The ability to settle down in an area of their choosing without fear of a posting away from loved ones.

We work under a Military Local Service Engagement contract, which means you can work at the same site for the rest of your career should you choose to do so. However, this will not limit your progression should you choose to embark upon a second promotional career. Personnel's children can settle into education and partners can start to lay roots in one particular area.

The MPGS operate a standard 12.4 hour shift system for 4 consecutive duties (days or nights) followed by 4 rest days (with continuation training conducted on one of the 4 rest days, once a month). MPGS are also subject to and operate within the current Working Time Regulations. So along with 38 days leave this allows for future planning - a year in advance. We enjoy most of the military service benefits such as provision of accommodation, free medical and dental services, along with adventure training opportunities, sports, associations, and clubs.

What follows are some examples of our personnel and a snippet of their life journey to and in the MPGS;

The Military Provost Guard Service

The Military Provost Guard Service (MPGS) stood up as a cap badge in 1997, in response to a defence review of armed guarding at mainland military units in the UK.



LCPL GREEN – RN THEN ARMY RESERVIST TO MPGS

When I left school at 16 years old, I decided to join the Royal Navy as the option of travelling the world whilst getting paid for it was very

appealing at the time. It did not disappoint; I had some great runs ashore and met friends for life that I'm still very much in touch with.

After 6 years of Service my partner and I decided that we wanted to start a family. I wanted to be a full-time mum, so I made the decision to leave and went on to have two boys.

I got a part time job in retail when the boys went to school, the hours worked well as I would always be there to drop them off and pick them up from school. It wasn't very challenging though and I was quite bored, so I knew it would not be my 'forever' job. In the meantime I joined the Army Reserves.

Unfortunately, I became, a single mum with two children to bring up which left me quite anxious about the future.

I heard about the MPGS through a friend. I got quite excited by the thought of the job because of all the benefits and it was like a snippet of my old life but still being there for my children (perfect). As I was already in the Reserves I was able to simply transfer over to the MPGS. I found the transition to be very quick once I put my papers in.

There was a military unit in my hometown so that was perfect, it meant that I had lots of support regarding childcare with family. This made working shifts a lot easier and I know my roster up to a year in advance as well as knowing I'm not going to deploy anywhere! The 4 days/4 nights and then 4 days off also means I get plenty of quality time with my boys and the 38 days leave a year is very appealing too as I can plan to be off in the school holidays and I don't feel like I miss out. The move to the MPGS meant that I was entitled to a married quarter, so that was a big weight off my mind knowing I had somewhere to go. The rent is very affordable, which has allowed me to save for a deposit for my own home.

I have been in the MPGS for a few years now and I've reached the age where I'm thirsty to start learning more. This job has lots of opportunities for you to do this and there is plenty of funding available too; bonus! I picked up promotion last year and I feel my own personal development has come on leaps and bounds and I am excited about my future in the MPGS.

LCPL KOROITUKANA – ARMY TO MPGS

I initially joined the Army as a Royal Logistic Corps Supplier but after a demanding 12yrs decided to transfer to the MPGS. I now work at an "RAF unit" delivering physical security with an armed capability. The unit is one of the largest establishments in the UK with over 7,000 personnel living and working here and as such is a busy but interesting site with no two days ever the same.

I transferred to the MPGS because I wanted the ability of choosing a unit and location to serve at for the rest of my career but still having the benefits and advantages of service life. By joining the MPGS I was able to choose locations that benefited me and my family with the added bonus of housing, pension, promotion prospects, free medical and dental care.

Finally, on a personal note joining the MPGS was a great move for me and my family, working a 4 on 4 off shift pattern means I can now spend more quality time with them and would encourage other service personnel to look into it as a career option after leaving the Armed Forces.



PTE GURUNG – GURKHAS TO MPGS

I was born and raised in Nepal, educated in India, and always dreamt of joining the British Army. In 2002 I joined my unit in the Gurkhas During my 13 years of service I deployed on multiple Operations in Afghanistan, Bosnia Herzegovina and Kosovo. In 2015 I was unfortunately selected for redundancy on tranche 3 and so reluctantly had to leave.

Whilst in civvy street I worked in various jobs but always felt I was missing something, brotherhood, teamwork and the environment of being a soldier which I always thrived in. As the saying goes "A leopard never changes its spots". I was never able to let go of my passion for being a soldier.

In 2016 I decided to join the MPGS, "life is about choices; we are what we choose to be" My decision to join the MPGS has been second to none.

In the MPGS I have met lots of friendly and professional people from all services and cap badges which makes the job far more interesting and fun than you might think. There is a real sense of team ethos with lots of opportunity to promote and develop myself with courses, should I choose to. I have managed to utilise my days off to qualify as a gas engineer. For me the best part is the time off to be with family. I would like to emphasise that a job like MPGS is hard to find and I am lucky to grow old with my family beside me.



RECRUITING NOW

To be considered for a role in the MPGS our criteria for joining includes the following;

A minimum of 3 years prior military service in the regular or reserve forces, 3 SJARS of at least grade B-, a full driving licence with no more than 8 penalty points, be currently serving or left your previous service up to 10 years ago.

The MPGS are recruiting now for sites across the UK. If it's something you feel you may be interested in then please get in touch;

Email – ArmyPM-MPGS-Recruitment@mod.gov.uk

Search online "Join MPGS"

Social Media – Facebook "MPGS Recruitment"



"Custodem Custodire"
Guarding the Guardians

MPGS | THE BRITISH ARMY
MILITARY PROVOST GUARD SERVICE

DID YOU KNOW

- Soldiers serve on a Military Local Service Engagement
- Retain full-time Regular status
- Entitlement to accommodation, free health and dental care
- MPGS recruits from all 3 services (service leavers, transferees and re-joiners), and Reserves
- MPGS service is pensionable and you can retain your Immediate Pension
- Structured shift system throughout the year (4 on/4 off)

IN NUMBERS

Established	Strength
24 years ago	2800
Guard	Maximum age for joining
104 locations across the UK	57
Serve until	Days Annual Leave
60	38
Starting Salary	
£21,332	

DEFENCE CONNECT
The MPGS group page contains links to all relevant documents on career, benefits, transfers and updates. (requires Defence Gateway login)

FACEBOOK
The Facebook MPGS Recruitment Group host live chats, post weekly vacancy lists, provide advice including posting Frequently Asked Questions

RECRUITING NOW
CONTACT THE MPGS RECRUITMENT TEAM

ARMY
BE THE BEST

70

facts to mark The Queen's Platinum Jubilee

1. On 9th September 2015, The Queen became the longest reigning Monarch in British history, surpassing the reign of her great-great-grandmother Queen Victoria. In a speech given on the historic day during an engagement in the Scottish Borders, Her Majesty said, "Inevitably a long life can pass by many milestones - my own is no exception - but I thank you all and the many others at home and overseas for your touching messages of great kindness."

2. Her Majesty is better travelled than any British Monarch before her. Within the Commonwealth alone, she has made over 150 visits during her reign.

3. The Queen has visited over 100 countries as Monarch, including Canada 22 times - more than any other country in the world - and France 13 times - more than any other country in Europe.

4. Her Majesty's first solo public engagement (as Princess Elizabeth) was on 21st April 1942, her sixteenth birthday, when - then Princess Elizabeth - she inspected the Grenadier Guards at Windsor Castle.

5. The Queen has carried out more than 21,000 engagements over the course of her reign.

6. Her Majesty has given Royal Assent to approximately 4,000 Acts of Parliament.

7. The Queen has hosted 112 incoming State Visits to the United Kingdom, including Emperor Haile Selassie of Ethiopia (1954), Emperor Hirohito of Japan (1971), President Lech Wałęsa of Poland (1991) and President Barack Obama of the USA (2011).

8. Her Majesty is currently Patron of over 500 organisations, including: over 70 education and training organisations; over 60 sports and recreational organisations; over 30 faith organisations; and over 40 arts and cultural organisations.

9. The Queen has sent over 300,000 congratulatory cards to people celebrating their 100th birthdays, and over 900,000 messages to couples marking their Diamond (60th) Wedding Anniversaries.

10. At least 35 countries have issued coinage with the image of The Queen.

11. Her Majesty has held over 50 ranks and appointments in the British and Commonwealth Armed Services during her lifetime.

12. The Queen holds the title 'Defender of the Faith and Supreme Governor of the Church of England'. These titles date back to the reign of King Henry VIII, who was initially granted the title 'Defender of the Faith' in 1521, by Pope Leo X.

13. Her Majesty is a committed Christian and Churchgoer and has often spoken of her faith in her speeches and broadcasts. "For me, the life of Jesus Christ, the Prince of Peace, whose birth we celebrate today, is an inspiration and an anchor in my life," she said in her 2014 Christmas Broadcast. "A role model of reconciliation and forgiveness, he stretched out his hands in love, acceptance and healing. Christ's example has taught me to seek to respect and value all people of whatever faith or none."

14. The Queen has sat for over 200 official portraits during her reign, the first was in 1933 when she was seven years old and was a portrait painted by Anglo-Hungarian artist Philip Alexius de Laszlo.

15. The Royal Collection, held in trust by Her Majesty for her successors and the nation, is estimated to have over a million individual pieces, including over 8,000 paintings, 160,000 watercolours, prints and drawings, 200,000 photographs, 300,000 items of decorative art and 200,000 books and manuscripts.

16. Over 180 garden parties have been held at Buckingham Palace since 1952 and over 1.5 million people have attended a Garden Party during The Queen's reign.

17. There have been 14 Presidents of the United States during Her Majesty's reign, and, with the exception of President Johnson (1963-9), Her Majesty has met each one.

18. The Queen has been served by 14 Prime Ministers of the United Kingdom during her reign - her first Prime Minister was Winston Churchill.

19. Her Majesty has owned more than 30 Corgis and Dorgis during her reign, most of which have been descended from her first Corgi, Susan, who was gifted to her on her eighteenth birthday in 1944.

20. The Queen travelled on the London Underground for the first time in May 1939 with her

governess Marion Crawford and her sister Princess Margaret. Since then, she has opened the new section of the Victoria Line (1969); opened the Piccadilly Line extension to Heathrow Airport (1977); visited Baker Street Station to mark the 150th anniversary of the London Underground (2013); and visited the Crossrail construction site at Bond Street Station (2016).

21. Her Majesty made her first radio broadcast in 1940 when, aged 14, she recorded a message of support for young people affected by the war in Europe, particularly those being evacuated from their homes, on the BBC's Children's Hour. "I can truthfully say to you all that we children at home are full of cheerfulness and courage," she said. "We are trying to do all we can to help our gallant sailors, soldiers and airmen, and we are trying, too, to bear our own share of the danger and sadness of war."

22. The Queen joined the Auxiliary Territorial Service (the women's branch of the British Army during the Second World War) in 1945, becoming the first female member of the Royal Family to join the Armed Services as a full-time, active member. As a Subaltern, she learned to drive and maintain vehicles.

23. Her Majesty's first official overseas visit was in 1947 as Princess Elizabeth, when she toured South Africa, Southern Rhodesia (modern-day Zimbabwe) and the British Protectorate of Bechuanaland (Botswana) with King George VI and Queen Elizabeth. The Queen celebrated her 21st birthday in South Africa, which was marked by a speech broadcast across the Commonwealth. In the speech the Princess pledged nothing less than her life's work to her subjects, saying, "I declare before you all that my whole life whether it be long or short shall be devoted to your service."

24. The Queen's first military appointment was as Colonel of the Grenadier Guards. The appointment was made in February 1942 following the death of her great uncle and Godfather, The Duke of Connaught.

25. In 1953 Her Majesty made the first Christmas broadcast from overseas, broadcasting live from New Zealand. In the broadcast, Her Majesty

spoke of how welcomed she felt, "I have travelled some thousands of miles through many changing scenes and climates on my voyage here. Despite all that, however, I find myself today completely and most happily at home".

26. The Royal Yacht Britannia was first used by The Queen when she embarked with The Duke of Edinburgh on 1st May 1954 at Tobruk, Libya, for the final stage of their Commonwealth Tour, returning to the Pool of London. The last time The Queen was on board Britannia for an official visit was on 9 August 1997 for a visit to the Isle of Arran.

27. On 26th March 1976, Her Majesty sent her first email during a visit to the Royal Radar Establishment, Malvern, now known as the Royal Signals and Radar Establishment. The email was sent to the US Secretary of Defence to formally open the UK/US collaboration on a military programming language.

28. In 1986 The Queen became the first British Monarch to visit China.

29. Her Majesty was the first British Monarch to address the United States House of Congress, on 16th May 1991.

30. In 1997 The Queen launched Buckingham Palace's first official website, in 2014 she sent her first tweet and in 2019 published her first Instagram post.

31. In 2009 Her Majesty witnessed Swan Upping for the first time. This annual event on the River Thames includes the weighing and measuring of the swans and checks are made on their health and well-being. Since the 12th Century, the Monarch has retained the right to claim ownership of all unmarked mute swans found in a particular section of the River Thames.

32. The Queen introduced the Elizabeth Cross in 2009. It was the first medal to which she had put her name. The award was instituted to give special recognition to the families of those who have died on military operations or as a result of terrorism since 1948. On announcing the Cross, Her Majesty said, "This seems to me a right and proper way of showing our enduring debt to those who are killed while actively protecting what is most dear to us all."

33. Her Majesty made a State Visit to Ireland in 2011, the first time a reigning British Monarch has visited the country since its separation from the United Kingdom. Her Majesty began the speech that she gave at the State Banquet in Irish, saying, "A Uachtarán agus a chairde" (President and friends).

34. In 2013 The Queen became the first Monarch to be presented with an Honorary BAFTA award in recognition of a lifetime's support of British film and television.

35. Her Majesty and The Duke of Edinburgh celebrated their Platinum Wedding Anniversary in 2017, the first time a reigning Monarch had done so.

36. To mark the Diamond Jubilee in 2012, the Thames Diamond Jubilee Pageant was held on 3rd June 2012. 670 boats took part in the parade on the Tideway of the River Thames, making it the largest ever parade of boats, surpassing the

previous world record of 327 vessels set in Bremerhaven, Germany, in 2011.

37. The longest overseas tour that The Queen has undertaken began in Bermuda in November 1953 and ended in Gibraltar in May 1954. She was away for 168 days and visited 13 different countries.

38. The greatest number of countries that Her Majesty has visited in one trip is 14. This was during her 1966 trip to the Caribbean.



39. In 1966 The Queen presented England football captain Bobby Moore with the World Cup Trophy. The World Cup Final attracted the largest ever British television audience with 32.3 million viewers.

40. In September 1966 Her Majesty visited the British Aircraft Corporation's facilities in Filton, Bristol, and inspected the progress of the Concorde project. Her Majesty first flew in Concorde in 1977 and went on to use it for several overseas tours before it was retired in 2003.

41. In 1973 The Queen opened Sydney Opera House.

42. Following Her Majesty's 90th birthday celebrations in 2016, it was agreed that an Award would be created in her name to recognise emerging British fashion talent. The inaugural Queen Elizabeth II Award for Design was presented to Richard Quinn during London Fashion Week 2018. Her Majesty sat in the front row of Quinn's show next to Dame Anna Wintour before presenting the award.

43. The Queen has met four Popes on official visits during her reign: Pope John XXIII (1961), Pope John Paul II (1980, 1982 and 2000), Pope Benedict XVI (2010) and Pope Francis I (2014).

44. Her Majesty and The Duke of Edinburgh were married on 20th November 1947 in Westminster Abbey. Her Majesty, then Princess Elizabeth, carried a bouquet of flowers which included a sprig of myrtle taken from a bush grown from the original myrtle in Queen Victoria's wedding bouquet. Her wedding ring was made from a nugget of Welsh gold, which came from the Clogau St David's mine near Dolgellau and the official wedding cake was made by McVitie and Price Ltd, using ingredients given as a wedding gift by Australian Girl Guides.

45. The Queen wore two crowns on her Coronation Day: St Edward's Crown (which was used for the crowning ceremony) and the Imperial State Crown, which was worn for the return procession and subsequent balcony appearances at Buckingham Palace. On the journey to Westminster Abbey, The Queen wore the State Diadem: a circlet of diamonds, which she has gone on to wear for the journey to and from the State Opening of Parliament.

46. There were more than 2,000 journalists and 500 photographers from 92 nations on the Coronation route in 1953. The Coronation Service

was broadcast live on the BBC, enabling millions of people to see their Monarch crowned for the first time.

47. Prior to its de-commissioning in 1997, many of Her Majesty's official tours were undertaken on the Royal Yacht Britannia. She was launched by Her Majesty on 16th April 1953 and was commissioned for service in January 1954. During her time in service, Britannia travelled more than a million miles on Royal and official duties, transporting The Queen to over 700 Royal visits.

48. Her Majesty has made a Christmas Broadcast to the Commonwealth every year of her reign except 1969, when a repeat of the film 'Royal Family' was shown and a written message from The Queen issued.

49. The Queen sent a message of congratulations to Apollo 11 astronauts for the first moon landing on the 21st July 1969. The message was micro-filmed and deposited on the moon in a metal container. You are here

50. In 2016 Her Majesty and The Duke of Edinburgh sent a message to British astronaut Tim Peake as he joined the International Space Station. He responded with a video message from space saying, "Thank you again for your well wishes, ma'am. I hope I can bring the country together to celebrate Britain in space and our great tradition of scientific exploration. And before I sign off, I'm not sure that this has ever been said in space before, so I'll be the first: God save The Queen."

51. On the evening of the Coronation, The Queen made a radio broadcast in which

she stated: "Throughout all my life and with all my heart I shall strive to be worthy of your trust".

52. During her reign, Her Majesty has received many gifts including a variety of live animals. The more unusual animals were placed in the care of zoos, among them jaguars and sloths from Brazil, an elephant from Cameroon and two black beavers from Canada.

53. There has been a Trooping the Colour Parade every year of The Queen's reign, apart from 1955, which was cancelled due to a railway strike. In 2020 and 2021 a smaller ceremony took place at Windsor Castle due to the Covid-19 pandemic.

54. Windsor Castle, currently Her Majesty's main residence, is the oldest and largest occupied palace in the world.

55. The Queen was born at 2.40am on 21st April 1926 at 17 Bruton Street in Mayfair, London, and was the first child of The Duke and Duchess of York, who later became King George VI and Queen Elizabeth.

56. Her Majesty's first pony was given to her by her grandfather, King George V. The Shetland pony was called Peggy.

57. As British passports and driving licences are issued in The Queen's name, she is not required to have either – a privilege held by her alone.

58. Her Majesty speaks fluent French and has often used the language during audiences and State Visits.

59. Almost 70 forest conservation projects across the Commonwealth have joined

The Queen's Commonwealth Canopy initiative since its launch in 2015, representing more than 100 million trees preserved for future generations as part of the fight against deforestation.

60. Sir Winston Churchill, Her Majesty's first Prime Minister, became a Member of Parliament during the reign of The Queen's great-great grandmother, Queen Victoria.

61. The Queen (then Princess Elizabeth) became a Girl Guide in 1937 aged 11, learning how to pitch tents, cook on campfires and administer first aid. At 16, she joined the Sea Rangers: a separate unit of the Girl Guides created for those with a strong naval interest. She was made a was made a Sea Ranger Commodore in 1945.

62. In 1969 The Queen was given a black mare, named Burmese, by the Royal Canadian Mounted Police. The former Service horse was ridden by Her Majesty for Trooping the Colour for eighteen consecutive years from 1969 to 1986.

63. Her Majesty, then 11 year-old Princess Elizabeth, attended her parents' Coronation at Westminster Abbey in 1937 and wrote about it for the King and Queen in an essay entitled, To Mummy and Papa, In Memory of Their Coronation. From Lilibet, by Herself. "I thought it all very, very wonderful and I expect the Abbey did, too," she wrote. "The arches and beams at the top were covered with a sort of haze of wonder as Papa was crowned, at least I thought so".

64. The Queen's Coronation dress was designed by British couturier Sir Norman Hartnell. He submitted nine



different designs and Her Majesty accepted the eighth.

65. Her Majesty's Coronation ceremony was the first to be broadcast on television, as a result of which people purchased television sets in their millions. 27 million people watched in the UK alone, and television was ushered in as a mainstream medium.

66. On 8th May 1945, Victory in Europe Day, The Queen (then Princess Elizabeth) and her sister Princess Margaret, aged 19 and 14 respectively, joined the crowds in London incognito, Princess Elizabeth with her ATS uniform cap pulled down over her face. She later said of the day, "I remember lines of unknown people linking arms and walking down Whitehall, all of us just swept along on a tide of happiness and relief".

67. The Queen Elizabeth Diamond Jubilee Trust has enabled over 100,000 people to have sight-saving surgery; treated over 22 million people with antibiotics to reduce the spread of trachoma; built or upgraded over 81,000

latrines and washing facilities to prevent the spread of infection; screened over 13,000 babies for retinopathy of prematurity; and screened over 200,000 people for diabetic retinopathy.

68. Her Majesty has conducted over 650 investitures throughout her reign.

69. The Queen has awarded the George Cross – given for "acts of the greatest heroism or of the most courage in circumstances of extreme danger" – collectively to just two groups over the course of her reign: officers and families of the Royal Ulster Constabulary for their bravery during the Troubles in Northern Ireland and, most recently, to NHS staff for their work during the Coronavirus pandemic.

70. As part of the London 2012 Olympics opening ceremony, secret agent James Bond escorted The Queen from Buckingham Palace to the Olympic Stadium by helicopter before they both parachuted into the event.

Words ©platinumjubilee.royal.uk





GUIDANCE WHEN YOU NEED IT MOST

National Insurance Contributions

In this short article Mary Petley of the Forces Pension Society explains a bit about the recent history of NICs, why this latest change has taken place and what happens next.



You will have seen an unwelcome increase in your National Insurance Contributions (NICs) in April.

Before 6 April 2016, the State Pension comprised two parts (the Basic State Pension and the Additional State Pension) and two rates of Class 1 NICs depending upon whether the scheme was 'contracted in' or 'contracted out' of the Additional State Pension. As the Armed Forces Pension Schemes (AFPSs) were 'contracted out' of the Additional State Pension, Service personnel paid lower Class 1 NICs and were entitled to the Basic State Pension only – but AFPS benefits more than made up for the absence of the Additional State Pension. From 6 April 2016 NICs for Service personnel (and other people who were members of 'contracted out' pension schemes) were increased by 1.4% of pay from 6 April 2016 when the Single

Tier Pension was introduced. This change should make State Pensions easier to understand in the longer term as the difference between Basic and Additional entitlements confused many people.

The NIC increase in April this year applies to everyone who pays Class 1 NICs and the self-employed earning over £9,880. This latest increase means employers, employees and the self-employed will pay 1.25% more. It is called the 'Health and Social Care Levy' and, from April 2023, it will be shown as such on your tax records.

You will not have been able to ignore the significant increases in the cost of living over recent months and, in response to pressure on the Government to provide a little relief, the Chancellor's Spring Statement included the announcement that, from July this year, the rate at which NICs (including the levy) will commence will rise to £12,570, which is the same as the threshold for income tax. How much help will this be? Well, it will mean that those earning under about £34,000 will pay less in NICs in 2022/23 than they did in 2021/22. Those earning over £34,000 will

pay more – but not as much as they would have been paying had the threshold not increased.

We are all liable to pay NICs as long as we are working and have not yet reached State Pension Age. NICs stop at State Pension Age but, from April 2023, those over State Pension Age who are still working will be required to pay the Health and Social Care Levy on earnings over £12,570 for as long as they continue in paid employment.

Finally, a few words of reassurance for those of you leaving the Armed Forces with terminal benefits in payment. Worries have been expressed about the status of AFPS pensions, the Resettlement Grant and Early Departure Payment Scheme benefits. These are not liable to NICs nor is there any suggestion that this will change.



If you are a Member of the Forces Pension Society and have a pension-related question, contact us at pensionenquiries@forpen.co.uk

If you are not a Member but would like to know more about us, visit www.forcespensionsociety.org

A timely summary of the key benefits of AFPS15



Maj Gen Neil Marshall, CEO Forces Pension Society.

As you know, from 1st April, everyone serving is now on AFPS15 which remains one of the best public sector pension schemes in operation. There are numerous benefits to AFPS15 and in this article I'm going to highlight some of them.

First, the basics: if you serve to the age of 60, your pension will be paid immediately you leave – if you exit earlier, (which is highly likely for most serving today), pension payments are deferred until state pension age. For every year you serve, the MoD adds 1/47th of your annual pensionable earnings

to your individual pension. Each year, it increases in line with the Average Weekly Earnings Index, thereby retaining the value of your pension for the long term.

Early Departure Payment (EDP): in order to encourage retention to at least age 40 (and assuming departure before age 60), for a 20-year minimum term, you will qualify for an EDP equivalent to at least 34% of your deferred pension, plus a tax-free lump sum equivalent to 2.25 times the deferred pension. This is quite separate from any pension you'll receive at state pension age and is unique to the Armed Forces!

Buy Added Pension: this is extra pension you can purchase to increase your benefits on retirement – and I recommend you consider doing this. It's very flexible – with a minimum contribution of just £25 a month. You can do it for a year at a time and include your spouse/partner if you wish. And it's highly tax-efficient since payments into the scheme are taken from your gross pay before tax. The scheme not only delivers a bigger pension, but it also increases your EDP and lump sum. At the moment, the extra annual pension benefits you can buy is capped at £6,500pa.

Dependant's Benefits: provided you have served more than two years at the time of your death, your spouse or civil partner will be eligible to receive a pension under AFPS15. If you die in Service, your spouse/civil partner or eligible partner will receive an immediate pension, paid for life, and a tax-free lump sum amounting to four times your final pensionable earnings. To ensure these benefits pass to the right person, you just need keep your personal details up to date with Joint Personnel Administration.

In summary, the benefits of AFPS15 compare very favourably with other schemes across the public and private sectors and the longer you are in it, the greater the rewards.



To ensure you're aware of the full details of the scheme and how the McCloud Remedy might affect you, join our growing membership, now well over 63,000. Visit www.forcespensionsociety.org and remember, it pays to understand your pension.





Sava

If you are looking for a new career, have you considered re-training to become a residential surveyor?

Working as a residential surveyor and valuer is the perfect way forward for those with an interest in property. This professional and well-respected career commands excellent salary prospects and, due to a skills shortage in the industry, demand for surveying services is ever increasing. The Sava course is now ELCAS approved, allowing members of the armed forces to secure financial support for higher level learning. For further detail on how to secure up to £2000 funding please read on.

"Being a residential surveyor is a rewarding career. In essence, residential surveyors assess properties for their general condition, energy efficiency and value, and those on the Sava Scheme can also produce Home Condition Surveys which help home buyers understand the condition of the property they want to purchase."

"Residential surveying is an integral part of the housing market and offers good prospects, with potential for qualified surveyors to work within companies such as estate agents and banks, or to set up on their own and offer surveying services on a consultancy basis to businesses and home buyers alike."

Residential surveying could be the career for you if:

- You find property interesting
- You want great career prospects
- You want a role that's in high demand
- You want to be well paid - the average AssocRICS salary is £49,293 (source: RICS 2018 UK rewards and attitude survey)
- You want flexible employment opportunities, including self-employment

Alan Milstein, a residential surveyor and chairman of the Residential Property Surveyors Association (RPSA), said:

- You want a well-respected career path
- You like challenges and for each day to be different
- You don't want to be sat at a desk all day

HOW CAN I BECOME A RESIDENTIAL SURVEYOR?

Sava offer the only vocational qualification with direct entry into the Royal Institution of Chartered Surveyors. The course is structured to allow learners to continue to work full time whilst studying if they wish as the course is delivered with 12 months of part-time training, involving 2 training days a month. This is followed by 12 months of assessment which is carried out in your own time. The course teaches you everything you need to know to become a competent surveyor and no prior knowledge, experience or qualifications are needed.

Once qualified, Sava graduates are eligible for direct entry into RICS at Associate member level, meaning they can offer RICS products such as HomeBuyer Reports and valuations, as well as having the prestigious AssocRICS designation after their name.

Hilary Grayson, head of surveying services at Sava, says:



"Residential surveying is particularly suited to those who are passionate about housing, confident in dealing with other people, determined and self-motivated, and have a good eye for detail."

"We believe these people could help to alleviate the looming skills shortage in surveying, and could become new associate members of RICS, an accreditation that is so important both professionally and to the industry as a sign of quality."

WHAT DO THE SAVA GRADUATES SAY?

Ben Browne re-trained to become a surveyor in 2018. He now works at a medium-sized firm in Croydon. When asked what a typical day as a practising surveyor involves and what he enjoys about his job, Ben said:

"A typical day as a surveyor for me at the moment; I wake up at home, check my diary, check the property that I'm going to, get in the car and arrive at the property. Depending on the survey type I will spend about 2 to 4 hours inspecting the property, with a little coffee break to meet the vendor. After I have completed

WHAT WILL I STUDY?

The Diploma is a vocational qualification, meaning it is all about giving you the skills and knowledge to be a well-rounded residential surveyor. Some of the modules covered include:

- **Valuation** - Determining property value, RICS mandatory requirements, how condition affects value, regulatory and legal requirements and different types of valuations.
- **Construction** - This module focuses on foundations, floors and walls, desktop research, scale drawings, floor plans and calculating U-values as well as building services.
- **Law** - The law and its background, easements, restrictive covenants,

contract law, negligence and occupier's liability are looked at in this module.

- **Inspecting Property** - The inspection 'agenda' and equipment, property measurements to include floor, volume and ceiling as well as the residential cost-rebuilding calculator.
- **Building Pathology** - This module focuses on the process of diagnosing the cause of building movement, damp and defects. It includes ground and above ground-based movement plus loads more.
- **Assessing Services** - This module looks at service systems and what can go wrong. It covers inspection and testing of service systems, electrical systems, heating services, plumbing and drainage.

You can hear more from Ben and other Sava graduates on our YouTube channel by simply searching for 'Sava Surveying'.

The great thing about residential surveying is the flexibility the career offers; you can set up a self-employed business and be your own boss, work for a large firm where you are home based, or work for a smaller firm if you like an office environment.

Stephen Anscombe was working as delivery driver when he decided to look for a new career.

"I was thinking of embarking on a new career to bring more fulfilment and satisfaction, but ultimately was not sure what path to go down. Over the following weeks, I did many hours of research into the industry and felt a career in Residential Surveying would be right for me. Nearly 3 years on from that decision and I haven't looked back! Many of the other candidates like myself on the course were currently in employment. For me, going to university for 3-5 years was not an option that I felt comfortable with. With Sava you obtain a degree equivalent qualification and have the option of becoming an RICS member in little over two years. It really is a no brainer. The lecturers and the staff are incredibly knowledgeable

in their respective area of expertise, are friendly and approachable."

FINANCIAL SUPPORT THROUGH ENHANCED LEARNING CREDITS ADMINISTRATION (ELCAS)

Sava have received approval from the Enhanced Learning Credits Administration (ELCAS) for the Diploma in Residential Surveying and Valuation. ELCAS promotes lifelong learning amongst members of the armed forces and provides financial support for higher level learning.

For those eligible, financial support of up to £2000 can be received. The Sava team are willing to assist with a tailored finance package.

To find out more please contact our sales team at hello@sava.co.uk

HOW DO I FIND OUT MORE?

Sava run regular briefing events where you can come along to find out more about what being a residential surveyor involves, meet the team and hear about how the qualification works. You can book a free place and find out more about the diploma here: <https://sava.co.uk/resettlement/>

Sava are pleased to be able to offer readers of this magazine bespoke payment options for those accessing ELCAS funding. Simply state where you saw this article when you speak to us.

Part-time training to become a professional Residential Surveyor



The Sava Diploma in Residential Surveying and Valuation

- ✓ Vocational qualification delivered by industry experts
- ✓ Leads to direct entry into the Royal Institution of Chartered Surveyors
- ✓ Options to be self-employed or work for a firm
- ✓ Part-time training delivered over 24 months
- ✓ Training locations across the UK



☎ 01908 442244 ✉ hello@sava.co.uk 🌐 www.sava.co.uk/resettlement/

RHS Chelsea Flower Show Garden Build

RHS Chelsea Flower Show opened to the public on Tuesday, 24th May, Lieutenant General Sir Andrew Gregory the CEO of SSAFA, the Armed Forces charity, is not one to shy away from digging in to help create its sanctuary garden.

SSAFA's garden, created by multi-award-winning garden designer Amanda Waring, has created a scene of peace and tranquillity. She shows sensitivity and compassion in her creation using an infinity water feature as well as layered planting. It induces a sense of calm while restoring and lifting the spirit. The garden, enclosed using timber walls and hedging, creates an area of security and quiet reflection, but also provided a place to sit.

After the show it will be transported to its final home at SSAFA's Norton House, Stanford Hall, near Loughborough where it will offer a peaceful space for friends, families, patients, and staff to relax and enjoy.

The modular building of the show garden will enable an efficient transfer from the show into a pre-designed space at Norton House, Norton a home-from-home for families and friends of service personnel being treated for injury nearby at the Defence Medical Rehabilitation Centre.

Sir Andrew said of the garden: *"For the first time in its 137-year history, I am delighted that SSAFA has been given the opportunity to create a sanctuary garden at the RHS Chelsea Flower Show this year. Getting stuck in and helping with the final part of the build today has brought to life the hard work that goes on in creating such a peaceful and impactful space."*

"For this, thank you to our garden designer, Amanda Waring, for bringing the concept to life. After the show, the garden will be transported to Norton House, Stanford Hall, near Loughborough for residents and visitors to enjoy. We're very much looking forward to meeting people over the course of the week and showing them around our space of tranquillity."

SSAFA's Norton House continues to need support from the public and every donation helps to maintain this wonderful sanctuary garden for those that need it.



ssafa | the Armed Forces charity

To find out more about the SSAFA Garden and to donate go to ssafa.org.uk/supportus/chelseaflovershow/2022



There's so much more to SSAFA

We're here for the trials and tribulations, the worries and unknowns, the unanswered questions and **to give you the support you need.**

Learn more about our mentoring support for those transitioning
ssafa.org.uk/more

ssafa | the Armed Forces charity

Regulars | Reserves | Veterans | Families

Registered as a charity in England and Wales Number 210760
in Scotland Number SC038056 and in Republic of Ireland
Number 20202001. Established 1885.

With industry leaders in all sectors acknowledging the values that Service men and women demonstrate, such as leadership, management skills and technical capability, there has rarely been a better time to plan your resettlement.

Planning ahead

CNet Training have enjoyed another successful Digital Infrastructure Industry Briefing, but for those service leavers looking to plan their resettlement in the next year, please register your interest for our next event.

Since 1996, CNet has educated thousands of Service Leavers, providing them with the skills, hands-on experience and sought-after qualifications to enter the lucrative network cable and data centre sectors. Today, CNet is the only industry dedicated education provider in the world to provide both internationally recognised

qualifications and official certification for their programs.

CNet firmly believe that the experience gained throughout the military brings a wide variety of sought-after transferable skills and qualities to the civilian workplace, ones that are especially valuable in working within the copper and fibre optic cabling environment and throughout the data centre sector. CNet employs several ex-Forces members and Reservists as part of their own workforce, and they work with the key players across the digital infrastructure industry ensuring Service Leavers have the right contacts when they are transitioning to civilian life.

With industry leaders in all sectors acknowledging the values that Service men and women demonstrate, such as leadership, management skills and

technical capability, there has rarely been a better time to plan your resettlement. Companies throughout the network cabling installation and data centre sectors are also increasingly keen to employ certified individuals, with CNet's Certified Network Cable Installer (CNCI®) program often stated as a much-have within tender documentation for new builds and refurbishment projects across the UK.

The CNCI® program teaches everything Service Leavers need to demonstrate the highest levels of knowledge, skills and competency in copper and fibre optic network cable installation. Following this program there is a real opportunity to gain employment as there is an additional 10-day work placement with a cable

installation company which many see as a 10-day job interview.

Following the CNCI® program, or for those with existing cable installation skills, there is an entire program portfolio specially designed for ex-forces career progression, using ELC funding. Each program is designed to reflect the knowledge and skills requirements of actual career progression routes within the industry. In addition, the content of each program has been designed with leading companies throughout the industry itself,

thus ensuring the knowledge gained is sought after by those operating within the industry. For those Service Leavers with an interest in finding out more about the opportunities there are throughout the network infrastructure (copper and fibre optic cable installation) and data centre environments, registering your interest in CNet's next virtual half-day Digital Infrastructure Industry Briefing event should not be forgotten. The event has been created to provide Armed Forces personnel, Service leavers and ex-Forces, with an in-depth introduction to the digital infrastructure industry. It will provide information on CNet's main resettlement education program, perfect as an entry to the industry and will explain the

pathway to pursuing a career from a resettlement perspective, demonstrate the various career opportunities and salaries that are available and provide information on Enhanced Learning Credits (ELC) funded education programs, that can assist those interested to achieve their career goals.

CNet's resettlement team, alongside guests from leading industry organisations, will talk through the wide variety of career paths that are available, the typical roles and the salaries that are

attached to them and what a 'day in the life' might look like for some of the key roles. They will also talk about what it is really like to work within industry leading data centres and network infrastructure organisations and what to expect in transitioning to the industry from the Armed Forces.

With many of the CNet Team having served with the Armed Forces, there should certainly be no shortage of assistance and advice. Clint Sherratt, technical developer at CNet Training, said

"Being ex-Forces, it is fantastic to be able to work for a company that is so supportive of the Armed Forces. Not only with the support to its own staff and active Reservists, but also in providing robust resettlement training programmes and career support for Service leavers and ex-Forces. I find being able to share with others my knowledge, experience and personal journey in transitioning from the Armed Forces to a career in the digital infrastructure industry is very satisfying, and

I am thankful CNet gives me the opportunity to do so."

With the network cable installation sector suffering from a skills shortage, individuals who can evidence their cable installation skills are highly desirable, at a time when industry-leading organisations are putting plans in place to recruit and train more ex-forces personnel after recognising the benefits and values they can bring to an organisation.



For more information on the CNCI® program, a popular choice amongst service leavers, and CNet's other programs along with advice on typical roles and salaries within the industry, please sign up to register your interest here: www.cnet-training.com/programs/resettlement/industry-briefing/?

Resettlement & Ex-Forces Education Programs Across the Digital Infrastructure Industry

Since 1996, CNet Training has educated thousands of Service Leavers, providing them with the skills and hands-on experience to enter, and progress within, the lucrative Digital Infrastructure Industry (the network cable installation and data centre sectors). Today, CNet is the only industry dedicated education provider in the world to award both internationally recognised qualifications and official certifications, providing sought after credentials that are in demand across the industry and the world.

**Register your interest for the Next Digital Infrastructure Industry Briefing
(a virtual event)**

More Info: www.cnet-training.com/industry-briefing/ | Email: resettlement@cnet-training.com

**Contact the Resettlement & Ex-Forces Team at CNet for a 1-to-1 to
discuss the best educational routes you can follow to achieve your
future career goals.**

Email: resettlement@cnet-training.com

Phone: +44 (0)1284 767100

Web: www.cnet-training.com/resettlement



UK employment outlook triples in 12 months



Businesses are aggressively recruiting following the pandemic, yet still struggling to fill vacancies. The national Outlook has reached an all-time high of +35% - a 22-percentage point increase compared to Q3 2021.

Firms in the Banking, Finance, Insurance, and Property sectors continue to lead the way, with hiring intentions of +49%, jumping 14 percentage points since last quarter. Businesses in IT and Technology remain committed to their recruitment efforts, increasing seven percentage points to +49% in the next three months. Manufacturing employers are also at the employment forefront, with a hiring intent of +38%, up 27 percentage points year on year.

Continuing the positive theme, employers in London are the most optimistic this quarter with hiring confidence jumping 10 percentage points since the last quarter, to +41%, fueled by the positive hiring intent of the Banking and Finance sector, IT and Tech.

Employers in the UK have ambitious plans to increase headcount at a record rate in the third quarter of 2022, according to the latest ManpowerGroup Employment Outlook Survey.

The survey is based on responses from 2,030 UK employers and asks if they intend to hire additional workers, maintain current headcount, or reduce the size of their workforces in the coming quarter (July to September 2022). It is the most comprehensive, forward-looking employment survey of its kind and is used as a key economic indicator by both the Bank of England and UK Government.

Chris Gray, UK Director at ManpowerGroup, says: "These record hiring plans demonstrate the continuation of an employment trend, which

sees businesses keeping their feet firmly on the gas, despite the familiar challenges with the UK labour market. Despite a shrinking workforce and with a large proportion of inactive workers, employers are still keen to recruit fresh talent to help them deliver their services, and to surf the wave of growth for as long as possible.

"We are seeing an active labour force confident enough to switch employers in the search for higher salaries, across both permanent and temporary categories. This is being driven

by the rising cost of living and the need to chase higher wages to combat a dwindling disposable income. Demand for staff still outstrips supply, so the choice for candidates remains plentiful.

"On the other hand, we are seeing businesses work hard to bring in new talent but struggling to retain existing employees. Companies find themselves caught between a rock and hard place, in an effort to strike a balance between hiring new talent and being mindful of the needs and pressures felt by their existing employees."

Finally, employers in the Hospitality sector seem ready for summer, with a drop of nine percentage points to +25%. With travel and tourism back and fully open for business, employers will be balancing the automation of services and a lower headcount to manage the expected high demand now that travel restrictions have eased.



- Q3 record jobs outlook of +35%
- London reports highest hiring demand, despite rising cost of living
- Acceleration of job hopping for higher salaries



W Help us educate the Built Environment with relevant knowledge, skills, and behaviours supported by your experiences from working within the field.

Start your career in education with Skills4Stem

EX-MOD CONSTRUCTION TRAINER

Skills4Stem is launching a Brand New Train-the-Trainer Academy and we have vacancies to employ full and part-time great sector practitioners (at all levels of their careers) to develop into exceptional technical trainers and learn on the job.

Are you a practitioner working within the Built Environment in any of these fields and looking for a full or part-time career change?

- Construction Manager
- Quantity Surveyor
- Civil Engineer
- Build Services Engineer
- Architectural Technicians
- Technical Faculty Manager

Help us educate the Built Environment with relevant knowledge, skills, and behaviours supported by your experiences from working within the field.

At Skills4Stem we have a uniqueness and a duty to train. Skills4Stem signed The Armed Forces Covenant in 2020 - an agreement between the citizens of the UK and the government to support those who serve,

or have served, in the military. The covenant is an obligation that involves society coming together to support the Armed Forces and their families, and demonstrates the value of their contributions. Skills4Stem are proud to say that we have employed ex Armed Forces

personnel within the organisation, and will continue to do so.

Skills4Stem is transforming adult education and is on a journey to tackle the STEM skills shortage. Our mission is "to transform STEM education by delivering personalised adaptive learning programmes which dovetails into current employment and unleashes the untapped potential of all our candidates." We want to ensure that we are employing individuals who will actively help to build the future workforce. Skills4Stem works to transform adult education by delivering customised learning programmes. Skills4Stem recognises that each one of our learners have different learning styles, and as a result, we have built our training programmes around them. Our methods of teaching are designed for individuals who may not

have excelled academically. We offer diverse levels of apprenticeship qualifications, each catering to the different abilities of our learners.

We are looking for an individual who can take on the responsibility of ensuring that our learners are equipped with the necessary skills and knowledge that will help them to excel in their future careers within construction and engineering. We are particularly appealing to individuals who have a background in the Ministry of Defence. These include the: Royal Navy, British Army, Royal Air Force and Strategic Command. We believe that retired members of the Ministry of Defence can offer an abundance of skill and ability that can be beneficial to Skills4Stem and the work we provide.



During the train the trainer programme, you will be taken through the following:

- How to apply theoretical understanding of effective practice in teaching, learning and assessment, drawing on research and other evidence to maintain OFSTED and regulatory body compliance and client standards.
- Consider and employ the most effective delivery methods, including blended and technology enhanced learning.
- Implement evidence-based strategies to ensure high levels of retention, achievement, success and attendance for identified cohorts.
- How to give constructive and motivational feedback to continually improve and maintain standards of achievement.
- To create structures to organise and manage session preparation,

record keeping and training delivery time. We would ideally like for assessment timelines to be mapped out.

We are looking for specific mindsets and behaviours to make a great addition to our team. We look for individuals who care passionately about being a good trainer, and being a part of an effective and respected delivery team and high performing organisation. We would also like for a trainer to take an interest in understanding the different life experiences of each individual, and be able to see things through the perspective of others. You must prove that you have the ability to manage the fine line between empathy and sympathy. We would like for our trainers to portray true passion for expansion of the mind through

learning, which is shown in the enthusiasm that they bring to each training session.

Skills4Stem is passionate about employee incentives, and as a result have a number of perks involved with this job role. These include:

- Probation Pass 'bonus'
- Annual bonus (subject to company performance)
- Discount scheme
- Statutory Pension Scheme

The majority of learning at Skills4Stem is remote. Teaching sessions can be delivered at a variety of locations across England. The trainer will work alongside the Delivery team, supporting other team members in instances where timings and candidate demands require flexibility to achieve goals.



For more information email:
info@skills4stem.co.uk

Top marks for apprenticeship scheme

UK Power Networks' apprenticeship programme has achieved the highest standards set by the Institution of Engineering and Technology (IET).

The apprenticeship has been accredited by the IET, recognising the quality of the company's specialist training to keep power supplies flowing to 8.4 million homes and businesses across London, the South East and East of England.

Assessors endorsed the high quality of training programmes which prepare apprentices for key roles as electricity cable joiners, linespeople, substation fitters and engineers.

Dudley Sparks, head of technical training at UK Power Networks, said: "IET Accreditation is recognised as a high-quality seal of approval throughout industry and it aids companies in the recruitment, retention and development of graduates and professional engineers."

"IET accreditation of our apprenticeship programme is a fantastic achievement and is a recognition for all those involved that have made contributions from our technical training and assurance department to our in-business mentors, managers and apprentices alike."

The firm operates dedicated training schools in Sundridge in Kent, Frant in East Sussex, and Bury St Edmunds and Risby, in Suffolk, where power apprentices gain the skills needed to help maintain safe and reliable electricity supplies and enable low carbon technologies for a Net Zero future.

IET Accreditation Manager, Dan Canty said: "The IET congratulates UK Power Networks on being awarded accredited status, which demonstrates that they maintain the highest standards of quality, content, technician support and assessment and continuously improve on those standards."

An IET Accredited Apprenticeship demonstrates UK Power Networks' commitment to development and progression and endorses the quality of the company's scheme against IET benchmarks.

Accreditation entailed assessment by trained and experienced engineers who considered a range of evidence including roles undertaken by apprentices, how the scheme

supports the wider business and mentoring and support available to apprentices.

Earlier this year, Ofsted inspectors also praised the quality of technical training at UK Power Networks following its first full inspection of the company's training centres. UK Power Networks achieved an overall effectiveness rating of Good, plus Outstanding in the areas of 'personal development' and 'behaviour and attitudes'.

The IET accredits apprenticeships delivered by

organisations that have potential to deliver competencies required for professional registration, usually at Engineering Technician (EngTech) or ICT Technician (ICTTech) level. Registration, awarded by the Engineering Council, is only available to professional, competent technicians and engineers, and is recognised throughout the world.



UK Power Networks' apprenticeship programme has been accredited by the Institution of Engineering and Technology (IET).

Royal Marine veteran cyclist takes on 465 mile cycle Wales for veterans' mental health charity

A 77-year-old former Royal Marine, Jonathan Thomson, is taking on a gruelling 465 mile mountain cycling challenge through Wales for charity, with a 35,000ft climb, starting on 15th June from Swansea and finishing there on 21st June.

Jonathan has already raised over £50,000 in donations for UK forces veterans' mental health charity PTSD Resolution, cycling over 1,247 miles in total, along the north coast of Scotland in 2020, followed by the French Pyrenees in 2021: "If things go well this year, we will cycle the Shetlands in '23, Ireland in '24 and Western Australia, the Munda Biddi Trail, in '25. I shall be 80 then, so I'm not counting my chickens!"

Joining Jonathan on 'Cycle Wales' are Jim, a former Royal Navy helicopter pilot, Neil, a

former Royal Engineer, and Jez Scarratt, a fellow former Royal Marine. The team will be riding entirely unsupported - carrying all gear and meagre supplies on their bikes - a nod to the lack of support faced by Veterans:

"Put simply, too many of our Veterans suffer the evil effects of Post Traumatic Stress Disorder or PTSD," Jonathan says. "This wrecks their lives and deeply affects those of their families and close friends. It is also a major cause of suicide."

Founded in 2009, PTSD Resolution provides therapy for forces veterans, Reservists and their families. Therapy is free, effective and delivered both promptly and locally through a UK-wide network of 200 therapists - with treatment also available online or by phone.

The charity has a 'lean' operation with no salaried staff or assets, yet has had over 3,500 referrals to date. Therapy is delivered over an average of six sessions, with 78 per cent of cases seeing an improvement to the point where both the therapist and veteran agree no further treatment is required.

WALES TOUR SCHEDULE

A detailed schedule has been devised (see below) and the all-important B&B overnight stays have been arranged. The foursome have committed to a daily departure time of 8.30 am - "Life on wheels is all about routine," says Jonathan, "especially as the days go by and the body becomes more reluctant to do very much."

All expedition costs will be met privately so all funds raised will go directly to PTSD Resolution.

The team will spend Wednesday 14th June in Swansea before tackling their marathon ride the next morning. They



are expected to arrive back in Swansea on Wednesday 21st June - although Jonathan has been known to finish his challenges ahead of schedule.

TRAINING

Back in 2020, Jonathan found himself training for his first challenge, 'North Coast 500', during the lockdown. He developed a six-days-a-week routine involving a road bike, a turbo bike in the garden and a Wattbike Atom in the hall. This time the team have been free to train - albeit through the winter - but streamlining their kit for an unsupported ride has been a challenge.

PTSD Resolution Chairman and CEO, Colonel Tony Gauvain (Retired) says:

"Jonathan's fundraising journey to date has guaranteed the mental health recovery of 66 Veterans, some of whom were suicidal, others were drink or drug dependent, and others had not slept properly for years. Over the past 11 years, we have helped over 3500 veterans or family members to recover their mental health, and continue to receive an average of eight new referrals a week. So, our huge thanks go to

Jonathan and his team for their valiant efforts; and our message goes to all potential donors to dig deep, to encourage Jonathan and his team to keep pedalling."

"Please help me support PTSD Resolution, and thereby help many men and women who continue to suffer from this condition," says Jonathan.

"All funds raised are used to support their therapy and outreach programme. As a rule of thumb, one course of six sessions, which can be life-changing, costs in the region of £750. PTSD Resolution is a remarkable organisation that deserves our support."



You can help Jonathan help UK Veterans, Reservists & families - by donating here:

www.justgiving.com/fundraising/jonathan-thomson6

www.PTSDresolution.org





Looking for a mortgage? Are you aware of the help that's available to you?

Whether you're buying your first home, thinking of re-mortgaging, or looking into a Buy-to-Let investment, it's worth getting some good advice. This article reveals what help is available to you, and how you can find the right mortgage.

First-time buyers and home-movers

Getting on the property ladder can be a huge challenge for most. The good news is, there are Government Home ownership schemes available, such as Help to Buy and Shared Ownership, that can help first-time buyers get on the property ladder.

In April 2021 a Government-backed mortgage scheme was launched enabling first-time buyers or home movers the chance to secure a mortgage with just a 5% deposit. The Government will offer lenders the guarantee they need to provide mortgages that cover the other 95%, subject to the usual affordability checks.

The Government's First Homes scheme, available in England only, aims to provide homes for first-time buyers for 30% to 50% less than its market value. You must be:

- 18 or older
- a first-time buyer
- able to get a mortgage for at least half the price of the home

- buying the home as part of a household where total income is no more than £80,000 (or £90,000 if you live in London)

The local council may also set some eligibility conditions. There are some exemptions for Armed Forces and their families see www.gov.uk for more detail.

Help if you're looking to buy a new-build home

If you're thinking about buying a new-build home, then you might want to explore the Government's Help to Buy Equity Loan scheme. It's designed to help you buy a newly built home, with a deposit of as little as 5% of the value of the property. Similar schemes are run in Scotland, Wales and Northern Ireland.

Renting out your property and consent to let

If you have a residential mortgage on the home you own and want to rent it out, the first thing you need to do

is inform your mortgage provider of your plans to rent the property out. They might require you to switch your residential mortgage to a Buy-to-Let mortgage – if that's something they offer. Or, you can apply for a type of 'consent to let', where you get permission to rent out your property without having to switch mortgage types.

Fee-Free Mortgage Advice Service available to Military personnel

With so many mortgages out there, it can be hard to know where to start. And if it's your first time looking into mortgages, the whole process can feel pretty daunting.

The good news is, the Fee-Free Mortgage Advice Service, provided by Tenet Mortgage Solutions Limited, have advisors, who are used to arranging mortgages for members of the Military family, that are there to help. They have independent access to the mortgage market so they can recommend the best mortgage for you and guide you through the process.

Plus, unlike some other brokers, the mortgage advice is fee-free, so it doesn't cost you anything.

Important things you should know.

PMGI Limited, trading as Forces Mutual acts as an intermediary for the purposes of introducing its customers to Tenet Mortgage Solutions Limited, part of Tenet. You will not receive advice or any recommendation from Forces Mutual. Such services will be provided by Tenet Mortgage Solutions Limited who will provide Forces Mutual with information about the services you have received. Forces Mutual will receive 18.6% of any lender procurement fee from Tenet Mortgage Solutions Limited in connection with the provision of mortgage broking services.

A mortgage is a loan secured against your home. Your home may be repossessed if you do not keep up repayments on your mortgage.

For more information call

Tenet Mortgage Solutions Limited on: 01543 221 214

Lines are open: Monday – Friday between 9.00am – 5.00pm

Visit: forcesmutual.org/mortgages

**Forces
Mutual**



PMGI Limited, trading as Police Mutual is authorised and regulated by the Financial Conduct Authority. Financial Services Register No.114942. Registered in England & Wales No. 1073408. Registered office: 55 Gracechurch Street, London, EC3V 0RL. Tenet Mortgage Solutions Limited is an Appointed Representative of TenetConnect Limited which is authorised and regulated by the Financial Conduct Authority under reference FRN:149826. Tenet Mortgage Solutions Limited is a company registered in England and Wales under company number:09111571 and whose registered office is at 5 Lister Hill, Horsforth, Leeds, LS18 5AZ. For your security, all calls are recorded and may be monitored.

THE FIREFLY SCHEME



'Don't do the everyday, everyday.'

From Regular to Maritime Reserves

The Firefly Scheme offers the Royal Navy (RN) trained service leaver the opportunity to join the Royal Naval Reserve (RNR) or Royal Marines Reserve (RMR) through a seamless fast track process.

RN trained Ex-Regulars, who are within 24 months of TX date and trained service leavers from other Armed Services may also apply.

As a Reservist for an annual commitment of just 24 Days (achieved through your spare time) you will be well rewarded. Earning extra money, accruing an additional pension and subject to meeting the specified criteria, receive an annual tax free bounty.

The scheme also offers the opportunity to remain part of the RN/Corps Family with its unique camaraderie.

For further information contact the Firefly team at
NAVYPEOPLE-CMRESFFMAILBOX@mod.gov.uk or call 0777 315 5821

Resettlement Support from CTP



Here to support your resettlement journey

INTEGRATED SUPPORT FOR ALL SERVICE LEAVERS

The Career Transition Partnership (CTP) is global career experts, Right Management, in a unique partnership with the Ministry of Defence. We are very proud to be the official provider of Armed Forces resettlement for over 20 years. In that time, we have supported more than 275,000 leavers and we look forward to helping you too.

We provide resettlement for those leaving the Royal Navy, Army, Royal Air Force and Royal Marines. Regardless of time served, or reason for leaving, all members of the Armed Forces can benefit from CTP support when leaving Service, through our range of programmes.

In addition to the face-to-face courses, workshops and one-to-one career guidance we deliver throughout our centres, many of our courses, facilitated sessions and events are also available virtually, making our provision more accessible and flexible than ever.

Read on for a reminder of the wealth of support available to you as you make the transition from the military to civilian life.

WHERE DO I START WITH RESETTLEMENT?

All Service leavers are entitled to resettlement support, consisting of time, financial support, training/upskilling and careers advice. Getting started is a three-step process.

Step 1: The first step in the process is to speak with your local unit Resettlement Information Staff, who offer advice on your entitlement and the administrative process to access it.

Step 2: You should then contact your Service Resettlement

Adviser (SRA), in order to discuss your resettlement package and funding available to you; and to register with CTP.

Step 3: Register for the CTP via JPA and one of our team will contact you to book in your first appointment and get you started.

WHAT SUPPORT AM I ENTITLED TO?

The amount of support available depends on your length of Service and your reasons for discharge:

Less than 4 years service or administratively discharged: CTP Future Horizons programme

This programme helps individuals to tackle any barriers to employment, and supports them post-discharge to ensure personnel gain a route into sustainable employment, education or further training after leaving. Personnel will be referred to the programme upon discharge.

4 – 6 Years service: Employment Support Programme (ESP)

This Programme is accessed 6 months prior to discharge and includes a 1 day workshop and one-to-one guidance session, resettlement briefs, job-finding support, employment fairs and virtual events, and access (on a standby basis) to vocational training courses. Career Consultant support is also available for up to 2 years post discharge.

6 Or more years' service or medically discharged*: core resettlement programme (CRP)

The Core Resettlement Programme is available to eligible personnel up to 2 years prior to discharge, until 2 years after discharge. The programme comprises a 3-day Career Transition Workshop, one-to-one session and ongoing access to a personal Career Consultant, along with additional resettlement workshops and briefings. The programme also includes job finding support, a jobsite, employment fairs and virtual events, and access to vocational training courses, along with travel and subsistence.

CTP ASSIST PROGRAMME

In addition to the Core Resettlement Programme, CTP Assist is available to give additional specialist support to *Wounded, Injured and Sick Service Personnel who have the greatest barriers to employment due to serious illness or injury. This is given through personalised support and Specialist

Employment Consultants. Individuals are referred to the programme prior to Medical Discharge.

HOW CAN CTP HELP ME?

CTP provides advice, guidance, training and support to those leaving the military, and also incorporates RFEA – The Forces Employment Charity, who provide lifelong job finding support to Service leavers.

Your resettlement consists of three broad areas: Transition, Training and Employment. From creating a CV through to learning interview skills plus researching and applying for jobs, what the CTP offers can help you not just with your first civilian job, but skills and knowledge to help you throughout your working lifetime. CTP support is delivered at ten Resettlement Centres in the UK, and the Resettlement Training Centre in Aldershot. The resettlement provision includes face-to face guidance, online

resettlement planning and career tools via myPlan, the personalised area of the CTP website, and access to our unique ex-military jobsite, CTP RightJob. Successful resettlement requires clear aims, a plan of action, good job intelligence, and effective networking, along with the skills you will acquire through the CTP. It's therefore vital that you take full advantage of the support, resources and facilities at your disposal.

TRANSITION

Workshops and Briefings - the first step for most on the resettlement journey is the three-day Career Transition Workshop (CTW), which enables you to identify and evaluate the transferrable skills and qualities gained during Service. Following this, you will meet your Career Consultant and create a Personal Resettlement Plan, which will help identify the required steps for

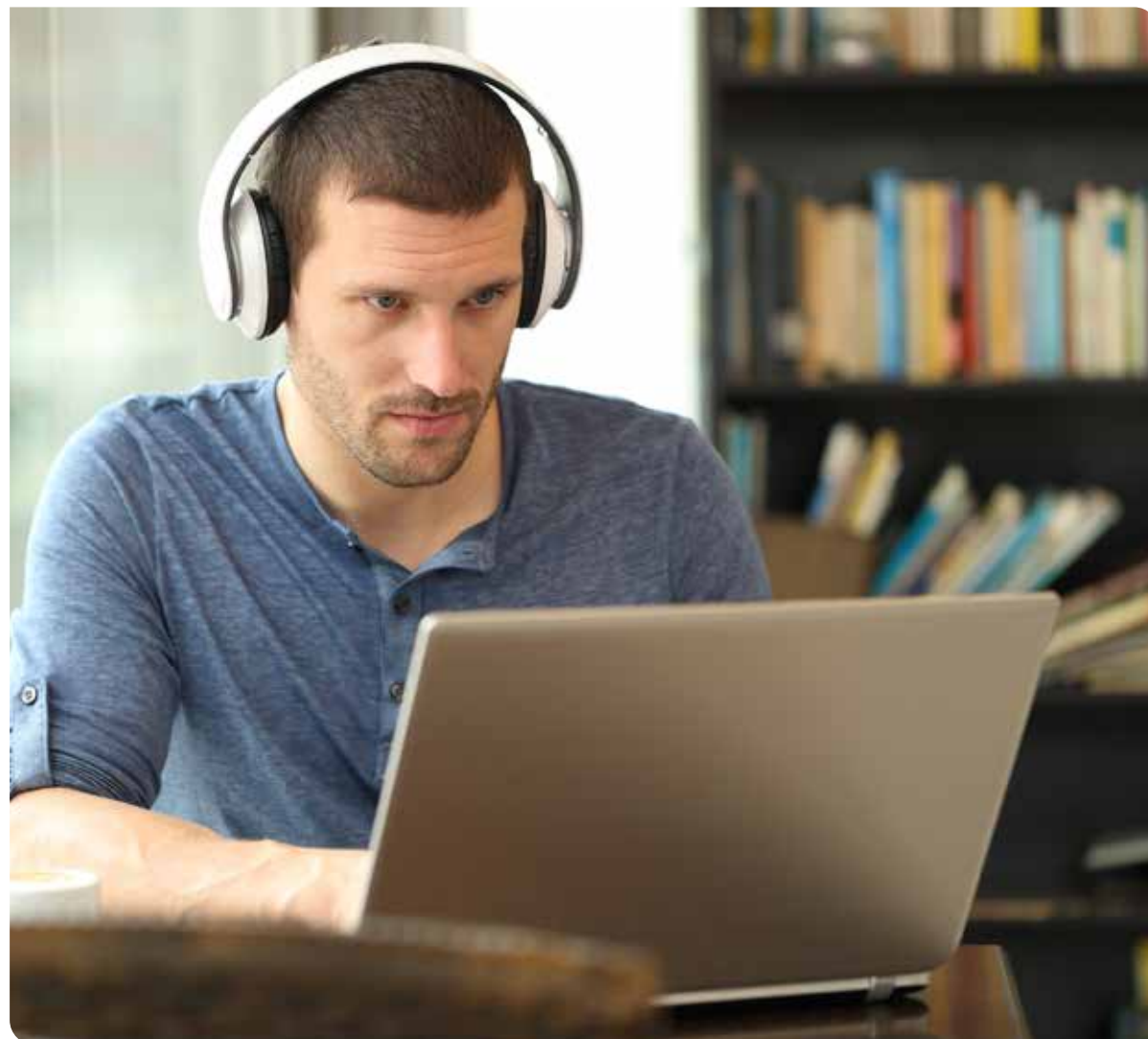
achieving your desired outcome upon leaving the Armed Forces. A range of additional workshops and briefings are available, including Financial Aspects of Resettlement, Business Start Up, Networking and Interview Techniques.

Events - a full programme of employment fairs, company recruitment presentations and online events is available to Service leavers at any point in the resettlement process, offering networking, research and job-finding opportunities.

Online Resources - myPlan, the personalised area of the CTP website, enables Service leavers to manage their own resettlement and offers career assessment activities, video library, Interview Simulator, CV Builder, Personal Resettlement Plan (PRP), resettlement tracker and checklists.

TRAINING

When leaving the Service, you can undertake vocational training to help you shape your future career. CTP delivers an extensive range of job-related vocational courses at Resettlement Centres and the Resettlement Training Centre in Aldershot. This is split into two types; Contract Funded and Non-Contract Funded training: Contract



ROUTE MAP FOR SERVICE LEAVERS START HERE:



the lighter shaded elements also available to those with 4 to 6 years' service

Funded training has been 'pre-paid' for you by the MOD. This offers exceptional value for money and is the best way to make the most of your 'GRT pound'. Non-Contract funded training can be funded using your Individual Resettlement Training Costs (IRTC) or ELC grants.

EMPLOYMENT

The Armed Forces equips its people with a vast range of skills applicable to many industry sectors and the CTP targets a wide range of employers to promote the skills, experience and strong work ethos Service leavers bring with them after a military career. The employers themselves benefit from a high quality, no cost recruitment service and exclusive access to thousands of skilled and qualified individuals, like you.

CTP RightJob is our online job site that lists thousands of live vacancies for Service leavers, with new ones added daily. You can

browse and search for available jobs by Industry, Location or Company Name, receive job notifications and alerts via email and submit job applications directly to employers. The platform is easy to use and compatible with smartphones and tablets, plus you'll find video tips to highlight features on all key areas of the site. The CTP Employment Team works closely with local, national and international organisations from all industry sectors to source and match suitable job vacancies for Service leavers. You'll receive regular job alerts based on the preferences listed in your RightJob profile, plus employers can also search the database for Service leavers with the skills they're looking for, and invite them to apply.

Your career consultant is available to provide advice and guidance on job applications, CVs and covering letters, and the central employment team provide assistance with

CTP RightJob, along with links to further employment support where required. CTP help is available up to two years post-discharge and after that, switches to the RFEA for job-finding support, at any point you may require it throughout your working life.

We are here for you throughout your career transition and our friendly teams genuinely care and are passionate about ensuring you get the most from your resettlement and the outcome that is right for you.

Served over 6 years or medical discharge?

Should you have any questions about your resettlement, please get in touch. You can find a wealth of information along with our contact details at www.ctp.org.uk.

As you transition from the military to civilian employment, you may be asked to make a presentation as part of the selection process – particularly if you're attending an assessment centre. And even for those of you who have plenty of previous experience in presenting, making sure to prepare properly and that you understand the key principles of presenting is essential to ensuring you're able to deliver an engaging account of yourself, in what can be a high-pressure situation.

SO HERE ARE 5 TIPS TO HELP YOU DELIVER AN IMPACTFUL PRESENTATION

Know your audience

First thing's first, you need to understand your audience's expectation and target your communication according to the level you're pitching to. If this is the first phase of the interview process, why not use your presentation to provide initial insight into who you are and what your experiences include. If the presentation is part of an assessment centre for final selection however, you might want to focus more on highlighting your key strengths and transferable skills – really showcasing yourself as the right candidate for the role.

Practise, practise, practise

Once your presentation is structured and written, don't forget to practise it regularly. Whether that's in front of family and friends or recording yourself using your phone. Where possible, ask for feedback and incorporate it into your edits. While you don't have to memorise your presentation, you should run through it enough times so that you're comfortable with it and can easily recall the key points you want to make. The more familiar you are with the content, the more confident you'll appear on the day – and as the old saying goes, "confidence goes a long way".

5. Deliver your key messages in a memorable way

Finally, think about how you can grab the attention of your audience and aim to contextualise your points in a way that helps each audience member understand, relate to and remember key information. Whether you refer to a famous name - "I believe it was Sigmund Freud who once said..." - or utilise rhetorical questions - "Do you know what many older employees struggle with?"; connecting your presentation to the real world will help your audience retain your key points and remember you as being the best candidate for the role.

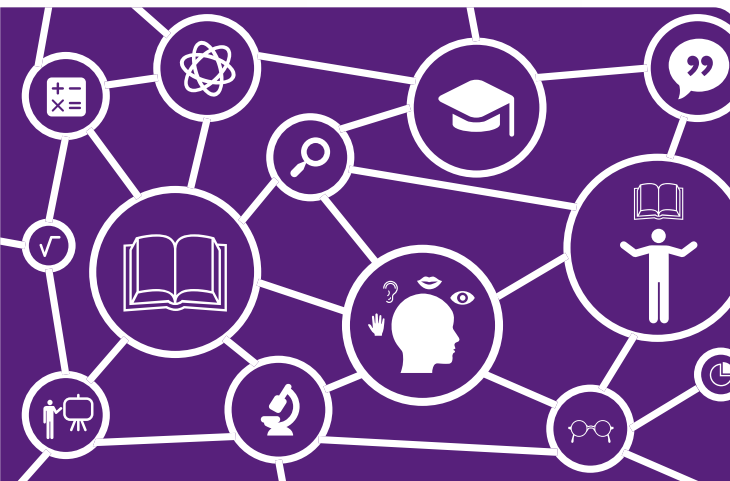
4. Present yourself well

Delivering a great presentation starts with the basics. Dress smart, carry yourself with confidence and remember to smile – smiling is always a winner in interview situations. Body language is key, so be sure to stand tall and ensure nothing is in front of you as you give your presentation – making you the centre of attention. Speak confidently and clearly, and remember to make regular eye contact with each member of the audience. This will help draw each person in and guarantee that they're engaged with you the entire time.

Define a clear structure

Your presentation should always have a clearly defined structure, and deliver key messages in a way that your audience can follow. To do this, you'll first want to provide an overview detailing what they can expect to learn. Then, deliver the main body of the presentation with a compelling proposition, remembering just how much you have to offer a civilian employer. Finally, summarise your key points, ask if they have any questions and offer handouts to all attendees. This final step will really help prospective employers remember you when reflecting back on all candidates.

5 tips to help you ace an interview presentation



Are you in Resettlement? CTP has launched an exciting new platform full of helpful tools and resources!

The CTP is excited to launch a new enhancement of their resettlement support, to better help any Service leaver registered with them prepare for 'Civvy Street'. myCareerPath is an innovative career platform full of interactive and intuitive tools, designed to structure a learning pathway that supports your decision-making.

GETTING STARTED

Starting with a self-assessment or as the CTP like to call it, your 'Career Pulse', you'll be able to identify the areas where you are most – and least – confident when it comes to your career. Once you've received your Career Pulse report, you'll be able to utilise the learning programmes and career assessments within myCareerPath to build on your strengths and address any areas for development.

To help bridge these development gaps, myCareerPath provides access to hundreds of e-learning courses focussed on developing your career and workplace skills.

JOB SEARCHING

For those of you searching for employment, you'll find a fully-integrated job-search engine containing millions of jobs to help you find a new role. Alternatively, if you're already in a career and looking to progress, the business management, leadership and change programmes will help you enhance your prospects.

Also embedded within the platform is a CV builder, myCV, where you can upload an existing document or create a new one from scratch. From there it will be scored against more than 50 common ATS checks, and you'll then receive a personalised

report and feedback to help instantly improve your CV.

Finally, when you're invited to that all-important interview, whether in a brand-new organisation or for promotion, the Interview Simulator tool available through myCareerPath will help you practise and prepare – ensuring you're well equipped to make a great impression.

IN SUMMARY, MYCAREERPATH PROVIDES

- A wide variety of career assessments to better understand your motivations, preferences and values.
- Access to hundreds of e-learning courses focussed on career development and personal and workplace skills.
- Flexibility for you to use it in your own time and at your own pace.
- An updated CV Builder and a new CV Reviewer tool where you can upload your CV to be scored, using AI technology, against more than 50 checks aligned with Applicant Tracking Systems (ATS) which are frequently used by employers. Once you've built and/or uploaded your CV, you'll then receive a personalised report and feedback. Further review can also be done in conjunction with a CTP Career Consultant once registered with their support.
- Cover letter builder to create compelling letters quickly and easily.
- LinkedIn networking tool to research companies by location and access employer profiles.
- Assessment centre tool to find out how they work and how to prepare for attending one.
- Elevator pitch builder to help create an engaging 60 second pitch about yourself.
- Plus much more!

UK Veterans help restore Gibraltar military landmark

A team of Armed Forces veterans have returned from a week long trip to Gibraltar, where they have helped restore Lord Airey's Battery which sits on top of the iconic Mediterranean rock.

The team are from Alabaré, a UK charity supporting vulnerable veterans and those who have experienced homelessness since leaving the military. Alabaré runs homes, mental health support services and social enterprises dedicated to supporting veterans back into healthy, independent lives. Five members of the team have recently benefitted from accommodation and support provided by the charity.

Several members of the team have served in Gibraltar or spent time there during their military careers. The heritage project was an opportunity to give back to the people of Gibraltar and

thank them for their continued support of the UK Armed Forces.

Sitting above the territory, Lord Airey's Battery is an iconic element of Gibraltar's heritage, having been built by British troops in 1891 and seen service throughout both World Wars. Since being decommissioned in 1976, the gun has fallen into disrepair and is now the subject of a renovation project spearheaded by military historian Pete Jackson, Trustee of the Gibraltar Heritage Trust. The Alabaré team worked under Pete's guidance for 5 days, significantly moving the restoration forward and helping to preserve this piece of military for years to come.



of the components that have been a bit lower on the rock. It's been a fantastic week. It's been a hard week with hot weather but we've all pulled together. For me it's been a some good closure... I first came to Gibraltar in 1998 as a young 17 year old on HMS Cornwall and I am now back in Gibraltar as a 41 year old and it's given me that bit of closure from my own battles and demons. It has allowed me to rediscover my own personality with a group of veterans again. So thank you to Alabaré for letting us come out here and to the Gibraltar Heritage Trust and the organisations who helped make this trip possible."

Karen Langley is member of the Alabaré team. Karen served 12 years with R.E.M.E as an A Mech. She said; *"It's been great coming together as a team with veterans. When veterans come together there's lots of banter, lots of laughs and it's been really good. Everyone has been so positive we've been working so hard every day but there are still smiles on everybody's faces."*

Andrew Lord is the Chief Executive of Alabaré and he joined the group in Gibraltar. As the week came to a close he reflected on the achievements of the project team. He said; *"Over the last week the team have been working on Lord Airey's battery, stripping back the rust, rubbing it down, and before painting it in red lead, and then the final battleship grey as well. The team have worked incredibly hard on this late victorian artillery battery. The team have really gelled with lots of camaraderie, and it though these moments, and the comments of the veterans that you can really see how beneficial this kind of shared endeavour is, building confidence and positive mental well-being."*

"This project has come about thanks to the hard work of many - and I want to pay particular tribute to Pete Jackson and all his support, in both developing the project and then setting the tasks for us to do this week. It's also come about the very generous support of Friends of Gibraltar Heritage Society and the Gibraltar Heritage Trust, plus the many other charities have supported this initiative - Greenwich Hospital, The Not Forgotten, Wilton Rotary, Rebecca Day and others as well. It's been a great project."

The Alabaré Gibraltar Heritage project was held alongside the charity's Race to the Sun sponsored cycle ride which saw 12 riders complete a 500km route from Gibraltar across southern Spain, conquering ascents totalling over 8,000m. Each cyclist was raising funds to support Alabaré's Homes for Veterans.



www.easyresettlement.com

Easy Resettlement's £100,000 Training giveaway Starts Here!

On the next two pages you will be able to view an example from Onboarding officers who are offering free courses as part of our £100,000 training giveaway.

This will be officially launched in our summer issue and will consist of a wide range of courses from various training providers, all of whom will be backing this campaign.

Our main aim in producing these magazines is to assist service leavers and veterans with your resettlement process. We have worked tirelessly to promote as many employment opportunities as possible, so to further assist with your chance of gaining future employment we are now giving you the chance to win free training courses, regardless of your age, your rank, or entitlements.

We would like to thank all our partner companies for making this possible and helping to ensure that you, the service leaver, will have the best possible chance of gaining future employment, we will be adding more training providers like Onboarding Officers through our 2022 issues, who will be offering free training courses which will help you gain civilian recognised qualifications.

For your chance to win any of the free courses that will be on

offer, simply email the company whose course you are interested in, please include £100k in the title along with information on when you joined service, when your exit date is and if you have had any other similar training.

Each training provider will have their own dates for making the draw and announcing their winner(s). In most instances the winners will be notified by email, each company will have their own terms and conditions such as use by dates that they will be happy to inform you of.

There is no limit to how many courses you are eligible to apply for, however we do ask that you only enter once per course/company taking part in the campaign.

We aim to bring you a plethora of courses available in a wide range of industries, if however, there are other courses you may be interested in that we have not yet included, then please call or email us and we will try to find something for you. This campaign is only possible due to our advertisers so please do let them know your thoughts on our campaign.



Royal Navy veteran Kenny Brown was one of the team who took part. He said; *"I came out here with Alabaré to help restore Lord Airey's Battery. I've been working on the gun and some*



OnBoardingOfficers
Building High Ranking Boards

OnBoarding Officers

Launched in 2019, OnBoarding Officers has been supporting officers to understand how to transfer their skillset into a commercial boardroom via their Non-Executive Director Programme.

Now, OnBoarding Officers is preparing to launch the newly created Executive Programme, which aims to support officers seeking to transition into a full-time managerial, executive or director position.

Founded by award-winning Businesswoman and Non-Executive Director Jo Haigh, OnBoarding Officers is an exclusive community for exiting military officers to help them transfer their skills into the commercial world and become world-class business leaders.

OnBoarding Officers was specifically developed to assist in positively exploiting the substantial pool of talent that exists within

our elite Armed Forces personnel and increase the opportunities for those available to secure a board or an executive appointment.

The first part of the OnBoarding Officers journey is to complete either of the training programmes, both of which are delivered by award-winning and highly experienced tutors in their field.

The Non-Executive Director Programme is suitable for exiting senior officers who are seeking to create a portfolio career of non-executive director appointments. Whilst the Executive Programme is designed to prepare officers, reservists, and warrant officers who aspire to move into executive-level roles within a commercial setting.

The programmes have been constructed to provide innate knowledge on issues that boards and companies face regularly, including best practices and corporate governance, applicable financial acumen skills, risk management and strategy, leadership, and an intuitive understanding of marketing strategy.

"The five-day course, aside from being great fun, opened my eyes and whetted my appetite. The three modules dealt with the essentials, but in a 'vocational' style, in action rather than in theory, and taught by clear leaders and experts in their fields." – Former British Army Lieutenant General Richard Felton CBE.

Following either programme, ongoing support and resources are available via the unique offering in the Community, as it was paramount a collaborative, supportive, exclusive community would still be available post-service, via the OnBoarding network.

The Community includes access to executive and non-executive vacancies. A group of 'Allies' who are all on hand to provide ongoing support post-cohort, plus private LinkedIn Groups to continue communications and share opportunities, news, insights, online resources and networking events.



If you would like to know more about OnBoarding Officers or the training programmes and Community please visit www.onboardingofficers.co.uk or get in touch at info@onboarding-group.com.

OnBoardingOfficers

Building High Ranking Boards

Win a place on one of OnBoarding Officers' upcoming three cohorts with Easy Resettlement's £100,000 training giveaway.

OnBoarding Officers is an exclusive community for exiting military officers to help them transfer their skills into the commercial world and become world-class business leaders. We have created two programmes, specifically tailored for exiting officers, who wish to resettle and learn how to successfully transfer their skillset whilst receiving post-programme support via our Community, programmes include The Non-Executive Director Programme and The Executive Programme.

The Non-Executive Director Programme (5 days)

Suitable for exiting senior officers who are seeking to create a portfolio career of non-executive director appointments and is accredited to the TQUK Level 6 Certificate in Strategic Planning and Leadership (RQF).

The Executive Programme (4 days)

Designed to prepare officers, reservists, and warrant officers who aspire to move into executive-level roles within a commercial setting and is TQUK Level 4 Award in Business Essentials for Business Leaders (RQF) accredited.

Both programmes are delivered in-person across a series of days focusing on the commercial skills required in a non-executive director or board role, or executive, managerial or director role, including:

- Understanding the role and responsibilities
- How to transfer your existing skillset
- Understanding financial terminology
- How marketing and strategy are applied
- How to transfer or build on your leadership skills
- How to build your personal brand and position yourself within the market

Benefits

In addition to the course offering, OnBoarding Officers has established a Community to support its members post-cohort. This Community includes job opportunities and ways to build your industry network via our Super NEDs, Ambassadors, Mentors, Partners and Tutors. Plus, access to online resources and insight videos, as well as invitations to networking events and private LinkedIn groups.

Apply

Please email us with your name, email address and exit date, along with which course you are interested in attending and any information of previous training you may have done. You will then be entered into our draw to qualify for your chance of winning one of three free places.



Please contact us for more information on the OnBoarding Officers programme or to reserve your place as a delegate.

Contact Our Team

Office – 0204 537 8049

Website – www.onboardingofficers.co.uk

Email – info@onboarding-group.com

Fire Safety

There is currently an abundance of career opportunities within fire risk assessment industry and with the release of the Fire Sector Federation (FSF) Approved Code of Practice for Fire Risk Assessor Competency in 2020 the need for fire risk assessors to have a qualification is becoming the norm.

Fire Safety Risk Assessment Consultancy Limited (FSRAC Limited) are currently offering a Level 3 Award Qualification in fire risk assessment awarded by Qualifications Network UK. It is possible to attain this qualification within a short period of time, typically less than one month.

The FSF and the fire risk assessment industry promote being a member of a fire safety related Institution and this qualification will enable you

to become join the Institute of Fire Safety Managers (IFSM).

Demonstratable competence is becoming this norm within the fire risk assessment industry and one of the elements of being a competent person is being a reliable and responsible person; having been in the forces you will already be considered to have these qualities.

We have trained (or retrained) fire risk assessors from several industry leading companies including Mitie, Mears, Frazer Group and more.

The Level 3 Award in Fire Risk Assessment is a 5-day classroom course with a short portfolio of work to be completed in your own time afterwards. Completion of both parts of the course will result in a certificate being awarded by the awarding body, QNUK and as we are accredited by the Institute of Fire Safety Managers (IFSM) are company certificate is also issued with the IFSM accreditation; a further certificate is also awarded by the Institute of Fire Engineers (IFE) for Continual Progressive Development hours.

Courses are delivered in Manchester by David Prince an ex-fire officer, fire safety inspecting officer, fire investigation officer and Nationally Accredited Fire Risk Assessor.

Our training courses are kept up to date with any updates in fire safety legislation included in the course; courses are constantly updated to ensure currency.

David Prince. *MIFireE, MIFSM, FdSc, Tech IQSH, LCGI, Dip(Ed) Nationally Accredited Fire Risk Assessor Register (NAFRAR) No. 0151 FRACS (Fire Risk Assessor Certification Scheme) No. 73 Member of the UK-AFI (Fire Investigation).*

FIRE SAFETY RISK ASSESSMENT LEVEL 3, 5-DAY COURSE

Who is this 5-Day Course For:

This course is aimed at those who have a responsibility for undertaking fire risk assessments, reviewing and or implementing the significant findings of a fire risk assessment.

Typically, such persons would be

- Fire Risk Assessors,
- Health and Safety Manager,
- Health and Safety Advisor,
- Health Safety and Environmental Advisor,
- Building Facilities Managers and Facilities Teams,
- Managing Agents,
- Building Owners,
- Fire Alarm Engineers,
- Electrical and Mechanical Engineers.

Why choose us?

- Our courses encompass the principles of fire safety risk assessment.
- Delegates will learn how the fire risk assessment process 'pieces' together with this course covering all of the necessary basic elements of a fire risk assessment.
- This course contains an update on building cladding types.
- This course aligns to the elements of the 'Fire Risk Assessment Competency Council Framework

Previous course feedback:

John S. JJS. Limited "Excellent knowledge base and very well presented, a great course for aspiring fire risk assessors".
Grahame H. "Absolutely brilliant... exactly what I required".
Jayne T. R and R Safety Systems. "Left me wanting more... excellent interaction and practical exercises"
Mark P. MPW Safety Solutions. "Excellent course. Well-

Course content:

An Introduction to:
• 'Fire Risk Assessment Competency Council Framework'
• Fire Science
• The Regulatory Reform (Fire Safety) Order 2005, (Fire Safety Legislation)
• Building Construction
• Fire Compartmentation (Passive and Active Fire Protection)
• Fire Doors, Final Exit Doors, and Door Security Devices
• Understanding and Calculating Floor Space Factors, Door Widths and Travel Distances.
• Means of Escape in the Built Environment.
• Understanding Escape Times
• Understanding Human Behaviour in Fire Situations
• Understanding Evacuation Strategies.

structured and presented in a clear and logical way... highly recommended"

The course aligns to the Fire Sector Federation (FSF) Approved Code of Practice for Fire Risk Assessor Competency: Cross Mapping to RQF Level 3, EQF Level 4 or SCQF Level 6.

This course is aimed at fire risk assessor or those wishing to become a fire risk assessor wishing to undertake fire risk assessments of simple premises (as defined in the government guidance documents).

Extract from the FRACC Document: Competency Criteria for Fire Risk Assessors
Fire Risk Assessor Competency

Evidence of specialist training, membership of a professional body, and or certification by a third-party certificated body, need an appropriate knowledge of:

- The assessment of risk from fire (Appendix A)
- The applicable Legislation (Appendix B)
- Appropriate Guidance (Appendix C)
- Behaviour of fire in premises (Appendix D)
- Effects of fire on people and behaviour of people in fire situations (Appendix E)
- Means of escape (Appendix F)
- Fire Prevention (Appendix G)
- Fire Protection (Appendix H includes Passive and Active fire protection)
- Management of Fire Safety (Appendix I)

Learning Outcomes

By the end to the course the delegates will*:
• Understand how to assess the risk of fire in the built environment
• Be able to reference

- Fire Alarm systems and BS 5839
- Emergency Escape Lighting and BS 5266
- Emergency Signage
- Firefighting Equipment
- to Fire Safety Management
- Understanding Fire Safety Training and the Legal Responsibilities.
- The Fire Risk Assessment Process.
- Understanding Fire Risk Assessment Significant Findings (Recommended Actions).
- Understanding when to Review the Fire Risk Assessment.
- Risk Reduction and Arson Prevention.
- Using relevant Fire Safety Guidance Documents (Home Office Guides, Approved D Document 'B' and BS 9999 are referred to throughout the course).



- the Fire Safety Law for England and Wales
- Be able to reference appropriate guidance documents
- Understand the behaviour of fire in the built environment including ignition sources of fire
- Understand the effects of fire on people and human behaviour in fire situations
- Understand means of escape
- Understand fire prevention
- Understand fire protection (Passive fire compartmentation and Active fire systems)
- Understand the management of fire safety in the built environment.

**The course also considers how the delegate will manage their expectations regarding the fire risk assessment process.*

Instruction methodology

The course uses a delegate workbook (the delegate keeps this for future reference), presentations and exercises which are interactively debriefed during the course. Throughout the course delegates will complete the workbook exercises relevant to each presentation; delegates will complete a 'mock premises' fire risk assessment exercise (desktop exercise).

The course is assessable; with a multiple-choice test on the last day and completion of a portfolio of work to be completed within 10 working days of the end of the course.

Accreditation

Level 3 Award in Fire Risk Assessment (Qualification/Ofqual Registration Number 603/2073/4)

We are an 'Institute of Fire Safety Managers' (IFSM) 'Accredited Centre'. An 'Certificate of Attendance' Accredited by FSRAC Limited with 'The Institute of Fire Safety Managers' (IFSM) Accreditation. The Course is also awarded 29 Hours of Continual Professional Development (CPD) with the Institute of Fire Engineers (IFE).

Course duration

5-Days 09.00 Hours to 17:00 Hours, with morning and afternoon breaks and 45 minutes for lunch. This 5-day course includes a light lunch, teas and coffees, soft drinks and light snacks each day.

Cost of the Course

Those persons retiring from the forces can use their learning credits as payment for the course as we are registered to accept these.

Publicly Accessible Courses

The cost is £1195.00 per person plus VAT (£1434 Including VAT).

Courses are held each month at the same venue. There are a maximum of 12 delegates places per course.

The Training Venue:

Training is held in the Manchester Conference Centre in Manchester. The address is, The Manchester Conference Centre located in The Pendulum Hotel, Sackville Street, Manchester. M1 3BB.

Start Time: 09.00 Hours (Tea and Coffee available each day from 08.30 hours in the training room). Finish Times: 17.00 hours each day.



The Trainer

Training is delivered by David; David is formally a Fire and Rescue Service Officer with 27 years' experience, David was a warranted 'Fire Safety Inspecting Officer', Fire and Rescue Service Qualified Fire Investigation Officer. Since retiring David Prince has delivered Fire Risk Assessment training nationally and has a wide range of experience in delivering such training to all sectors especially to Health and Safety practitioners. David Prince continues to undertake fire risk assessments of a wide range of premises types throughout the UK. David Prince is one of only 73 Nationally Accredited Fire Risk Assessors on the FRACS register and is also listed on the IFSM Register of Fire Risk Assessors (No 151). David Prince also has formal teaching qualifications (Dip Ed) as well as a wide range of 'Fire and Rescue Service' fire safety qualifications. As a fire safety practitioner David is aware of current Fire Safety practices. **For training purposes only.*



Booking onto a course

For Individual Bookings:
www.fireriskconsult.com/shop
Contact David: **07847 779428**

*All courses and course bookings are subject to our terms and conditions which are available on our website www.fireriskconsult.com

Progression Routes to Further Courses:

Fire Risk Assessment in Specialised Housing (Sheltered Housing, Extra Care and Supported Living)

Military to Mines

Transitioning from the Army to the Mine Action Industry

Are you coming to the end of your Military career?

Are you looking to pursue new opportunities? There is extraordinary work currently done to rid countries worldwide of landmines and unexploded ordnance, and the demand for qualified individuals in the mine action industry is high. The Development Initiative Ltd (TDI) has a long history of providing opportunities to qualified Military personnel in search of a new career path.

There are over 110 million laid and active landmines globally, excluding the further millions of tonnes of unexploded ordnance (UXO) and explosive remnants of war (ERW). Unexploded devices that injure civilians in conflict and post-conflict zones are a barrier to a country's regenerative future.

Collectively, they pose a daily threat to civilian safety as well as severely impeding economic development.

TDI was established in 2005 to provide extensive project management support to both governmental and non-governmental organisations, incorporating the provision of landmine clearance, UXO disposal, explosive ordnance risk education (EORE), improvised explosive device disposal (IEDD) and search training. Additionally, TDI provide fleet maintenance and dog services. TDI regularly recruit Project Managers, Explosive Ordnance Disposal (EOD) Trainers and Mentors, as well as Medical personnel for our various projects across Africa and the Middle East.

TDI has developed a notable record in the mine action industry and has proven to be a reliable accessory in a variety of challenging environments. To date, TDI has successfully completed projects in countries such as the Democratic Republic of Congo, Mali, Sudan, South Sudan, Somalia,

Togo, Afghanistan, Yemen and the Central African Republic to name a few. During its 17-year lifespan, TDI has succeeded in developing its operational capacity and training capabilities, gaining substantial administrative and logistical experience in the deployment and management of our mine action activities.

It is widely known that clearing hazardous explosive material is a precarious task; however, TDI is familiar with working in challenging environments. We have successfully mobilised multiple projects in many different theatres, refining our processes and procedures along the way. We consider each country's unique parameters and terrain in order to provide the most appropriate and necessary tools to conduct tasks competently, cost effectively and fundamentally safely, for our staff and that of the country's civilians.

Like the removal of explosive devices, EORE is also crucial to the worldwide mine action effort. On almost all of our projects,



TDI have a team dedicated to educating civilians, officials and a country's military personnel on how to recognise these items and what precautions to take. The scope of mine action is vast and the opportunities to develop a career within this industry are reflective of this; wide and diverse.

UXO and ERW are a worldwide challenge in post-conflict zones today, and TDI have worked in many countries riddled with explosive threats. TDI currently have a prominent presence in countries in Central and West Africa such as South Sudan, the Democratic Republic of Congo, the Central African Republic and Mali. Along with our trained and qualified personnel, TDI also use explosive detection and mine detection dogs to assist in clearance operations. The detection, identification, evaluation, recovery and disposal of all items of explosive ordnance such as grenades, cluster munitions, land service ammunition and mortars is a significant element of TDI operations. Disposal is crucial to limiting the risk of injury and accidents with civilians, children and animals, surmounting to additional expenses on a country's government and healthcare facilities.

While our trained and well-equipped personnel remove landmines, UXO and ERW, they also simultaneously conduct technical surveys and GIS mapping. Once the area has been determined landmine free, the

cleared land is entrusted to local governments, communities and businesses for the sustainable development of this land in the future. Previously displaced civilians can too, return to the land without the risk of encountering these devices.

As has been seen in today's media, IEDs are increasingly used in countries of North Africa and the Middle East. TDI has conducted clearance work in countries where there is a growing risk of improvised devices, while providing training solutions to recognise and dispose of these devices. Our training packages are flexible and can be adapted according to specific threats unique to each country. Qualified professionals, who are often originally from

a Military background and have many years of practical experience gained from exposure in multiple theatres, deliver all of the training in the country of operations where continuous mentoring can be provided.

In as much as TDI are clearing hazardous regions, there is often the threat of ammunition finding their way into the hands of criminal groups and rebel forces. This is especially dangerous in countries suffering from violent conflict or weak governance. TDI staff are deployed in these regions to restore ineffective stockpile security and management of such arms and ammunition. Civilians, unbeknown to the dangers of these weapons, may also unintentionally encounter them with an often-fatal

outcome. With the accumulated knowledge of our personnel, TDI has developed significant experience in this sector and will assist with a broad range of stockpile management activities including storage, transportation, handling processes, operational procedures and disposal.

As an organisation, we constantly strive to improve our level of performance and provide the highest quality of service in the industry, for our staff and that of our clients. Removing the threat of unexploded devices is necessary to provide civilians with the opportunity to return or remain in their homes and work for a better future for themselves and their families. We believe that mine action must extend beyond merely clearing areas of previously mined land and allude to the fact that communities must be given assistance to rebuild, restore and pursue sustainable peace and development.

TDI teams are incredibly broad with a wealth of experience collaborated from each individual's particular field of expertise. Collectively, our personnel have worked in all corners of the world. We are proud to employ qualified individuals from over thirty-two countries with staff coming from as far as, although not limited to; South Africa,

Namibia, Zimbabwe, Kenya, Ivory Coast, the Philippines, Canada, France and the United Kingdom.

TDI aims to make the unnerving transition from military to the mine action industry a success for all who join us. All TDI staff are given the trust and responsibility to contribute to making the world a safer place for the millions of people affected daily by landmines and UXO. If you are reading this and still contemplating what to do next, why not consider joining TDI? There are career options outside of Military life and TDI provide the tools for you to branch into something new. Wherever you are in your career, hanging up one uniform does not suggest it is the end of the road but rather the start of a new one.

TDI aims to make the unnerving transition from the Army to civilian life a success for all who join us. There are career options outside of the Army and TDI provides the tools for you to branch into something new. To find out more, please contact us on info@thedevelopmentinitiative.com, or visit our website: www.thedevelopmentinitiative.com, on Twitter, [TDI18](https://twitter.com/TDI18) or our LinkedIn page, [The Development Initiative Ltd.](https://www.linkedin.com/company/the-development-initiative)



Since 2005, TDI has successfully provided services to organisations both in humanitarian and commercial sectors including explosive threat mitigation, mine action, weapons and ammunition management, training and mentoring, dog services and fleet maintenance.

TDI have contract positions available for Project Managers, EOD and IEDD Trainers and Mentors, Technical Field Managers, EOD qualified staff, Mechanics, Engineers, Medics and all associated support personnel. Women are encouraged to apply.

If you would like to join TDI, please contact us on:

info@thedevelopmentinitiative.com | [twitter/TDI18](https://twitter.com/TDI18) | www.thedevelopmentinitiative.com/job-opportunities/



Griffin

We are Europe's No.1 Military, Diplomatic Car Sales Specialists, supplying cars to serving military personnel and veterans, as well as emergency services staff, NHS employees, and diplomats across the Globe.

We currently sell just over 4,500 new tax free and tax paid new cars every year. We supply British and Foreign Military, both here in the UK and overseas, as well as the Diplomatic Corps Worldwide. We offers exclusive savings for all serving members of the British Armed Forces as well as Reservists, Veterans, and MOD Staff. We also supply members of the European Police Agency's, EUROPOL, and INTERPOL, as well as serving Blue Light Card members. We also run the CSMA (Boundless) car programme, bringing savings to Civil Service and public sector employees. We have the widest selection of manufacturers anywhere, meaning more choice and an unbiased approach to car sales.

Our philosophy is simple, 'what we quote is what you pay!' No gimmicks, No misleading adverts or prices, No hidden 'admin or sales fees', and definitely No middlemen. You deal with us from initial enquiry right through to delivery. Plus we're not restricted in our advice by the need to hit big manufacturer targets, so you'll get the best advice for you, not us.

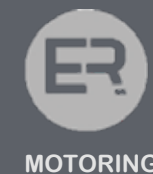
We are the Official Military & Diplomatic Specialists for Renault, Skoda, SEAT, Audi, Mercedes-Benz, LOTUS, Mazda, Peugeot, Hyundai, KIA, Honda, Alfa Romeo, Fiat, Abarth, Jeep, Citroen, DS, Nissan, Subaru, and Isuzu.

We have a simple and straight forward approach with no hard sell. We like to look after our customers, giving them the right advice on what is good to buy and what is not. Our customers in return look after us by coming back time and time again, as well as referring their friends and colleagues.

We are proud and humbled to have been awarded the highest honour a company can be given by the MOD. Our commitment to our Armed Forces is key to everything we do. Being owned and operated by ex-military personnel we are more aware than most of the rigours of military life, and the lifestyle changes in leaving the military and starting afresh in the civilian world.

On our uncomplicated sites, **Griffintaxfree.com**, **DDSCARS.co.uk**, and **BlueLightCars.co.uk** are all dedicated to the individual customers we have, and customers will find special offers, finance specials, as well as specific manufacturers pages with our favourite videos. We hope you enjoy your visit to one of our three sites.

co.uk, and **BlueLightCars.co.uk** are all dedicated to the individual customers we have, and customers will find special offers, finance specials, as well as specific manufacturers pages with our favourite videos. We hope you enjoy your visit to one of our three sites.



GRIFFIN
Military & Diplomatic

Get More **For Less** with **Griffin Military**

In a joint venture with Easy Resettlement, Europe's largest Military & Diplomatic car dealer, brings you the very best in Military & Veteran discounts.

As 2021 ERS Gold Award Winners, as well as being owned and staffed by ex-military personnel we know more about the military than most. So we look after our own, whether you're serving or not.

With savings not found on the High St. you can now save more of your hard earned cash on a brand new car with Easy Resettlement

**If you've ever served your country,
then we're here to serve you.**



For more info, please go to **Griffintaxfree.com/ER-Motoring**



EMPLOYER RECOGNITION SCHEME
GOLD AWARD
Proudly supporting those who serve

Call us now and start your new car adventure
Call our UK Head Office on 01273 574000
or email us at info@Griffintaxfree.com

Why aren't you studying with the OU?

Stuck in a rut, thinking about resettlement or just wanting to advance your career?

1,500 service personnel and their dependants are taking advantage of more than 200 qualification and over 400 courses by studying with The Open University (OU) - what's stopping you?

I DON'T HAVE THE TIME TO STUDY

Serving your country doesn't stop you from expanding your horizons. Our flexible distance-style learning means that you can study whenever, wherever and however you like.

- Use your laptop, tablet and smartphone to access all of your learning material on the go - regardless of where you're stationed;
- Adapt your study schedule around your existing commitments, shifts and postings to learn at a pace that suits you; and
- Put your downtime to good use with practical, interactive and engaging learning content.

"Studying with the OU was flexible, manageable and interesting, exactly what I was looking for."
Flight Lt James Coulman

I CAN'T AFFORD A QUALIFICATION

The cost of enhancing your education shouldn't be prohibitive - especially not for service personnel. That's why you can take advantage of:

- The MOD's Enhanced Learning Credits (ELC) to contribute towards your personal and career development - you've earned them, use them;
- The OU's flexible payment options, financial support packages and bursaries - making education affordable; and
- A wide range of certified qualifications that enhance your earning potential, delivering you return on investment.

See what financial support you can access.

I HAVE NO PREVIOUS QUALIFICATIONS

You don't need any previous qualifications or ranking to study with the OU - you just need life experience, and something tells us you have a lot of it.

- Build upon your existing skills and talents to help achieve your future goals - whether that's lifelong learning, career enhancement or resettlement;
- Learn practical and transferable skills from industry experts and world leaders - increasing your performance and fueling your potential.

"The OU deserves huge credit for enabling me to do this. I doubt there is another institution anywhere that would have taken me from seven O-levels to LSE in five years whilst I was holding down a busy job stretching across the globe."

Mike Niblett

Take a look at our full range of courses and qualifications.

I'VE NEVER WRITTEN AN ESSAY IN MY LIFE

We don't care. With more than 50 years' of teaching experience, we know how adults learn, and we know how to get the best from you - regardless of how good you think you are at studying.

- Your personal tutor will give you all of the academic guidance and feedback you need to get you back into study and achieving results;
- Our dedicated student support service is always on hand for professional advice on everything from learning methods and career guidance to module choices and IT support; and
- The worldwide OU student community provides support, networks and advice from people just like you.

I DON'T KNOW WHO TO STUDY WITH

There are many distance education providers out there - but very few who have been doing it for as long or as well as we have. Take advantage of our 50 years' experience, expert tutors and company partnerships for:

Resettlement - get ready to beat the competition and enter a rewarding career with a well-respected qualification.

Career advancement - prepare your knowledge and qualifications for your next position in the forces with our range of fully accredited courses.

Personal development - keep your mind active, knowledge up-to-date and interests interesting with our short courses, CPD workshops and postgraduate courses.

Dependants - take advantage of the same choice of courses, flexibility and expert teachers to enhance your own career and personal development.

Find out what it's like to study with us.

Study with someone who's been doing it longer and better than anyone else. Study with the OU.

Visit www.open.ac.uk/forces for more information.



Discover how you can benefit from the OU's flexible learning styles. >>

I'M NOT AN ACADEMIC

You don't have to study the history of art unless you want to. With more than 200 different qualifications to choose from, we're here to help improve your skills, develop your knowledge and prepare you for a career in or out of the armed forces.

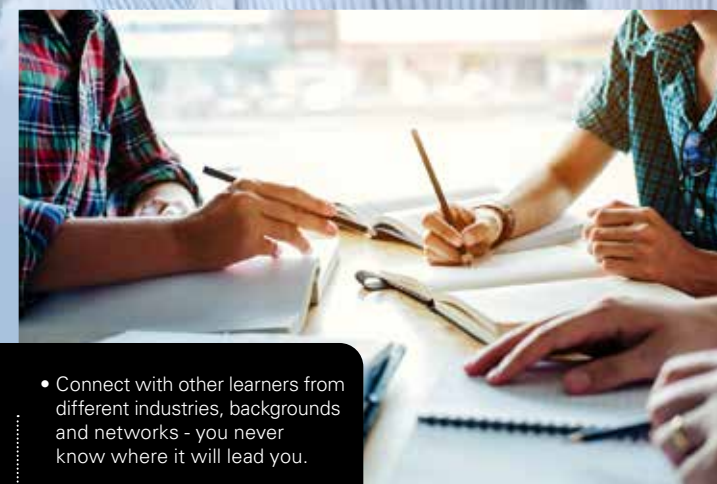
- Learn practical skills and applicable knowledge from industry-experienced tutors;
- Stretch yourself to achieve more, with an inspiring, challenging and rewarding educational experience; and

- Connect with other learners from different industries, backgrounds and networks - you never know where it will lead you.

"Having a BSc after my name definitely helped me to find a job - in fact I was headhunted by a gas turbine company, and I left the Navy on a Friday and started work on Monday."

Andy Murray

Find a course that interests you





Alcoholics Anonymous

National Helpline 0800 917 7650

www.alcoholics-anonymous.org.uk

Alcoholics Anonymous has over 4,400 groups throughout Great Britain dedicated to helping those with a serious alcohol problem learn how to stay sober. Groups are made up of people from all walks of life and all age groups. Through friendship and mutual support, members assist each other in coping which is made easier by meeting others with the same problem. There are no dues or fees for membership and anonymity is carefully preserved.

Anyone who believes they have a drink problem can contact Alcoholics Anonymous by using the helpline number above or email; help@aamail.org

Further information may be obtained from the web site above or from the General Service Office at the address below.

For information:
P.O. Box 1, 10 Toft Green, York. YO1 7NJ
Tel: 01904 644 026

Drinking on the Job...

AA is concerned solely with the personal recovery and continued sobriety of individual alcoholics who turn to the Fellowship for help.

AA experience has always been made available freely to all who sought it.

Do you want help with a drinking problem?

If alcohol is costing you more than money, then call us today in complete confidence on 0800 9177 650, or email us at help@alcoholics-anonymous.org.uk

"My 10 year old daughter succumbed to cancer....my drinking rocketed...I learnt to use drink to numb the pain. Then followed a dark period in my life...extended periods of diagnosed depression and marriage break up. I finally admitted to occupational health that I needed help – the response was supportive and nothing like I expected I was offered a place in re-hab, and introduced to Alcoholics Anonymous.

I am now approaching six years of continuous sobriety. I retired from the Police Service sober after 30 years' service and now work with others trying to recover from alcoholism"
Former Detective Inspector



"I had a good job, a wonderful family and home...but the lost days and lost peace of mind for my wife was a greater cost. I was a 'functioning alcoholic' - I worked well and professionally as a police officer, in several specialist roles and with promotions.

"I hid bottles around the house to drink when my wife was busy... The next morning was always a panic, to check that the bottles were still hidden.

"My rock bottom came after a weekend lost in four bottles of gin and the following morning I rang AA. I admitted to my wife and my two daughters that I was an alcoholic and they helped me get to my first meeting. I knew at the end of that meeting that I'd found the right place".

Former Inspector

"My wife had left home; I'd been assaulted in the town centre a few days later and hadn't defended myself for the first time; my emotional life was becoming even more unmanageable. I was forced into accepting that I couldn't drink safely. Like a blinding glimpse of the obvious, the answer was 'Don't Drink!' How to do it? I became committed to AA..."

Former Superintendent

 **Alcoholics Anonymous**
OUR PRIMARY PURPOSE IS TO SOBER OURSELVES AND HELP OTHERS TO ACHIEVE SOBRIETY

YOU DON'T HAVE TO LIVE HERE TO CALL US!

THE ONLY REQUIREMENT IS A DESIRE TO STOP DRINKING

0800 917 7650

GO ONLINE AT: alcoholics-anonymous.org.uk

Veterans into Logistics

Veterans into Logistics are a non-profit organisation which has been recently formed to provide training and support, with the main aim to change the lives of ex-military personnel who need help in gaining meaningful employment.



WHAT DO WE DO?

Veterans into Logistics want to make a difference to the veteran community by creating a transport and logistic pathway for veterans seeking new employment opportunities.

Our objective is to train and support ex-military personnel gain the qualifications needed to increase their employment opportunities.

We will work with armed forces service leavers, veterans and families who are either unemployed, on low income, been made homeless or leaving custody.

All veterans are provided with one to one mentoring and on-going support to increase their opportunities for success.

At present our training programmes meet the demands of the transport and logistics industry and the job opportunities this creates; we have been successful in providing training and supporting ex-military personnel into permanent employment.

WHAT WE OFFER

- Upskilling and Training
- Potential Employment
- Mentoring
- On-going Support

CAREER ADVICE

We are on a mission to reduce unemployment and homelessness amongst the ex-military community by creating a pathway for veterans into the transport and logistic industry, by connecting transport and logistic companies with armed forces service leavers and ex-military personnel, we support both

parties throughout every step of the employment journey.

For companies, we get to understand your business, by doing so, we can find the right type of person that best suits your company.

Our dedicated team of ex-military personnel offers mentoring to each candidate, supporting them every step of the journey in gaining the qualifications needed for a successful career within the transport and logistic industry.

SERVICE LEAVERS

For many who serve in the Armed Forces being in the military is a structure, a family unit, a way of life. Therefore, it's understandable that a lot of service leavers struggle to find their way on 'Civvy Street'.

THIS IS WHERE WE WANT TO HELP!

We work with individuals who are still serving and want to pursue LGV driver training as a career once they depart the Armed Forces. For service leavers who already hold an LGV driving licence, in order to drive a commercial vehicle a 'Driver CPC Card' must be obtained.

Unfortunately, you can't currently use the Enhanced Learning Creditation Scheme 'ELCAS' to fund your LGV driver training as it's not considered a 'Level 3' qualification. This is something we would like to change in the future but for now, we suggest that you try to obtain your LGV licence before leaving the military.

RECRUITMENT

We have an in-house recruitment team who are here to assist Veterans on the road to new employment. Whilst they complete LGV driver training we will discuss what kind of work they would like to go into, after

all there are many different roles within LGV driving.

We will also assist our Veterans with interview preparation if they require it, this entails CV writing, self-presentation and so on. We guarantee a first-stage interview with one of the many companies we have built relationships with, who admire the drive and skillset that ex-military personnel possess.

TEAM MEMBERS Major Ian Battersby, Chair Of Our Trustees

"I am a serving member of HM forces, having served for a total of 40 years. I started my career in the Army as a Gunner (Private Soldier), having worked my way through the ranks serving in the UK, overseas and on Operations in Northern Ireland, Iraq and Afghanistan. I was fortunate enough to achieve the pinnacle of a soldier's career, and finish as a Regimental Sergeant Major (RSM). I didn't feel I was ready to leave the Military at this stage and felt I had more to offer. I applied for a Queens Commission in April 2010 and was successful, so I began a new career as a Commissioned officer, where I will remain until my time runs out in September 2022.

I am proud of my achievements in the army, having worked my way through the ranks from Gunner to Major. I also enjoyed mine and my families time working all over the world and living in married accommodation. I am very keen to stay involved with the forces as a form of payback for what the army has done for me and my family, and I believe working with Veterans/service leavers is an avenue I would enjoy for all the right reasons.



Having recently come on board with Veterans into Logistics (ViL) through Mr Darren Wright, who I served with, and is a veteran himself, has experienced the issues most service leavers experience when taking the step to living outside the very protective army bubble.

Veterans into Logistics is a non-profit organisation with the sole intention of training veterans/service leavers in all forms of logistics. Specifically getting individuals a Large Goods

MENTORING

With being ex-military ourselves and having over 50 years of combined experience within truck driving sector, we can offer design tailored mentoring plans for each veteran that comes on a Veterans into Logistics training programme by sharing our experience and knowledge which will help support them when deciding what type of driving role will suit them once they become a qualified truck driver.



Vehicle (LGV) licence, Certificate of Professional Competence (CPC), working on their CV's, and getting these personnel through the door of reputable companies for an interview. These would be companies that sign up to the armed forces covenant (A promise from the nation that those who serve or have served in the armed forces and their families are treated fairly).

I have looked at a few companies that offer veterans and service leavers training, but I do believe that what Veterans into Logistics are offering is above and beyond these companies. The individuals who have been through Veterans into Logistics and are now in employment, all stated the mentoring offered by Veterans into Logistics once you are in

employment, is just as valuable as the training you receive to get you into employment, and this can be seen in all their stories.

Many individuals leave the forces with little or no direction for the outside world and end up going down the wrong path. I know with the correct training, mentoring and opportunities many of these individuals would shine in most organisations. I feel with the support of companies that champion veterans, and who are willing to embrace them will receive 10-fold in return and will receive an employee who has had values and standards drilled into him 24/7. Thus he/she will be punctual, reliable and motivated to succeed.

I look forward to the challenges of working with Veterans into Logistics, and I am excited at the prospect of changing and adding value to an individual's life."

Darren Wright, Founder And Chief Executive

Darren was a Gunner Para and served in Afghanistan, Kenya and various other places around the world. Darren came up with the concept for Veterans Into Logistics after he came to the realisation that more needs to be done for service-leavers and veterans who are struggling. After leaving the Armed Forces, Darren himself struggled to adapt back into civilian life, and with the loss of his military family network and structured military lifestyle.

Darren is confident that he can share his knowledge and experience with other ex-military personnel and that Veterans Into Logistics will have a positive impact on veterans, their families and their lives.

Janice Gurney, Chief Programmes Officer

"I am currently a Reservist in the Royal Naval Reserve serving for 9 years, before joining the

reserves I served 25 years in the Royal Navy. I started my career in the Royal Navy as a Sonar Operator on submarines although it was interesting it was not really for me. I changed my Job and after retraining become a Gunnery and Missile rating.

I worked my way up through the promotion route to reaching the rate of Chief Petty Officer specialising Security of Ships and vessels but also Bases with also Close Protection Operative.

I have served in various roles in the UK and different ships with operations abroad, First Gulf War, Former Yugoslavia, Anti-piracy Arabian Gulf and Libya withdrawal of European nationals. The other roles that have had the pleasure of overseeing the running a training school, training guards for various duties the highlights for this.

I was the First Serving Royal Naval rating to come out as transgender in 2004 and completing Gender reassignment Surgery in 2007, with full active service at the end of 2007, I did not let this phase me and carried on with my career with the same pride and passion I had before.

The highlights of my Military career have been attending the Queen's garden party at Buckingham Palace and training a Royal Guard for the Princess Royal for commissioning of a Reserve unit. Training a guard for Edinburgh Military Tattoo that was based in Edinburgh parading 6 nights a week for 6 weeks.

Upon Leaving the Service I found myself taking various jobs in the security industry but nothing that used my full skills and potential, with this led me to feel worthless and let down as the military service I felt did not prepare me for leaving the service and the wider world. Tried using all my skills, training, and knowledge to gain a suitable job

in Junior managerial roles only to be told that I was overqualified or that they did not want Ex-service people. Feeling at the lowest point of my life and wanting to give up on everything I reached out to RFEA (Manchester) who saw my potential and put me in touch with Mr Darren Wright.

Started to learn a new career as an LGV driver with Darren giving me my self-belief back to try something new but also gave me the confidence on wanting to help others that I use to do when serving in the Military.

Coming onboard with Veterans into Logistics (ViL) in June 2020 and realising we shared mutual values and ethos, wanting to help veterans seemed the logical path to take.

I feel proud not only coming onboard with Darren but helping veterans to give them an opportunity to not only become a valued member in society but more importantly a valued and highly respected Driver in the LGV industry."



BOOK YOUR TRAINING COURSE TODAY

Get in touch with us today by submitting our online enquiry form and a member of the VTA team will contact you back. Once done, this will enable us to start the process of getting you your LGV licence and more importantly getting you into work once qualified.

Alternatively, email your enquiry to us at; info@veteransintologistics.org.uk



SSAFA's serving community teams

Celebrating the Armed Forces family on Armed Forces Day

SSAFA, the Armed Forces charity, has been supporting the Armed Forces community for more than 137 years. Armed Forces life can bring new challenges including when a loved one is deployed overseas, or when a family must move to a new location.

SSAFA has recently been working on an exciting project, which will bring additional support to serving personnel and their families.

Our Serving Community Development Project is seeking to refresh our existing Service Committees and expand SSAFA's footprint in the serving community. The overarching aim is to ensure that our we are in tune with the needs of the modern-day serving community.

So why do we need to change? The traditional 'patch' is changing – more people are living in their own homes, weekending, there's Future Accommodation Model (FAM) in the mix and everyone's needs are different – from the single serving community, single parents, Reservists, dual serving couples as well as reaching those who have a partner deployed, and the Foreign & Commonwealth community who may experience a range of additional pressures such as visa requirements and having family living around the world.

Our new Serving Community Teams are being piloted in eight areas across all three Services including Salisbury Plain, St Athan, Woolwich, Portsmouth & Gosport, Colchester, Catterick, Kinloss and RAF Waddington, Digby & Cranwell. The new team structure is being tailored to the site in question, based on a needs analysis of the serving community and the current offering from other organisations. There is already some great work going on to support the serving community and we will be working collaboratively with any existing provision to ensure the community is getting the very best from all organisations in the area.

HOW CAN WE HELP YOU?

A Serving Community Team can help with all aspects of military life giving financial, practical, and emotional support to the whole serving community from serving personnel, family members, single serving personnel, those who are living apart and away from an Armed Forces base.

Community Volunteers provide that support and companionship if someone is lonely or just needs a listening ear when times are tough. They also offer practical support such as help with shopping or lifts to medical appointments. The Serving Community Team offers a confidential service that is outside the chain of command.

Serving Community Teams also consider applications for financial assistance to individuals (both serving and family members) during periods of financial hardship and times of unexpected financial need. Referrals for grants can come from the individual themselves or via welfare teams or other charities and organisations. People can approach the Serving Community Team who will be able to discreetly assist. The Team can also provide community grants to support with projects and initiatives that will benefit the local serving community.

UNIQUE SERVICES

We have developed two unique services specifically designed for the Armed Forces community.

Our **Relief Care Services for Children** supports those families who need a planned or temporary care service for their child. A dedicated training module for our Community Volunteers has been carefully developed for this area with safeguarding policy and quality assurance at the heart of it. This service came about as it was

consistently recognised throughout the analysis stage of our project, that with the unique challenges that the military lifestyle can present, there is often a lack of support for those families who may need assistance with looking after their child. This is especially true if a partner is deployed or, as is often the case, family support networks live too far away. The Relief Care Services can help pick up the slack such as looking after a child whilst the parent attends a hospital appointment where they can't take a child with them.

For people who have recently moved or perhaps are working during the day and don't know many people in the area, it can feel lonely or isolating. Some people struggle to meet and connect with others due to their confidence, work commitments or because they don't live in Service Family Accommodation. SSAFA's new Community Connection Champions, specifically trained to have the right tools and awareness, will play a vital role in overcoming these challenges by creating welcoming, engaging group opportunities and activities that aim to bring people together.

THINKING OF VOLUNTEERING?

We are actively recruiting in the pilot areas. That's where you come in! Could you spare a few hours and join a great team of local volunteers to lend a helping hand to fellow military families and give back to the serving community? SSAFA is looking for passionate individuals to join our Serving Community Teams. Volunteers can be serving personnel, family members or civilians with an interest in supporting the Armed Forces. We are keen to widen our volunteer recruitment to ensure our teams are diverse and representative of the whole

community. Depending on the volunteer role you choose, this might be fundraising, managing finances, or helping with marketing.

There are many reasons to volunteer and spend your time helping others. Everyone will have their own reasons to get involved. For some it will be about giving back to their community, others might want to share or develop their skills, and some people may wish to connect and meet new people. Volunteering can give you a renewed sense of purpose, new friendships, and a new outlook on life. For serving personnel, SSAFA's Serving Community Teams could help you develop broader skills that you might not have used while serving, which you can include when applying for civilian jobs.

The new structure has exciting volunteer roles that will look great on CVs. For example, when you join as a Community Volunteer, you will also have access to an accredited training scheme giving you a recognised qualification and equipping you with all the skills needed to carry out the role. This is a great step towards giving volunteers a recognised qualification for the time they dedicate to the support of others.

ssafa the Armed Forces charity

For more information on the Serving Community Teams and the areas where we are recruiting, visit www.ssafa.org.uk/SCT



The Serving Community Team are also in a privileged position to be able to work closely with corporate partners such as Sodexo. For over 15 years Sodexo has supported SSAFA from being one of the first to sign up and back SSAFA's Friendly to Forces campaign, through volunteering, employee fundraising, sponsorship and by providing vital support to our key services through the Sodexo Stop Hunger Foundation.

Support from the Stop Hunger Foundation helps to address the urgent issue of deprivation amongst ex-servicemen and women and their families. Helping to ensure those that need it have support to access essential household items, as well as helping with the rising need for emergency food and grocery supplies.

Sodexo has also been an early supporter of SSAFA's mentoring service, which provides long-term, one-to-one, face-to-face

support during transition and for up to two years post discharge as individuals make their journey from military to civilian life. So far, the SSAFA and Sodexo partnership has raised £350,000.

More recently Sodexo has provided the SSAFA Serving Community Teams access to their Benevity platform, which is an internal website to advertise volunteer roles in our Serving Community Team pilot areas where they have staff. These areas are Colchester, Portsmouth and Salisbury Plain. Having access to that platform will serve to strengthen our partnership as we continue to work together.

sodexo
GOVERNMENT



WHAT IS FRANCHISING?

Business format franchising is the granting of a license by one person (the franchisor) to another (the franchisee), which entitles the franchisee to trade under the trade mark/trade name of the franchisor. This agreement also allows franchisees to make use of a comprehensive training package, consisting of all of the necessary information to enable a previously untrained person to establish a business using the brands format with continued support from the franchisor.

The British Franchise Association

You may be considering joining a franchise as your next career move, which is great. The British Franchise Association are on hand to help you prepare to ask the right questions and make the right choice for you.

WHO ARE THE BRITISH FRANCHISE ASSOCIATION?

The British Franchise Association (bfa) was established in 1977 and is the only voluntary self-accrediting body for the UK franchise sector. Its aim is to promote ethical franchising practice in the UK and help the industry develop credibility, influence and favourable circumstance for growth. It does this with a self-regulatory, standards based approach to membership of the association. In addition the bfa works to increase the awareness of ethical franchising by communicating with government, academia, the media and the UK public on what constitutes franchising best practice.

WHAT CONSTITUTES A 'GOOD' FRANCHISE?

Simply put, a 'good' franchise will protect the interests of their franchisees whilst supplying the agreed training and ongoing support for any franchisee trading under their proven business model. As franchising in the UK is unregulated, there are franchises around that fall short of any or all of these characteristics and this is why it is important for you to do your research before handing over any money or signing a legally binding contract.

All members of the bfa have undergone and passed the bfa's

rigorous accreditation process. These brands then agree to abide by the bfa's rules of membership and periodic reaccreditation of their brand as standard. To complete this accreditation process, the bfa's accreditation team review the brands promotional materials, check they can evidence their financial projections, survey the franchisee network and check the franchise agreement with a bfa accredited legal advisor. This detailed process is designed to filter out the brands who do not meet the bfa's standards. As a result, brands do not always pass their accreditation the first time. The bfa then provide feedback on what changes or improvements need to be made to meet these standards, thus enabling franchisors to improve their franchise offering for the benefit of their whole network.

Not being a member of the bfa does not mean that a franchise brand is not 'good'. bfa membership is voluntary and there can be a number of reasons that brands choose not to join membership. However, it is incredibly important when considering joining a franchise to complete your due diligence to ensure the brand is right for you before you commit – especially if the brand has not undergone bfa accreditation.

WHAT CHECKS SHOULD I MAKE BEFORE I JOIN A FRANCHISE?

What checks shouldn't you make should be the question! As mentioned before, prospective franchisees invest time and money into building a business under an already established brand; therefore it is important that they are comfortable that the brand is worthy of that commitment.

Check them out online: The World Wide Web is incredibly powerful tool to utilise when finding out more about a brand's reputation. With social media and customer reviews so easily accessible you are able to not only see whether a brand has developed a negative reputation for their franchise operation, but also whether their network of franchisees are helping to build a positive brand image through their customer service – after all who wants to join an operation with a network of franchisees that are damaging the brands reputation?

That being said, do bear in mind that there are always two sides to the story. Do bring any concerns raised during online research to the franchisors attention. They may have a good explanation for what you found or alternatively, they could convince you that their brand is not where you want to place your trust and funds.

Ask them detailed questions:

To name a few: how long did the business operate before they franchised? How long have they been franchising? How many franchisees are currently operating? Have many franchises failed whilst trading under the brand? These can feel like tough questions to ask, however, it is incredibly important that you ask them. Firstly, you can find out a lot about a franchisor from how transparent and forthcoming they are when answering these questions. Secondly, a 'good' franchisor will be selective about who they introduce into their network, being prepared with sensible and detailed questions proves commitment to the franchisor.

For more questions to ask a franchisor during your initial meetings, visit the bfa website and read 50 questions to ask a franchisor: www.thebfa.org/join-a-franchise

Speak to existing franchisees:

This is a crucial step to check what training and ongoing support is received once the franchise agreement has been signed. Don't be fooled into only speaking to the franchisors favourites, they should be willing to allow you to choose from a list of their franchisees which you would like to speak to. You may wish to ask to choose

from lists of their top performers, average performers and under performers to determine how they support received is adapted to the requirements of their franchisee.

Request evidence of financial projections: It is inevitable that a brand will indicate to you how much money you can expect to make whilst trading under their model and brand. Before you trust these projections, request to see evidence that these have previously been met.

At this stage it is fairly common for a franchisor to ask for a refundable deposit before they reveal their financials to a prospect. This must be refundable and is usually refundable less any reasonable expenses. Reasonable expenses are genuine costs such as, paying a surveyor to scope out locations in your local territory, not administration charges for answering your questions. This refundable deposit will be returned to you if you decide the proposition is not for you. If you decide to proceed to invest in the franchise, this will usually be deducted from the franchise fee you pay at the start.

Get the franchise agreement checked: The bfa can't stress enough how important it is not to skip this step. This legally binding document will form the basis of your business relationship for

the duration of the contract. A single document that details both the franchisor and franchisee responsibilities, as well as what protections are in place to prevent you from being terminated from the network without cause.

For a full list of bfa accredited solicitors who specialise in franchising, visit the bfa website: www.thebfa.org/members



You can view a full list of bfa members on the bfa website here: www.thebfa.org/members

WHAT ARE THE BENEFITS OF JOINING A FRANCHISE?

There is no guarantee of success no matter what type of business you are starting. However, business churn rates in franchising are low at just 4.6%1, 1.6% of which accounts for retirement. Franchising has proven itself to be a fantastic route to self-employment and business ownership, with 44,2001 businesses in the UK owned by franchisees. More than half of these franchisees are reporting that their businesses are achieving an annual turnover of over £250,0001. Besides the financial rewards, franchised businesses are also creating jobs for their local communities, with 621,0001 people employed in franchising.

A great feature of franchising is that franchisees often do not need previous experience in the sector they are joining, this is because the franchisor will provide comprehensive training and ongoing support to help the franchisee build and grow their business. The flexibility of franchising is allowing a variety of motivated individuals the opportunity to own their own business, including mothers who

are returning to work. The plethora of franchise opportunities available cover a variety of sectors and models. As a result, franchisees are able to decide whether they would like a business that requires a larger time commitment in exchange for greater financial rewards and opportunity for business growth, or whether they would like a more flexible business that fits around their family commitments whilst still providing a fulfilling career.

The biggest benefit of all is that the business model has been proven. This means that the franchisor has traded under their model to test the model and calculate their financial projections. As a result, the franchisor will have learned from mistakes made in their own business, this enables them to provide training and support to ensure their franchisees can avoid repeating these mistakes. Use of a proven business model is also looked upon favourably by banks when they are considering lending to a prospective franchisee as opposed to an individual starting a private company.

WHAT DOES THE BFA OFFER TO HELP PROSPECTIVE FRANCHISEES MAKE THE RIGHT CHOICE?

There are a host of resources available on the bfa website

designed to help franchisees prepare to make this big choice. The bfa have developed a free online course in association with Lloyd's Bank to help prospective franchisees build a strong foundation of knowledge. The Prospect Franchisee Certificate is easily accessible, modular and can be completed at your own pace. At the end of the course, you will be able to print a certificate to show that you have taken the time to learn about franchising and what it could mean for you.

ARE THERE ANY DISADVANTAGES TO JOINING A FRANCHISE?

Joining a franchise brand does not grant you a license to print

money. Starting a new business requires an investment of time and money that should be expected. However, some prospective franchisees fall into the trap of joining a brand without doing much research and begin their journey with unrealistic expectations. This is why bfa member brands are looked upon favourably by prospective franchisees, not only have they undergone a voluntary accreditation process, they have also committed to running an ethical operation and encourage franchisees to ask questions that will be answered with transparency before the agreement is final.



To find out more about joining a franchise, visit the bfa website: www.thebfa.org



Take Command of your Resettlement with Screen Rescue

Own and operate a trusted and valued business in the Commercial Automotive Industry with an awardwinning Screen Rescue Franchise

Many service-leavers struggle with the return to civilian life and take up franchise ownership in their mission to find a role that continues to fulfil, motivate, and challenge them.

With transferrable skill sets ideally suited to most franchise systems and a proven business model to follow closely, franchise ownership can provide a robust safety net for ex-forces yearning to be their own boss.

Screen Rescue is the UK's only award-winning franchise providing a wide range of vital, in-demand windscreen and glass repair services to all sectors of the thriving Commercial Automotive Industry, now worth £49bn to the UK economy.

Since 2012, we have become approved suppliers to all main dealership brands from Audi to Volvo gaining an unrivalled reputation for the wide range of windscreen and glass repairs we handle along with the exceptional customer services we deliver.

Our purpose is simple: we repair windscreen and glass damages on a regular and reliable basis rather than replacing them, so that hundreds of our commercial automotive clients continue to make significant savings every day.

These include new and used car garages, freight, haulage,

transport, distribution and logistics carriers as well as school transport, mini-bus and coach hire, and public transport. Civil engineering and construction companies together with local government, essential services and major fleet operators all enjoy the 'wow!' factor of our unbeaten repair results.

Screen Rescue provides an excellent opportunity for those seeking the freedom and flexibility of running a van-based franchise from home where the more clients you look after, the more repeat business you carry out; the more you can earn.

The franchise license comes with a large territory designed to deliver the maximum reward for your efforts so you can build a multi-van operation and scale up your franchise in line with your real ambitions.

Full training and award-winning franchisee support is provided in all areas of this franchise business, so no previous experience is required. And the business model is simple to learn; highly profitable and easy to manage. With repeat business and multiple revenue streams, the rewards for hardworking franchisees are unlimited.

There is no better time to join Screen Rescue. In January we collected 'Best Franchisee Support' Silver Award Winner and

reward for your efforts and contain the correct business mix potential for you to scale up operations at your own pace.

Scalable proven business model

The business model is proven to achieve a turnover greater than £75,000 from each fully established operating van. With the capability of multi-van expansion, we provide the guidance and support to take your business to the next level.

Technologically advanced touchscreen repairs equipment

Already BS AU 242b:2022 compliant, this patented equipment simplifies the repair process of challenging damages competitors must walk away from and activates a faster curing time, so each franchise can carry out repairs more efficiently.

Unrivalled GQA NVQ & 4M advanced repairs training

BSI standards in windscreen repair now take reforms to new levels where working towards British Standards means compliance to a BWSC 4M approach. Replacing elite GQA NVQ training, franchisees will be trained in 4M standards on its launch.

Multiple revenue streams

We'll help you win new clients and build a thriving repeat business client base. Every day is varied as you provide a full range of vital, advanced windscreen and glass repair solutions from your own fully



KEITH HARRISON, AWARD-WINNING FRANCHISEE

"From the start, I was attracted to the level of training and ongoing support you get with Screen Rescue, and I could see the scalable potential of the franchise. I had total confidence in the professional way the franchisors assisted me with my business plan and my tailored financial forecast, and found it was a straightforward process to raise the funds I needed for my working capital."

"It was also reassuring to see the way the franchisors handled the legal company set-up with the accountants, which helped take some of the worry out of starting my new franchise as I had never run a substantial business before."

"All-in-all, it was the one-to-one franchisor training, ongoing support, and unlimited guidance I was offered that gave me the extra confidence to proceed."

Keith Harrison, Screen Rescue, Stevenage GOLD WINNER VFA22 'Franchisee of the Year'

equipped branded mobile van:

- All stone chip repairs
- Long & short crack repairs
- Glass scratch removal & polishing – 100% distortion free
- Glass graffiti removal repairs
- Headlight polish & full restoration

10-Day 'boot camp' induction training

The franchisors train you in all windscreen and glass repair disciplines, business development, sales and marketing, accounts, and operational processes, so you are fully confident in running all areas of your franchise operation.

10-Day in-territory assisted launch with franchisor

Pre-launch social media marketing direct to your lead base is followed with a tactical in-territory 'buddy system' launch, led by franchisor, Jaime Hilario. This strategy fast-tracks you into business giving your franchise the best possible start.

10-Year renewable franchise license

No new business is an overnight success, so we're in this together throughout your franchise term. You'll be offered a FOC renewable option every decade (T&CS apply) or if you choose,

we'll help you sell your franchise asset later down the line.

Comprehensive training & coaching programmes

You'll benefit from regular in-territory visits and one-on-one guidance direct from both franchisors to help accelerate your business growth; providing you with ongoing support when and where you need it as your franchise business grows.

Award-winning franchisee support

Investing in this franchise provides you with a wide range of daily support services to maximise your full potential. You'll be awarded full access to our head office award-winning franchisee support team. Think of them as your own staffed office.

Head office invoice, collections & administration support

From a strong franchise background of 23 years, we understand the new cashflow challenges franchisees face. Our award-winning franchisee support team manage your daily invoicing and payment collections so you can focus on your business.

Lead generation

Our award-winning franchisee support team identify and collate your leads from live online government data. Every lead

is credit-checked, scored and evaluated to meet tactical launch, marketing and ongoing business development strategies.

QFA (quality franchise association) full members

Screen Rescue are full members of the QFA. Membership is subject to passing a stringent accreditation process and demonstrates a total commitment from the Franchisors to be ethical in their support of incoming and existing Franchisee's.

The QFA, does not endorse any specific franchise brand, but accreditation does give some comfort to potential franchisees when making their own evaluations.

JOIN US ON OUR OPEN DAY

Join our FREE Open Day at The Cambridge Belfry, Cambourne, Cambridge on July 6th 2022. Learn more about a Screen Rescue franchise in an informal 90-minute session you choose to suit your own schedule. You'll meet both franchisors who will answer any questions you may have about a Screen Rescue franchise. Please call: **01728 860762** to book your place or REGISTER NOW to avoid disappointment as spaces are strictly limited! www.screenrescue.co.uk/open-day-booking-form

Mobile Windscreen & Glass Repairs Franchise

CALL NOW to learn more
01728 860762
www.screenrescue.co.uk
WhatsApp: 07896 988661

Imagine owning a substantial multi-van business in the Commercial Automotive Industry. With a Screen Rescue franchise opportunity, now you can!

Become your own boss and reap the rewards of your own hard work with the UK's award-winning windscreen and glass repairs franchise.

- Unlimited earnings • Award-winning support • Scalable business



The Screen Rescue license fee is £19,750 + VAT (VAT is reclaimable). Our bank approved business model enables you to borrow up to 70% of the total investment. Personal investment of 30% is required. T&C's Apply. Utilising the bank funding option, means most individuals can enter this franchise with personal savings of just £10,500.

The Demand for Tutoring Services is Rising

The Global Private Tutoring market is projected to reach \$200 billion by 2026, this is no surprise as we see more and more parents turn to tutoring to supplement their kids' education.

Tutor Doctor is the fastest growing tutoring franchise in the world. After another successful year, the brand has started the year strong, welcoming 7 new franchisees and 14 locations into the UK network alone. But what do these ambitious professionals all have in common? With a passion for the autonomy of business ownership, each recognised the ever-growing opportunity in the education sector and the ability to make a genuine difference in their own communities.

At Tutor Doctor we're deeply committed to our mission of changing the trajectory of students' lives; this is accomplished by utilising a personalised one-to-one tutoring approach that matches students with professional tutors

based upon the students' individual needs. Our approach to education enables any child of any age to get help on any subject – whether they require remedial attention or academic enrichment.

This ability to instill confidence in students and change their attitudes towards their educational potential is what makes Tutor Doctor stand out. While other supplemental education brands are creating curriculums from standardised best practices, Tutor Doctor is making learning personal in person. The brand's tutors work with students one-to-one in their homes or online and tailor their educational strategies to each child's unique set of challenges, strengths and assignments, ensuring that every student receives the exact

amount of attention and the type of help that they need to excel.

Mainstream education is often restricted by education policies, making change a mammoth task to implement. Student needs, driven by global demands for 21st century skills, are far easier to meet with the help of a private tutor. For instance, at Tutor Doctor we've seen an increase in demand for our X-Skills program, which focuses on executive functioning skills students need in order to thrive in a 21st century knowledge economy.



A unique business model, combined with growing demand in the supplemental education industry as a whole, makes it a strong investment opportunity for franchisees. Since the business model isn't curriculum based, there is no limitation as to where Tutor Doctor locations can open up because students across the globe are all working on their own homework with different pain points that require our help.

Franchisees manage a team of tutors and work closely with families to identify the needs of students. As a successful business owner at the heart of their local community, franchisees help children to achieve their potential and change the trajectory of their lives through education. For a truly bespoke, person-centred service, Tutor Doctor franchisees match students with the right tutor based on personality, learning style and subject matter. Tutors work with students one-to-one, in-home or online, and customise tutoring

sessions to the unique needs and interests of the student.

Tutor Doctor has always been committed to going above and beyond to help its network succeed. Once franchisees join the network, they attend an intensive training programme called Road to Home Office Training (HOT) which takes new recruits through the very foundations needed to build a successful tutoring business, including e-learning courses and live training with subject matter experts. Further to this, once training is complete, franchisees work with a business coach on a strict mentoring scheme for the life of their business and have regular regional meetings, webinars and calls with their field support team. The annual conference is also an opportunity to bring the whole network together to learn, celebrate and plan for the future.

The Tutor Doctor opportunity offers a low-risk model with a high ROI. Franchisees can work from home for added flexibility and all tutors work on a self-employed basis so, there's no need to worry about the usual costly overheads. As a management franchise, a large percentage of franchisees eventually employ a team of staff, including education consultants and admin assistants, giving them more time and freedom to focus on business development and growth.



Collaboration and a real sense of togetherness is just one of the things that sets the Tutor Doctor network apart. The franchise is committed to continuously innovating and improving its educational experience for students, franchise owners and tutors. Last year, Tutor Doctor acquired coding franchise, Code Wiz, added Innovation squads, cross-functional teams that collaborate with franchisees, and enhanced our X-Skills programme to help students build their

executive functions. It is also working more closely with schools to supply targeted support for their students who have suffered from the pandemic learning loss.

The past 24 months have presented a challenge, but it didn't stop the global tutoring franchise adapting and working with clients to provide a vital, seamless service. Tutor Doctor has been able to grow from a development and sales standpoint by prioritising a people-focused approach to business, and as a result, has been able to reach more students and more communities with quality, in-home and online tutoring services. We will continue to improve our services and business model, from the educational experience to the global operations.

Across the country, more and more people are recognising the benefits of one-to-one tutoring, meaning hotspots of potential customers are simply waiting for franchisees to arrive. As demand for its services continues to rise, so does the opportunity to build a scalable business with Tutor Doctor. In West London, David Boddy tripled the number of his territories, from three to nine, purely to meet growing demand. A business that provides a much-needed solution to an ongoing problem, Tutor Doctor presents a real opportunity for enthusiastic,

people-orientated professionals to create a booming business.

Tutor Doctor is looking for a specific kind of franchisee as it aims to bring those feelings of confidence and high self-esteem to more students across the UK. Owners who find the most success with the brand have a strong desire to build and grow a business, and are excited about the opportunity to be actively involved in their communities. They also want to make a difference in the lives of students and feel passionate about Tutor Doctor's mission: To change the trajectory of students' lives.



Investment level: from £33,000
Number of franchisees: 81
franchisees/162 franchise units
Sector: Education
Year Established: 2000

Telephone: 0208 1333 525
Email: nmayne@tutordocor.org
Website: www.tutordocorfranchise.com

OUR FRANCHISEES LOVE TUTOR DOCTOR

Join Our Family!

- Work from home
- Work-life balance
- Supportive franchisee community
- 12-month launch support programme
- Semi-absentee model available

For more info, call 020.8133.3525 or visit

tutordocorfranchise.com



Join the UK's fastest growing hog roast franchise

Can't stand the thought of working in an office?



Do you have a desire for working outdoors, cooking on the BBQ and have a can-do attitude? Do you dream of managing your own time and career, taking control of everything from the jobs you take on to the hours you work? It's easier than you think. The Gourmet Hog Roast Company could be the right opportunity for you.

The Gourmet Hog Roast Company is a full-service event catering company specialising in outdoor cooking. Providing

hog roasts since 2012 at weddings, private parties and corporate functions.

The Gourmet Hog Roasts' goal is to become the UK's best hog roast and outdoor caterer. Focusing on exceptional customer service and delicious food we are looking to expand our presence UK wide. Become part of the growing success and join the UK's fastest growing hog roast franchise.

Since 2012 the founders of the company have been enjoying the lifestyle and benefits of running their own catering business. Now the Gourmet Hog Roast Company is helping others take control and ownership of their own destiny, creating an enjoyable lifestyle which also unlocks a lot of earning potential, with expected turnovers of £80,000 in year 1.

We provide excellent training and mentorship, helping you to turn your hog roast business into whatever you want it to be, whether that's making some extra money at weekends or launching your own full-time catering company. As an established brand, you'll already have what it takes to stand out from the crowd, with the company providing ongoing support to help you work from anywhere you like.

Running a Gourmet Hog Roast franchise doesn't require you

to have any previous catering experience – just a passion for food and delivering excellent customer service. These skills will help you to produce melt in the mouth dishes while giving your customers an enjoyable, positive experience throughout, helping you gain repeat business.

We'll provide all the training and documentation required to run a successful business. A catering company can demand long hours in the busy periods, but this is countered with



MEET SCOTT, OUR HAMPSHIRE FRANCHISE

Scott joined the Gourmet Hog Roast franchise in 2019 with zero catering or hospitality experience. What attracted him to the opportunity was the lifestyle that running a hog roast business offered. He knew he would have to work hard in the busy summer months, but in the quieter winter

extended periods of downtime in the off season to relax, travel or spend time with family.

People are joining the Gourmet Hog Roast Franchise from all walks of life. What unites them is the idea that working a 9-5 job in an office is not appealing. The recent pandemic has forced many people to re-evaluate what's important to them, and the idea of having a better work-life balance is becoming increasingly more important.

Some of key features

- of the franchise opportunity
- High net profits over 30%
- Low start up investment costs
- First year revenue of £80,000 +
- Pre-paid events only

Here are some of the key benefits of why people are choosing the Gourmet Hog Roast Franchise

LEAD GENERATION

We'll generate leads for you, removing the hassle that comes with running your own business. You can just concentrate on running the event itself.

A STAND OUT BRAND

The UK is full of various hog roast, BBQ and outdoor catering companies, so it's become

months he would get time off to go travelling. One of the key benefits of the franchise model is that Head Office secure and book in work for franchisees. Therefore, Scott could be away travelling all the while bookings & deposits were coming in for the next summer season, with no selling or sales experience required by Scott. Within his first full year, Scott's turnover was over £93,000. In 2022 Scott is on track to turnover £150,000.

"I had been looking at franchise opportunities for a while, and joining the Gourmet Hog Roast was the best decision I've ever made"

increasingly difficult to shine as a start-up business. When choosing the Gourmet Hog Roast, you'll have the backing of an existing strong brand in the event space, and we'll give you everything you need to make sure you stand out from the crowd.

UNLIMITED EARNING POTENTIAL

The benefit of owning your own business is getting back what you put in, meaning that if you put in the hard work, your franchise will become a success. Gourmet Hog Roast franchises can expect to be profitable in their first year thanks to the training and support we provide.

EXCLUSIVITY TO AREAS

We'll provide a territory area which you'll have total exclusivity to, including all enquiries generated within your designated zones.

LIFESTYLE

Get that all important work-life balance. Have the ability to work your own hours. The idea of a rigid 9 to 5 lifestyle no longer applies – forget about only 25 days of paid leave, you can do whatever you like.

WEB PRESENCE

We provide you with your own web page and ensure your



site has a strong presence on popular search engines. You'll be buying into a brand which spends tens of thousands a year on website advertising, just to ensure you're successful.

BACK OFFICE SUPPORT

Not only will we generate the leads for you, but we will help with back office support. We will send out quotes on your behalf, follow up those leads, and then book in the events for you.

TRAINING

You'll get full training and guidance on how to become successful.

This includes both online, onsite and on-job training.

MENTORSHIP

Running a business can often be a lonely place which is why we believe in having someone to talk to. This is incredibly important for gaining the support you need, and we offer the mentorship to help guide you to set up and run your franchise.

IS IT RIGHT FOR YOU?

When deciding on whether to invest in a Gourmet Hog Roast franchise, it's important to know if it's the right decision for you.



Alongside the greater work-life balance available through this type of work, it's a great chance to follow your love of food under the guidance of a company who have been in your position.

But is it right for you? Let's find out and arrange an informal telephone conversation, then come and visit us, and finally come out on a job with us. Nothing will help provide more clarity than actually cooking a pig on a live event. Get in contact now to start the process.



gourmet-hog-roast.com | gourmet-hog-roast-franchising.com



The Gourmet Hog Roast Company is a UK and London catering company, offering services nationwide thanks to our dedicated teams across the country. Our trained chefs provide the finest and freshest marinated free-range Hog Roasts, Canapes and BBQ-ed meats, which are available to hire for your function. We cater for corporate hospitality, weddings and private functions to clients across London and the length and breadth of the UK – from Hampshire to Lancashire.

0800 048 5160
info@gourmet-hog-roast.co.uk
www.gourmet-hog-roast-franchising.com



CTP Preferred Suppliers



INDUSTRY SECTOR	COMPANY NAME	E-MAIL	ADDRESS	TELEPHONE NUMBER
	Club Managers Association of Europe (CMAE)	debbie.goddard@cmaeurope.org	1b Bagshaw Close, Ryton on Dunsmore, Warwickshire, CV8 3EX	
Accounting, Auditing, Tax/Actuarial, Legal	Larus Consulting Ltd	enquiries@larusconsulting.com	The Counting House, 9 High Street, Tring, Hertfordshire, HP23 5TE	
Advertising/Marketing /Public Relations, Sport/Leisure				
<div><p>FIRST POINT PHOTOGRAPHY LTD Telephone: 01202 419808 Email: paul@firstpointphotography.co.uk 1064 Christchurch Road, Bournemouth, BH7 6DS</p><p>The UK's Leading Vocational Photography Training for Weddings, Portraits and Newborn Photography. City&Guilds Assured Courses, all students on short courses receive City&Guilds Assured Certificates. CEO of First Point Photography Paul Brook studied at the prestigious Arts Institute, Bournemouth, and Sinar in Switzerland. As well as a degree in photography Paul also has his professional qualifying examination (PQE) from The British Institute of Professional Photographers (BIPP). Paul opened the studio in 1995 and built the business up to be a successful high street studio, establishing his style as a contemporary portrait and wedding photographer as well as in advertising and editorial. In 2002 the studio expanded and started photography seminars. The seminars were aimed at the keen amateur looking to develop their hobby into a full/part time business. Over the past 6 years the demand for the seminars has expanded dramatically, resulting in the opening of the photography school to run alongside the successful commercial studio.</p></div>				
Agriculture, Fishing, Forestry	TKF Training	jonny.ripley@tkftraining.co.uk	Cross Gate Rd, Scholes, Holmfirth, HD9 1SL	
Agriculture, Fishing, Forestry	Cornwall College	polly.pairmanphillips@bicton.ac.uk	Cornwall College, St Austell, John Keay House, Tregonnisey Road, St Austell, Cornwall, PL25 4DJ	
Agriculture, Fishing, Forestry	Sawpod Ltd	thedarbyshires@yahoo.co.uk	5 Sarson Close, Ampert, Andover, Hampshire, SP11 8AB	
Agriculture, Fishing, Forestry	Plumpton College	michelle.connors@plumpton.ac.uk	Ditchling Road, Plumpton, East Sussex, BN8 3AE	
Agriculture, Fishing, Forestry, H&S	Allarb Ltd	allarb@btinternet.com	5 Leicester Way, Eaglescliffe, Stockton-on-tees, TS16 OLP	
Aviation	Flight Deck Wingman	andrew@flightdeckwingman.com	3 Farnham Park, Upper South View, Farnham, Surrey, GU9 7GJ	
Aviation	Resource Training	Adrian.Bates@ResourceGroup.co.uk	Beacon House, William Brown Close, Llantarnam Park, Cwmbran, Gwent, NP44 3AB	
Aviation	The Aerial Academy (Drone Training Ltd)	office@dronetraining.co.uk	Place Farm, Drayton, Norwich, NR8 6HD	
Aviation	Kittyhawk Drones LLP	richard.hull@kittyhawkdrones.co.uk	Unit 2B, The Vo-Tec Centre, Hambridge Lane, Newbury, Berkshire, RG14 5TN	
Aviation				
<div><p>AIRLINEPREP LTD Telephone: 01293 804767 Email: ben@airlineprep.co.uk The Beehive, City Place, Gatwick Airport, RH6 0PA</p><p>Welcome to AirlinePrep, the leading airline pilot interview and assessment training provider in Europe. AirlinePrep was established to expose and train current and future airline pilots in the varied and challenging recruitment methods that airlines and training providers use to assess and recruit their pilots, created in 2010 and run by two UK based airline pilots. Our team has grown considerably and contains current airline Captains and First Officers, all flying for major UK based airlines as well as airline HR recruiters. If you are a current military pilot due to leave the armed services with the aim of joining an airline, then our military pilot group airline assessment preparation course is for you! Our team of instructors include pilots who flew fast jet, multi and rotary in the armed forces and now fly for the airlines, as well as recruiting for some of those airlines!</p></div>				

Aviation, Engineering	Bond Air Services	eclark@bondairservices.com	Gloucestershire Airport, Staverton, Cheltenham, Gloucestershire, GL51 6UE	
Aviation, Engineering	Air Service Training	peter.farrow.perth@uhi.ac.uk	Perth College, Braham Building, Crieff Road, Perth, PH1 2 NZ	
Building, Construction	CISTC	info@cistc.co.uk	Rose Court, Rye Common Lane, Crondall, Surrey, GU10 5DD	
Building, Construction	Training and Safety Consultants Ltd	david.foster@tsumnersmith.co.uk	T Sumner Smith Suite 13-16, 1st Floor Barton Arcade, Deansgate, Manchester, M3 2BH	
Building, Construction				
<div><p>PGL TRAINING Telephone: 01392 537543 Email: katrina.tapp@pgltraining.com St Loyes Foundation, Topsham Road, Exeter, EX2 6EP</p><p>PGL Training is a professional training company offering a comprehensive range of courses. All of our lecturers are extensively trained and have experience from site so you know you are receiving the best possible teaching when you come to PGL. We offer Forces Resettlement Training courses and have a wealth of experience of training MOD personnel, we provide a broad range of armed forces resettlement training courses within the construction area. If you are leaving (or have already left) the Army, Navy or Air Force and are planning to retrain in an exciting new career within the construction industry, then our Forces Resettlement courses will provide a solid foundation from which you can develop your new career.</p></div>				
Building, Construction	BAM Construction Training	matt@bamct.co.uk	Unit 4, Warren Farm, Forrest Road, Wokingham, Berkshire, RG40 5QY	
Building, Construction	Sibbald Ltd	scott.mcgill@sibbaldtraining.com	Shona's Way, Sibbald Park, Blackridge,, West Lothian, EH48 3BN	
Building, Construction	The National Demolition Training Group	hello@ndtg.training	Resurgam House, Paradise Industrial Estate, Hemel Hempstead, HP2 4TF	
Building, Construction	Mike Watts Fine Woodworking Courses	info@mikewattswoodworking.co.uk	Park House, Lower Park Road, Braunton, Devon, EX33 2HJ	
Building, Construction	Trade Ability	janicesanders@trade-ability.co.uk	76 Main Street, Balderton, Newark, NG24 3NP	
Building, Construction	Venezia Stucco Ltd T/A Goldtrowel	d.woolley@goldtrowel.co.uk	Asheton Farm, Tysea Hill, Stapleford Abbots, Essex, RM14 1JU	
Building, Construction	Trades Training School Ltd	info@tradetraining.co.uk	Block 3, Unit 2, Peffermil Ind Estate, Edinburgh, EH16 5UY	
Building, Construction				
<div><p>MGA TRAINING LTD Telephone: 0161 707 9865 Email: info@mgatraining.co.uk Boysnope Wharf, Liverpool Road, Eccles, Greater Manchester, M30 7RH</p><p>When it comes to wanting high quality CPCS training then you need look no further than MGA Training LTD. Established In 2008 by Stephen Tarry and Ian Mcgarvie, both of whom are ex-military, MGA Training are an accredited CPCS training centre who produce the highest of qualities of training, all situated around the Lifting Industry. Completing your CPCS training with MGA will ensure that you gain a nationwide recognised qualification to get you into work.</p></div>				
Building, Construction	Keith Cook Training Limited	george.walton@kcts.me.uk	Springfield Farm, Charley Road, Oaks in Charnwood, Nr Loughborough, Leicestershire, LE12 9YA	

Building, Construction



TRAIN4ALL LTD
Telephone: **01458 274043**
Email: **rachel.allen@train4all.co.uk**
Units 1-4 Jubilee Park, Badgers Cross Lane, Somerton, Somerset, TA11 7JF

Train4All is based in South Somerset, and we offer training programmes aimed specifically at those currently serving in the armed forces, those looking to settle and those that have already entered civilian life. We have also been awarded the Bronze Armed Forces Covenant for our commitment to providing training and employment to Armed Forces men and women and their families. Train4All are an ELCAS approved (provider number 6472) and preferred provider for the Careers Transition Partnership. You are able to use your Standard Learning Credits (SLC), Enhanced Learning Credits (ELC) and Individual Resettlement Training Cost (IRTC) to fund your training. We are also a Building Heroes partner and can offer Property Maintenance funded courses to those who are in their last 3 months of service or have recently left and are seeking employment. Courses are available in Somerton and in Sherford near Plymouth.

Building, Construction	TQ Education & Training Ltd	forcestraining@pearson.com	Old Farm Buildings, Lower Hockenden Lane, Swanley, Kent, BR8 7QW	
Building, Construction	Kentec Training Ltd	jadie.booker@kentectraining.co.uk	Unit 2/3 Riverdale Estate, Vale Road, Tonbridge, Kent, TN9 1SS	
Building, Construction, Engineering	Chameleon School of Construction Ltd	angelica@chameleonschoolofconstruction.co.uk	4a Boardman Road, Swadlincote, South Derbyshire, DE11 9DL	
Building, Construction, Engineering	XI Training	barry@xitraining.co.uk	The South Building, Keer Bridge Depot, Scotland Road, Carnforth, Lancashire, LA5 9RQ	
Building/ Construction	Fullagar Construction Skills Centre	info@constructionskillscentre.co.uk	Unit 14, Lea Green Business Park Euro Link, St Helens, Merseyside, WA9 4TR	
Catering, Hospitality	SMARTT North East Ltd	barry.joyce@smartt.me.uk	4 Ettrick Terrace, South Craghead, Stanley, Durham, DH9 6BG	
Construction, Plant	Qualified Contractors Ltd	ian@qualifiedcontractors.co.uk	Unit 19, Shedfield Equestrian Centre, Shedfield, Hampshire, SO32 2HN	
Construction/ Health, Safety & Risk Management	PLT Training Ltd	paul.gough@plttraining.co.uk	Unit 3, Fallings Park Industrial Estate, Park Lane, Wolverhampton, West Midlands, WV10 9QB	
Education/Training	Academy Online Learning Ltd	enquiries@academyonlinelearning.com	13th Floor, City Tower, Piccadilly Plaza, Manchester, M1 4BT	

Education/Training



CNET TRAINING LTD
Telephone: **+44 (0)1284 767100**
Email: **ejessup@cnet-training.com**
Website: **www.cnet-training.com/resettlement**

Since 1996, CNet Training has educated thousands of Service Leavers, providing them with the skills, hands-on experience, and sought-after qualifications to enter the lucrative network cable and data centre sectors. Today, CNet is the only industry dedicated education provider in the world to provide both internationally recognised qualifications and official certifications. With an entire framework of education programs spanning the digital infrastructure industry for all levels of experience, CNet's most popular resettlement program is the Certified Network Cable Installation (CNCI®), a 20-day program, incorporating a 10-day work placement, the CNCI® is for those wishing to demonstrate the highest levels of knowledge, skills and expertise in network infrastructure. Contact CNet's resettlement team to chat about the best program for you.

Education/Training	Hammond Park Learning and Development	hammondparkld@aol.co.uk	Coinscliffe, Shaws Lane, Hexham, Northumberland, NE46 3AP	
Education/Training	Lewis School of English	richenda@lewis-school.co.uk	33 Palmerstn Road, Southampton, SO14 1LL	
Education/Training	Ainscough training Services Ltd	richardcrayston@ainscoughtraining.co.uk	Unit V Excel House, Churchill Road Leyland Business Park, Centurian Way, Leyland, PR25 3GR	
Education/Training	NUCO Training Ltd	enquiries@nucotraining.com	Endeavour House, Central Treviscoe, St Austell, Cornwall, PL25 7QP	

Education/Training



OXFORD PROFESSIONAL EDUCATION GROUP
Telephone: **01865 515255**
Email: **enquiries@oxfordpeg.com**
Oxford Professional Education Group, Summertown Pavilion, Middleway, Oxford, OX2 7LG

Oxford Professional Education Group is a UK-based training provider and is the umbrella organisation that houses four colleges: Oxford College of Marketing, Oxford College of Procurement & Supply, Oxford College of Leadership & Management and Oxford College of Apprenticeships.

The Group was originally set up under Oxford College of Marketing in 1997 and delivers outstanding practitioner-based training and qualifications from a range of institutes including: Chartered Institute of Marketing (CIM), Chartered Institute of Procurement and Supply (CIPS), Chartered Management Institute (CMI), Institute of Sales and Marketing (ISM) and The Association for Project Management (APM).

Training and qualifications are delivered across our 23 study centres and through our comprehensive online learning platform. We are recognised by the industry for our excellence in delivering first-class support to our delegates as well as outstanding examination results. We are both a recognised CIPS 'Centre of Excellence' and a Strategic Partner of the Chartered Institute of Marketing.

Education/Training	Train2Train	katereadman@train2train.org	Office 22-23, The Rear Walled Garden, The Nostell Estate, Nostell, Wakefield, West Yorkshire, WF4 1AB	
Engineering - Domestic	GTEC Training Ltd	jemma@gtectraining.co.uk	GTEC house, Upper Wensleydale Business Park, Hawes, North Yorkshire, DL8 3UZ	
Engineering - Domestic	HAL Training Services Ltd	info@hal-training.co.uk	Unit 29 J3 Business Park, Balby Carr Bank, Doncaster, DN4 8DE	
Engineering - Domestic	Steve Willis Training Ltd	info@stevewillis.com	Unit 7 Murrills Estate, East Street, Portchester, Hampshire, PO16 9RD	
Engineering - Domestic	Dundee College	a.mckay@dundeecollege.ac.uk	Kingsway Campus, Old Glamis Road, Dundee, DD3 8LE	
Engineering - Electrical	Builder Training Centres Limited	sally@thebtc.co.uk	Station Buildings, Waddon Station, Epsom Road, Croydon, Surrey, CR0 4UP	
Engineering - Electrical	Equinox training Solutions Ltd	mick@equinoxac.co.uk	Darwin house, Corby Gate Business Park, Priors Haw Road, Corby, Northants, NN17 5JG	
Engineering - Electrical	Basingstoke College of Technology	michael.dillon@bcot.ac.uk	Worting Road, Basingstoke, Hampshire, RG21 8TN	
Engineering - Electrical	Trade Skills 4U Ltd	christos.panayiotou@tradeskills4u.co.uk	Mitre Court, Flemming Way, Crawley, West Sussex, RH10 9JY	
Engineering - Electrical	Universal Skills Centre	l.young@universalskillsgroup.co.uk	Units 41-43 Monckton Road Industry Estate, Denby Dale Road, Wakefield, West Yorkshire, WF2 7AL	
Engineering - Electronics	Blackburn College	vets@blackburn.ac.uk	Vocational Education Training Programme, Saturn Centre, Challenge Way, Blackburn, Lancs, BB1 5QB	
Engineering - Other	Akona Ltd	info@akona.biz	Railway Engineering, Training Centre, Runcorn, Cheshire, WA7 1QF	
Engineering - Security	KeyTek Locksmith Training Academy	academy@keytek.co.uk	Keytek House, Unit 7 Acorn Business Park, Ling Road, Poole, Dorset, BH12 4NZ	
Engineering - Utilities	Gastec Training & Assessment Centres Ltd	maria@gastectraining.co.uk	6 Newmarket Court, Kingston, Milton Keynes, Bucks, MK10 0AQ	
Engineering, Domestic	Anglia Heating Training Limited	ahtnorfolk@gmail.com	407 Coppersmith Way, Wymondham, Norfolk, NR18 0WY	
Engineering, Domestic	Polar Pumps Ltd	vanessa@polarpumps.com	Brunel Ind Estate, Blyth Road, Harworth, Doncaster, Yorkshire, BN11 8QA	
Engineering, Domestic	Mobility Equipment Training Centre Ltd	courses@mobilityequipmenttraining.co.uk	Unit 1, 147 Elliott Road, Plymouth, Devon, PL4 0QS	

Engineering, Health Safety and Risk Management	Better Risk Ltd.	richard@betterrisk.co.uk	2 Farrows Barn, Lidsey road, Chichester, PO20 3SU	
Engineering, Utilities	Lomax Training Services Ltd	enquiries@lomaxtraining.co.uk	Old Gas Depot, Howdon Lane, Wallsend, Tyne and Wear, NE28 0BD	
Facilities Management	FM Tutor & Associates Ltd	jane@fmtutor.co.uk	Larch House Parklands Business Park, Forest Road, Denmead, Waterlooville, Hampshire, PO7 6XP	
Facilities Management	Quadrilect Ltd	rochelle@quadrilect.co.uk	3rd Floor, 2 burgon St, London, WC1V 5DR	
Facilities Management	PIP Professional Training & Services	neil@piptfw.co.uk	288 Becontree Avenue, Dagenham, Essex, RM8 2TR	
Health, Safety & Risk Management	Xtreme Emergency Training Ltd	info@xetfirstaid.com	105 Royal Artillery Regimental Head Quarters, 301 Colinton Road, Edinburgh, EH13 0LA	
Health, Safety & Risk Management	Collingwood Services Ltd	admin@collingwoodservices.co.uk	Suite 6b Unit 3, Minton House, Minton Distribution Park, London Road, Amesbury, SP4 7RT	
Health, Safety & Risk Management	Apt Health & Safety Training Solutions Ltd	brian.wilson@apthealthandsafety.co.uk	Lakeview, Festival Park, Hanley, Stoke-on-Trent, Staffordshire, ST1 5BJ	
Health, Safety & Risk Management	New Leaf Life Design	mandy@newleaf.uk.com	Creative Industries Centre, Denet House, Middle Street, Taunton, Somerset, TA1 1SH	
Health, Safety & Risk Management	Dorset Health and Safety Limited	info@dorsethealthandsafety.com	The Portway Centre, 1 Old Sarum Park, Old Sarum, Salisbury, Wiltshire, SP4 6EB	
Health, Safety & Risk Management	TMS Insight (Global) Limited	sales@tmsinsight.co.uk	Waiting Court, Orbital Plaza, Cannock, Staffordshire, WS11 0EL	
Health, Safety and Risk Management	Oak Tree Management & Training Ltd	steve@oaktree-training.co.uk	Park Farm Business Centre, Fornham Street, Bury St Edmunds, Suffolk, IP28 6TS	
Health, Safety and Risk Management	Fife College	gford@carnegiebusiness.com	Carnegie Conference Centre, Halbeath, Dunfermline, Fife, KY11 8DY	
Health, Safety and Risk Management	SSG Training and Consultancy Limited	denise.maclean@ssg.co.uk	Valley House, Valley Road, Plympton, Plymouth, Devon	
Health, Safety and Risk Management	OMS	allison.peasgood@oms.uk.com	1 Dromintee Rd, Bardon Hill, Coalville, Leicestershire, LE67 1TX	
Health, Safety and Risk Management	DEWJU Ltd Tradings as Professional Medical Training PROMET	dferriday@promet.org.uk	Avenholme, Munderfield, Bromyard, HR7 4JX	
Health, Safety and Risk Management	Wiltshire College Salisbury	resettlement@wiltshire.ac.uk	Southampton Road, Salisbury, Wiltshire, SP1 2LW	
Health, Safety and Risk Management	CCAS Limited	bwolstenholme@ccas-ltd.com	77-79 Grimwade Street, Ipswich, Suffolk, IP4 1LN	
Health, Safety and Risk Management	ACT Associates Ltd	actsales@actassociates.co.uk	Victoria House, 32 Lower High Street, Stourbridge, West Midlands, DY8 1TA	
Health, Safety and Risk Management	Aid Training & Operations Ltd	info@aid-training.co.uk	Crusader House, Centurion Way, Crusader Park, Warminster, Wiltshire, BA12 8BT	
Health, Safety and Risk Management	Lighthouse Safety Training	andrew@lighthousesafety.co.uk	18 Ivy Street, Rainham, Kent, ME8 8BE	
Health, Safety and Risk Management	BV Associates Limited	dean@bvassociates.co.uk	Fennels Lodge, Loudwater, Buckinghamshire, HP11 1JT	

Health, Safety and Risk Management



F1 TRAINING SERVICES UK LTD

Tel: **01382 60 40 60**

E-mail: **amanda@f1train.co.uk**

Unit 15, Peddie Street, Dundee, DD1 5LB

F1 Training Services (UK) Ltd has been delivering high quality training courses across the UK for the last 20 years. We are an experienced, leading professional training company based in Scotland, with offices and training suites in Aberdeen, Dundee & Glasgow we are delivering training courses on a daily basis to a large varied sector of the working community, and to those looking for a career change or indeed looking to update skills for getting back in to work. With our team of satellite instructors we are delivering courses nationwide, giving our customers all across the UK the benefits of our long term experience.

Our courses are delivered using a variety of training methods, aids and materials, ensuring that we cater to all types of learners. Where reasonably practicable we can adapt to suit almost any type of learner requirements. We aim to ensure our customers receive the best experience when training with us.

Health, Safety and Risk Management	CCS Training Ltd	trevormiller@ccstraining.ltd.uk	Newcastle Business Village, 33 Bellingham Drive, Benton, NE12 9SZ	
Health, Safety and Risk Management	Maritime and Engineering College North West	m.williamson@mecnw.co.uk	Monks ferry, Birkenhead, Cheshire, CH41 5LH	
Human Resources	Chrysos HR Solutions Ltd	julie@chrysos.org.uk	Room LN1 Armstrong House, First Avenue, Robin Hood Airport, Doncaster, DN9 3GA	
IT	Bluescreen IT	sales@bluescreenit.co.uk	Plymouth Science Park, 1 Research Way, Plymouth, PL^ 8BT	
IT	QA Limited	james.tubb@qa.com	Rath House, 55-65 Uxbridge Road, Slough, SL1 1SG	
Legal	Excel Civil Enforcement Ltd	david.grimes@excelenforcement.co.uk	Marine House, 2 Marine Road, Colwyn Bay, LL29 8PH	
Logistics & Distribution	LGS Transport Services Ltd	info@lgstraining.co.uk	7a, Kings Street, Frome, Somerset, BA11 1BH	
Logistics/Distribution	NIRTC Ltd	steven@nirtc.com	12 Leadhill View, Belfast, BT6 9PZ	
Management	RHG Consult Ltd	lee@rhgconsult.co.uk	Harborough Innovation Centre, Wellington Way, Market Harborough, LE16 7WB	
Management	Grwp Llandrillo Menai	busnes@gllm.ac.uk	Llandudno Road, Rhos on Sea, Colwyn Bay, LL28 4HZ	
Management	Alliance Manchester Business School	lea.reilly@mbs.ac.uk	The University of Manchester, Booth St West, Manchester, M15 6PB	

Management and Coaching



INSPIRED2LEARN (I2L LTD)

Tel: **01380 609313**

E-mail: **enquiries@inspired2learn.co.uk**

25 Davies Drive, Devizes, Wiltshire, SN10 2RJ

With over 20 years' experience in training and development across a wide range of business sectors and organisations of all sizes, we can help you achieve CMI and ILM professional qualifications to help with your career transition. We are ELCAS approved and military personnel choose to work with us to achieve:

- CMI Management and Leadership qualifications at levels 3-7 inclusive
- ILM Coaching, Supervision and Mentoring qualifications at levels 3, 5 and 7

Depending on both the programme you choose and your own particular needs, our blended delivery approach includes is highly flexible including options for face-to-face courses, on-line courses and webinars, distance learning, and personal tutorial support, with a wealth of online learning resources at your disposal.

Management	Future for Heroes	g.brown@f4h.org.uk	St James House, 285 Barton Street, Tredworth, Gloucester, GL1 4JE	
Management	Advanced Management Skills Ltd	laura@amskills.com	4 Onslow Gardens, Muswell Hill, London, N10 3JU	

Management	Inspired2Be. Ltd	info@inspired2be.com	41 Jaguar Drive, Lincoln, LN6 9SF	
Management	IPSO Facto Training Solutions Ltd	tim@ipsofacto.uk.com	Forum 3, Parkway, Solent Business Park, Southampton, Hants, PO15 7FJ	
Management	Capable People Training & Consultancy Ltd	info@capablepeople.co.uk	The old Brewery, Castle Eden, County Durham, TS27 4SU	
Management, Project Management	Bristol Management Centre (BMC)	dean.taylor@imd-group.co.uk	Armada House, Telephone Avenue, Bristol, BS1 4BQ	



To promote your company in this box please email

james@easyresettlement.co.uk

or call

01733 202977

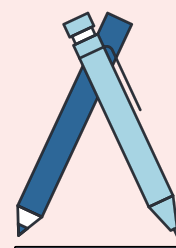
Management, Senior Executive	Edinburgh Napier University	r.bain@napier.ac.uk	Craiglockhart Campus, Edinburgh, EH14 1DJ	
Manufacturing	Darlington College of Technology	enquire@darlington.ac.uk	Central Park, Houghton Road, Darlington, County Durham, DL1 1DR	
Marine	The Bristol Maritime Academy	sarah@bristolmaritime.co.uk	Underfall, Cumberland Road, Bristol, BS1 6SG	
Marine	Red One Ltd	mctraining@dsfire.gov.uk	Headquarters, The Knowle Clyst, St George, Exeter, EX3 0NW	
Marine, Oil, Gas & Offshore, Engineering, Building & Construction	Blackpool and the Fylde College	blearning@blackpool.ac.uk	Fleetwood Nautical Campus, Broadwater, Fleetwood, Lancashire, FY7 8JZ	
Medical	First Line Response	enquiries@firstlineresponse.co.uk	G1 Arena Business Centre, Holyrood Close, Poole, Dorset, BH17 7FP	
Oil and Gas, Offshore	Petrofac Training Services	Laurence.milne@petrofac.com	Bridge View, 1 North Esplanade, West Aberdeen, AB11 5QF	
Oil and Gas, Offshore	Total Access Ltd	alexandrar@totalaccess.co.uk	Unit 5, Raleigh Hall Industrial estate, Eccleshall, Staffordshire, ST21 6JL	
Oil and Gas, Offshore	Humberside Offshore Training Association	bookings@hota.org	Sutton Fields Industrial Estate, Malmo Road, Hull, HU7 0YF	
Oil and Gas, Offshore	Falck Safety Services	ks@uk.falcksafety.com	Haverton Hill Industrial Estate, Billingham, Teesside, TS23 1PZ	
Project Management	Quanta Training Ltd	Amanda.taylor@quanta.co.uk	8-10 The Moors, Worcester, Worcestershire, WR1 3EE	

Public Sector/ Government	University of Bedfordshire Higher Education Corporation	liz.turner@beds.ac.uk	Park Square, Luton, LU1 3JU	
Rail	Scot-Train	enquiries@scot-train.com	270 Petershill Road, Glasgow, G21 4AY	
Security	Tavcom Trg Ltd	kevin@tavcom.com	Unit 10 Claylands Business Park, Claylands Road, Bishops Waltham, Southampton, Hampshire, SO32 1BH	
Security	The Surveillance Group Ltd	rachel@thesurveillancegroup.com	Suite 2, Brook Court, Whittington Hall, Worcester, WR5 2RX	
Security	Wagtail UK Ltd	info@wagtailuk.com	Mostyn Hall, Mostyn Estate, Holywell, Flintshire, CH8 9HN	
Security	Blueprint Training Solutions	elaine.connelly@blueprint-training.org	The Bond, Building 9, Breadalbane Street, Edinburgh, EH6 5JJ	
Security	Argus Europe Ltd	arguseurope@msn.com	The old Brewery, Castle Eden, County Durham, TS27 4SD	
Security	Perseus Risk Management Limited	steve.l@perseusrisk.com	Toft House, Toft Lane, Dunchurch, Warwickshire, CV226NR	
Security	ISS Training Limited	info@intelsecurity.co.uk	1 Riverside Cottages, Nidd Walk, Pateley Bridge, Harrogate, North Yorkshire, HG3 5NA	
Security	3RG Ltd	training@3rg.co.uk	19 The Glenmore Centre, Fancy Road, Poole, Dorset, BH12 4FB	
Security	Blue Mountain Security Solutions Ltd	z.woodruff@bluemountaingroup.co.uk	Brodle Farm, Llangain, Carmarthen, SA33 5AN	
Security	Finchale Group	mark.steed@finchalegroup.co.uk	Richard Annand VC House, Unit 18, Mandale Park, Belmont Industrial Estate, Durham, DH1 1TH	
Security	Control Risks Group Limited	training@controlrisks.com	Cottons Centre, Cottons Lane, London, SE1 2QG	
Security	Ambrey Risk Ltd	steve.hobden@ambreyrisk.com	The Dairy, Ladyridge Barns, Brockhampton, Hereford, HR1 4SE	
Security, Education/ Training	Elite Academy of Security training	bob.betts@elite-securitytraining.co.uk	Wades Court, Bank Street, Norwich, NR2 4TD	
Security, Law Enforcement	Endeavour (UK) Ltd	c.lucasjones@endeavouruk.com	236, Dorset House, Duke Street, Chelmsford, Essex, CM1 1TB	
Security, Logistics	Eventure security and logistics Ltd.	office@eventuresecurityandlogistics.com	Unit 10, Nestfield Industrial Estste, Darlington, Durham, DL1 2NW	
Security, Risk Management	Greymen Security Solutions Ltd	info@greymen.co.uk	The Turbine Business Centre, Coach Close, Worksop, Nottinghamshire, S81 8AP	
Security, Risk Management	G4S Risk Consulting Ltd	specialist.training@rm.G4s.com	Specialist Training, Penyard House, Weston Under Penyard, Hereford, HR9 7YH	
Sports, Leisure	Premier Training International Ltd	nasmcst@premierglobal.co.uk	Dryden House, St Johns Street, Huntingdon, PE29 3NU	
Sports, Leisure	Ocean Turtle Diving Limited	enquiries@oceanurttlediving.com	Unit 16 Hassocks Wood, Stroudley Road, Basingstoke, Hants, SO24 9JS	
Sports, Leisure	Golf Club Managers' Association	gavin@gcma.org.uk	Bristol & Clifton Golf Club, Beggar Bush Lane, Failand, Bristo, BS8 3TH I	
Sports, Leisure	Old Harbour Dive Centre	info@diveweymouth.com	11 Nothe Parade, Weymouth, Dorset, DT4 8TX	
Telecommunication, Information Technology	CNet Training Ltd	ejessup@cnet-training.com	10 Park Farm Business Centre, Fornham, Saint Genevieve, Bury St Edmunds, Suffolk, IP28 6TS	
Telecommunications	Network training & Resource Solutions Ltd	info@ntrs.co.uk	Unit 3 & 4, Churchill Way, Chapeltown, Sheffield, S35 2PY	

The MoD Enhanced Learning Credits Scheme

The MOD's Enhanced Learning Credits Scheme (ELC) promotes lifelong learning amongst members of the Armed Forces.

The scheme provides financial support in the form of a single up-front payment in each of a maximum of three separate financial years. You are reminded that ELC funding is only available for pursuit of higher level learning i.e. for courses that result in a nationally recognised qualification at Level three or above on the National Qualifications Framework (NQF) (England, Northern Ireland and Wales), a Level six or above on the Scottish Credit and Qualifications Framework (SCQF) or, if pursued overseas, an approved international equivalent qualification with an approved learning provider.



Getting Started: How does it work?

1. There are several stages to the ELC process. Full information is set out in Joint Service Publications (JSP) 822.
2. First you must have already been registered to become a Scheme Member and have accrued a sufficient amount of service before you can submit a claim. If you are still serving speak to your local Education Staff as they will be able to check your entitlement for you. If you have left the forces contact ELCAS as they can make the appropriate checks.
3. Have a look at Service Personnel Claiming ELC or Service Leaver Claiming ELC respectively as these pages will tell you how to make your claim.
4. Finally you must complete your Course Evaluation via the Member's Area. Please note that further claims cannot be processed until the evaluation has been completed.



Before making an application, Service Leavers are advised to first check the national position on existing support with the relevant national education authority (e.g. in England BIS or SFA). There may already be existing 'free' provision by another route e.g. those aged 25 years or under are already entitled to a first level 3 in England; free entitlement for all who fulfil the residency requirements on degree/HND level courses in Scotland; Welsh residents also attract some support for FE and HE provision. It makes sense for SL to explore alternative routes before considering support and access through the ELC 'top up' scheme, but there are safety measures in place to prevent any possibility of double funding.

CLAIMANTS PLEASE NOTE: YOU ARE REQUIRED TO SUBMIT A CLAIM FOR EACH ACADEMIC YEAR OF THE COURSE. ONLY ONE YEAR OF STUDY SHOULD BE ENTERED ONTO EACH CLAIM FORM.

BACKGROUND

The Publicly Funded Further Education/Higher Education scheme provides Service Leavers and Service Personnel in their qualifying resettlement phase with access to a first full Level three (GCE A level or vocational equivalent), or a first higher education qualification (a foundation degree or a first undergraduate degree or equivalent) free from tuition fees. If a Service Personnel has obtained 120 credits this would result in a Higher Education qualification and makes them not applicable for this scheme. MOD and the relevant national education authority in England, Scotland, Wales and Northern Ireland pay for the tuition fees in full rather than the individual making a contribution towards the cost.

Claim Process to be Followed by Learners and Learning Providers

ONE. Learner identifies course of learning in liaison with Approved Learning Provider

TWO. Learner completes ELC Claim Form (form ELC 005.01)

THREE. Learner submits Claim Form (form ELC 005.01) to Commanding Officer and Education Staff for approval

FOUR. Claim Form sent to ELCAS for processing or Authorised Education Officer processes claim online

FIVE. ELCAS checks eligibility of Learner to claim an ELC via ELCAS database or Education Officer checks via online system

SIX. ELCAS or Education Officer process and approve Claim and sends Learner a CLAIM AUTHORISATION NOTE (CAN form ELC 005.02)

SEVEN. Learner books course of learning with the Learner Provider, pays 20% personal contribution/deposit and passes the CAN (form ELC 005.02) to the Learning Provider as authority to proceed

EIGHT. Learning Provider sends invoice addressed to Director General Financial Management Shared Service Centre to ELCAS (after course start date)

NINE. Within 15 working days of receiving an invoice ELCAS checks invoice against approved Claim record and passes to relevant MoD Budget Manager. The Budget Manager authorises the data and then passes on to the Director General Financial Management Shared Service Centre for Payment.

TEN. MoD Director General Financial Management Shared Service Centre makes payment to Learning Provider and issues a remittance. (Please note that once DGFM SSC received payment instruction it may take 30 days for payment to be made).

FURTHER INFORMATION

If claim is rejected in step three (return to step one) or five (return to step three).

Invoices for unauthorised claims and/or missing the required information returned to the learning provider.



Claiming

Before being eligible to make an ELC claim, individual scheme members must have completed not less than six years eligible service (lower tier). If you have completed four years qualifying service prior to 1st April 2017, please read JSP 822. The lower tier of funding is up to £1,000 per claim instalment and the higher tier (eight years service) is up to £2,000 per claim instalment. Only service accumulated since 1st April 2000, may be counted as eligible service for the purpose of the ELC Scheme.

You are entitled to make three ELC claims in total. You can only make one claim per financial year (1 April – 31 March), however if you have served between 6 and 8 years you are eligible to aggregate all three claims together. As the expiration date of your claims is dependent upon many factors please read JSP 822. If you are claiming in the last year of scheme eligibility, study must commence before scheme expiry date.

If you are in your qualifying resettlement phase you may be eligible to claim under the Joint Funding Initiative (PF FE/HE Scheme). For the full details and to check the eligibility rules, please view the Serving Personnel/Claiming Publicly Funded FE/HE page. ●

Claiming ELC Funding

You are required to read this page if you are in service or ex-service and are looking at claiming on the ELC Scheme.

Before registering for any learning activity serving personnel must get authorisation from their line manager and Education Staff to ensure that their chosen course meets the MOD requirements for ELC funding. Ex-Service personnel must get authorisation from their Single Service Representative.



ONE.

You fully must research both the Provider that you choose and the course that you wish to study.

TOP TIP: Please note that providers may move on and off the approved list and so it is advisable to check your provider is approved before you undertake any claim.

TWO.

ELC funding is only available for courses that result in a Nationally Recognised Qualification at level three or above on the National Qualification Framework or level six or above on the Scottish Credit and Qualifications Framework. Just because an organisation is listed as an Approved Provider does not mean that all of their courses are of the required level.

TOP TIP: The course must be listed as an approved course (on the ELCAS website) for your chosen Learning Provider. You can verify this information by viewing the Searching for a Learning Provider page.



20%



SIX.

You must make a personal contribution of at least 20% from your own resources towards the total course cost. You will also be responsible for any costs associated with food, accommodation, course books, material, travel and subsistence. **BE AWARE:** MOD rules strictly forbid the acceptance of inducements or incentives from providers including subsidies, free accommodation, travel and equipment. Learners who breach these rules risk forfeiting their ELC membership.

SEVEN.

If you are making a second or third claim you must first ensure that you have completed the Evaluation Form via the Member's Area for all previous ELC funded courses. You must also provide documentary evidence to demonstrate that you have completed previous courses to your Education Staff. **TOP TIP:** MOD and ELCAS rely on accurate completion of evaluation forms to help us assess Learning Provider performance. Please help your fellow claimants to access the best possible learning provision by providing timely and accurate evaluation feedback.



THREE.

You must present your Claim Authorisation Note (CAN) to your chosen Provider before your course start date. If for any reason you do not undertake the course you must submit a request to cancel/reinstate the claim. Failure to do so may result in the loss of Scheme Membership, which will prevent any future claims.

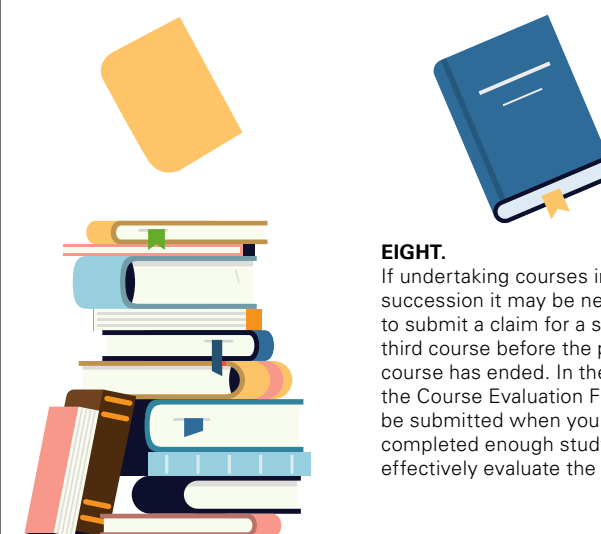
FOUR.

You must ensure that you fully research the course and the requirements prior to submitting a claim for ELC funding. Claimants need to be aware of the implications of cancelling or withdrawing from a course of study funded by ELC. Always consult Education Staff before doing either in the first instance, because it can have a serious effect on future ELC eligibility. (See cancellation/reinstatement section).



FIVE.

The proposed learning activity must be of benefit to the Service. Applicants are required to demonstrate that their proposed course of study is as a result of careful planning (use Personal Development Records).



EIGHT.

If undertaking courses in quick succession it may be necessary to submit a claim for a second or third course before the previous course has ended. In these cases the Course Evaluation Form can be submitted when you have completed enough study to effectively evaluate the Provider.

NINE.

If your course is split into modules, list each module you are claiming for. However, for longer courses of study such as degree level, where the academic year is out of synch with the financial year, it is permissible to use one claim for several modules which count towards a continuous and recognised block of study which may extend into or start in the next financial year. **TOP TIP:** You must refer to the Joint Service Publications (JSP) 822.



TEN.

Retrospective ELC claims are not permitted. Claim forms must be received by your Education Staff at least 25 clear working days prior to the course start date. You must ensure that you have enough time to receive the Claim Authorisation Note to present to your chosen provider before the course starts. (Please note that for courses with Open University the CAN must be presented to them by the final course registration date).



Eligible Service Personnel

PROCEDURE FOR ELIGIBLE SERVICE PERSONNEL

Please note that the following information must be submitted to your Education Staff (in paper or electronic format) a minimum of 25 working days prior to your course start date/registration date:

- Fully completed claim form.
- Full information about the course that you wish to undertake and include details of your registration date where applicable.
- On receipt of your Claim Authorisation Note (CAN), you must present it to your chosen Learning Provider before the course is due to start.



Choosing Your Learning Provider

A key stage of making a claim is choosing a suitable learning activity and Provider.

Your chosen organisation must be an ELC Approved Provider. For claims including an element of PF FEHE funding your chosen organisation must also be a PF FEHE approved provider. Use only the comprehensive list of Approved Providers available via the search engine by visiting www.enhancedlearningcredits.com/learning-provider/provider-search

The easiest way to identify a suitable provider is to use the search filters

available. Using these results you can then either refine your search to take into account other factors or you can explore the individual provider websites through the links provided. This search engine facility also allows searches for PF FEHE approved providers, Approved Learning Providers by name, The Geographic Area, Course Title, and/or Delivery Method. Please note that when searching for Learning Providers offering distance learning you should not search by geographic location. ●

Points to note when booking your course

If you are not happy that your chosen Learning Provider is following the ELC scheme policies, please detail your complaint in writing via your Education Staff or Single Service Representative.

Please note that although the Learning Provider as an organisation may be Approved you must still ensure that the specific course has been approved by MoD. Only MoD approved courses will appear on the Provider's course listing on the ELCAS website Learning Provider Search Engine.



Single Service Representatives

AMENDING, CANCELLING & REINSTATING A CLAIM

All Learners wishing to withdraw from their chosen learning activity should contact their designated Education Staff. Learners are reminded that re-instatement of an ELC instalment is only permitted for those who have to withdraw from a course of study because of operational or compassionate circumstances. Further details can be found in JSP 822.

Individuals who give up a course through lack of commitment will not be considered for reinstatement of an ELC

instalment. This also applies if they withdraw because the course did not meet their expectations.

Scheme members who request a reinstatement under such circumstances risk forfeiting their ELC instalment and membership eligibility of the ELC scheme.

If ELCAS has already generated a payment file for the learning activity then the Learner should follow the Single Service reinstatement procedure NOT the cancellation procedure. Outlines of these procedures along with the necessary forms are available through the links from this section of the magazine. ●

LEARNERS WISHING TO AMEND THEIR CLAIM DETAILS SHOULD FOLLOW THE GUIDANCE BELOW

CHANGE OF DETAILS	PROCESS TO FOLLOW
Change of course start date (up to three months)	Amendment
Change of course start date (greater than three months)	Cancellation/Reinstatement
Change of course end date	Ed Staff/Line Manager to agree. ELCAS do not need to be informed
Change of course costs (total, ELC grant or contribution value)	Amendment
Change of course costs from lower tier to higher tier (claim form signed prior to claimant becoming eligible at higher tier rate)	Cancellation
Addition or Deletion of a module from an overall course (only to be permitted where resultant course still fulfils eligibility criteria)	Amendment
Change of course	Cancellation/Reinstatement
Change of Provider	Cancellation/Reinstatement
Change of course code	Amendment

N.B All amendments must be received by ELCAS in writing (email, fax or letter) from a member of Education Staff who is authorised to sign off claims.

Changes

to Enhanced Learning Credits and Further Education and Higher Education Schemes

Since 01 April 2016 the Enhanced Learning Credits (ELC) and Further Education and Higher Education schemes have changed, including the introduction of auto-enrolment of all current Service Personnel. The MoD promotes lifelong learning among members of the Armed Forces, and this is encouraged through the Learning Credit schemes. The aim of the changes to the schemes are to make ELC easier to use and more accessible to all current Service Personnel (through auto-enrolment); and to enable them to make use of ELC to enhance personal and professional qualifications in a more flexible way, both while serving and to aid career transition from the Service. Under the ELC and FEHE schemes

qualifying Service Personnel (SP) and Service Leavers (SL) receive financial help with the cost of learning. ELC allows a single payment in each of a maximum of three separate financial years; or now a single, aggregated lower tier payment. The FEHE scheme provides full tuition fees for eligible SL undertaking their first further or higher level qualification. The level of funding will remain the same, with an ELC lower tier of up to 3 payments of up to £1000 in 3 separate financial years and a higher tier of up to 3 payments of up to £2000 in 3 separate financial years. SP and SL are eligible for up to 3 payments. FEHE will continue to pay in full for a first qualification from Level 3 (2 x A Levels or equivalent) up to undergraduate degree level. •

The key changes to the schemes are as follows:

- All Service Personnel (SP) currently in service will be auto-enrolled to be eligible for both Schemes, as will future SP on completion of Phase 1 training
- A new ELC payment has been created: an aggregated lower tier payment, a single payment of up to £3000 for those with 6 or more years of qualifying service completed on or after 1 Apr 16, which will count as all 3 payments.
- The qualifying service required for lower tier payments and FEHE will increase from 4 to 6 years from 1 Apr 2017. SP who have already accumulated 4 years qualifying service before 1 Apr 2017 will keep their entitlement to use lower tier payments and FEHE.
- Post service access to ELC and FEHE, for all those leaving on or after 1 Apr 2016, will be reduced to 5 years.
- Those who left between 1 Apr 11 and 31 Mar 16 (both dates inclusive) will have until 31 Mar 21 to use ELC or FEHE – 5 years from now. Anyone who left before 01 April 2011 will retain 10 years of post-service access.

Single Service Representatives (SSR) Contact Details

If you are out of the services please ensure you send your claim form and required documents to your Single Service Representative and not ELCAS. You can view their details by visiting the Service Leaver Claiming ELC page.

ELCAS CONTACT DETAILS

ELCAS
Basepoint Business Centres
Tewkesbury Business Park
Oakfield Close
Tewkesbury
Gloucestershire
GL20 8SD

Tel: UK: 0845 3005179
Overseas: 0044 191 442 8196
Lines open 09:00 – 17:00
Monday to Friday
excluding bank holidays
Email: elcas@m-assessment.com

CONTACT US

Service Representative (SSR) if you have been unable to find the answer to your query on the website and the FAQs page, contact;

ELC MANAGER

Mailpoint 3.3
Leach Building, Whale Island
HMS Excellent
Portsmouth
PO2 8BY

Tel: 02392 625954
Email: NAVYTRGHQ-EL3RRESETSO3C@mod.uk

ARMY

Learning Credit Scheme (LCS)
Manager
Education Branch Zone 4, Floor 2,
Army Personnel Services Group,
Home Command
Ramillies Building, Army HQ
Monkton Road, Andover
SP11 8HJ

Tel: 01264 381580
Email: elc@detsa.co.uk
The Army ELC helpline is open Wednesday 0930-1230.

ROYAL AIR FORCE

Learning Credits Administrator
Accreditation and Education Wing
RAF Central Training School
HQ 22 TrgGp
Room 221B
Trenchard Hall
RAF College Cranwell
NG34 8HB

Tel: 01400 268 183
Email: 22TrgGp-CTS-AandEWg-LCA@mod.uk

Eligibility

Rules

IN ORDER TO TAKE ADVANTAGE OF THE SUPPORT CLAIMANTS MUST:

- Have previously joined the Enhanced Learning Credit (ELC) scheme and have completed six years eligible service (four years qualifying service prior to the 1st April 2017).
- Only apply for a first eligible FE/HE qualification at the level for which they are academically qualified to enter learning on leaving the Service.
- Have not already obtained 120 credits.
- Have left the Service or entered their qualifying resettlement phase on or after 17 July 2008.
- Meet UK's residency requirements to qualify for full state subsidy.
- Be undertaking at least the equivalent of 25% of a full time course.
- Undertake learning with an approved provider listed on the ELCAS

website as a PF FEHE provider and ensure the chosen course is designated for student support.

- The course of study must be completed prior to the period of entitlement ending.

QUALIFICATION LEVEL

- This commitment will provide access, free from tuition fees, for your: **First Level three or national equivalent.** This refers to a first full Level three i.e. the achievement of two GCE A levels (A2) (passes at A-E) or vocational equivalent as defined by the National Qualifications Framework (NQF) or the Qualifications and Credit Framework (QCF) (England, Northern Ireland and Wales); or in Scotland a Level six qualification (SVQ Level three on the Scottish Credit and Qualifications Framework (SCQF).

- Or a first foundation degree or first full undergraduate degree or national equivalent. Typically to be eligible for this support, the higher education qualifications would be at levels four-six of the Framework for Higher Education and Qualifications in England, Wales and Northern Ireland (FHEQ) eg: a first undergraduate degree (including foundation degree) or Higher National Certificate or Diploma for which the entry qualification is lower than a degree and which normally takes place at a publicly funded institution.
- In Scotland the equivalent qualification is a Higher National Certificate (HNC), Higher National Diploma (HND) or a first undergraduate degree, undertaken at a further education college (FE college) or a higher education institution (HEI).

CLAIMING

- Firstly read the Joint Service Publication (JSP) 822 and ensure you meet the eligibility criteria.
- Complete the PF FE/HE claim form (paper/electronic) and submit it to your Education Staff a minimum of 25 working days prior to your course start date/registration date.
- Check the ELCAS website of approved PF FE/HE providers – Publicly Funded FE/HE providers for the purpose of this support will be highlighted and ensure the chosen course is designated for student support.
- Provide evidence of your last day of Service which can be one of the following: - copy of your discharge document, copy of P45 terminating employment, document stamped by regiment confirming leaving date.
- Provide a copy of a utility bill showing your home address.

- Submit full information about the course that you wish to undertake and include details of your registration date where applicable.
- If wishing to use a new provider ensure they will be eligible to participate in this scheme (they must deliver Publicly Funded FE/HE) and ask them to apply for approved provider status as per the information on the Learning Provider page of the ELC website.
- As with the current ELC scheme – try not to leave everything to the last minute. Allow time for any new providers to be accepted onto the scheme. This can be a lengthy process. Once accepted you can submit your application.
- Remember! If you are submitting your second or third claim, you must complete your previous claim evaluation form online via accessing your Member's Area.

If you have any questions with regards to the above, then please discuss with your Single Service Representative.

Submit all necessary documentation to your Single Service Representative (address details above).

RAF Personnel can request a copy of their discharge document from the RAF Disclosures team at www.raf.mod.uk/links/contacts.cfm.

Army Personnel can request details of discharge dates from the Army Personnel Centre – phone number **0845 6009663**.



SCJ
SecurityCleared
Jobs.com

The definitive jobs portal for government,
defence & nuclear sectors

Do you have Security Clearance?

Then join the UK's largest online
job board for security cleared
professionals, it's as easy as 1,2,3...

- 1. REGISTER
now to receive job alerts tailored to your skills.
- 2. UPLOAD
your C.V. now and be seen by 100's of recruiters...
instantly.
- 3. RELAX
you're part of the biggest jobs portal for
government, defence & nuclear sectors.

SecurityClearedJobs.com

DV

SC

CTC

NATO

Aerospace
Biometrics
Communications

Cyber Security
Defence
Engineering

Forensic
Government
Information Technology

Intelligence
Nuclear
Telecoms



ARMY
BE THE BEST



Military Provost Guard Service (MPGS)

RECRUITING NOW

"Custodem Custodire"
Guarding the Guardians



ARMY JOBS
WEBSITE



FACEBOOK
GROUP

Fee-Free Mortgage Advice

Whether you're looking for a new home, finding your first mortgage, want to switch rates to save money or releasing capital to renovate your own home... you can get the advice you need by calling the **Fee-Free Mortgage Advice Service** - provided by Tenet Mortgage Solutions Limited.

It's as easy as this

You'll be asked a few simple questions, incomings, outgoings, that kind of thing. It takes around 15 minutes. Then it's an appointment with one of their impartial mortgage advisors. They take the time to understand what you're looking for, before coming back with the most suitable option for you. They will then guide you through your mortgage journey.

A mortgage is a loan secured against your home. Your home may be repossessed if you do not keep up repayments on your mortgage.

One call could put you on
your way to a better deal

01543 221 214

Lines are open: Mon-Fri 9.00am - 5.00pm
or request a call-back at
forcesmutual.org/mortgages

Important things you should know:

PMGI Limited, trading as Forces Mutual acts as an intermediary for the purposes of introducing its customers to Tenet Mortgage Solutions Limited, part of Tenet. You will not receive advice or any recommendation from Forces Mutual. Such services will be provided by Tenet Mortgage Solutions Limited who will provide Forces Mutual with information about the services you have received. Forces Mutual will receive 18.6% of any lender procurement fee from Tenet Mortgage Solutions Limited in connection with the provision of mortgage broking services.

Or scan QR code

